

Fisherman Bay Sewer District

P. O. Box 86
Lopez Island, WA 98261
(360) 468-2131

BOARD OF COMMISSIONERS MEETING

April 17, 2024, at 10:00am

At 295 Village Rd. Lopez, WA upstairs meeting room and via Zoom

Minutes

REGULAR MONTHLY MEETING OF BOARD OF COMMISSIONERS OF FISHERMAN BAY SEWER DISTRICT

- I. CALL TO ORDER: 10:00 AM Commissioners in attendance- Lauren Stephens, Kit Ledbetter and Justin Jones. Staff in attendance - Tracy Faulkner, Jason Kramer, Roy Light, and Meike Meissner. Public in attendance (via Zoom): Bruce Botts; Doug Troyer and Damon from Underground Technologies. Meeting held in the meeting room at 295 Village Road, Lopez WA.
- II. REGULAR BUSINESS
 - A. Adjustments to Agenda – Unfinished Business: Update on use of injection/curtain grouting in repairing septic tanks with Doug Troyer from Underground Technologies from Oregon. He presented the steps that allow an application of epoxy coating from EpoxyTech on the interior of tanks. Botts has agreed to be a “guinea pig” for the process here on Lopez. Troyer says he can provide a five-year guarantee for his work and should any leaking occur within that time frame that he would come back out and reapply as needed. Ledbetter motioned to approve this process as a test piece for the District at no charge; Jones seconded. Motion passed.
 - B. Public Comment - None
 - C. Approval of Minutes – March 2024, Regular Meeting: Stephens moved to approve minutes as presented, Ledbetter seconded. Motion passed.
 - D. Approval of Vouchers and Payroll: Ledbetter moved to approve all claims and payroll as presented (listed below), Jones seconded. Motion passed.
 - a. Acct 6641- Claims 4/2/2024 (\$1,366.04); 4/16/2024 (\$634.44); 4/16/2024 (\$2,101.08)
 - b. Acct 6646 – Claims 4/16/2024 (\$153,634.73)
 - c. Payroll-February payroll 3/26/2024 (\$14,701.44)
 - E. Superintendent’s Report – Light gave a brief verbal update.
 - F. District Operations Technician’s Report – Report attached. Discussion
 - G. Clerk’s Report – Report attached.
 - H. Monthly Budget Report, Monthly Billing Reconciliation & Annual Budget Approval
 - a. Confirm Reconciliation – Stephens moved to confirm monthly billing reconciliation, Ledbetter seconded, motion passed.
 - b. Stephens moved to approve transfer of \$100,000 from investment fund 6642 to capital projects fund 6646 to continue to pay for Weeks Point Way project invoices; Ledbetter seconded. Motion passed.
- III. UNFINISHED BUSINESS
 - A. Jones will send FLIP addendum to Dick Jonson for review before sending to FLIP.
 - B. Weeks Point Way project update: Staff relayed challenges in finding connections for four sites and suggestions from contractors and archaeologists on how to proceed. Stephens motioned to have King Excavating attach the new main line to old section for the four remaining households and cap that end to address problem of digging for old connections in archaeological hot spot. The new check valve on the new main line will ensure that any future issues with this section of old line should be easily addressed. Seconded, passed?


IV. NEW BUSINESS

- A. Staff discussed how Admin Code currently lacks language that codifies that grease tanks are separate from septic tanks for pumping purposes. Suggested final changes be made to Admin Code at next meeting.
- B. Next Meeting: Wednesday, May 22, 2024 at 10 a.m.

V. CONCLUDED: 11:17 AM Stephens moved to conclude; Ledbetter seconded. Approved.

Approved 5/22/24
Date


Secretary


Clerk