

introduced the new FBSD Technician, Jo Johnson, who started on October 20, 2025 and is learning his roles and responsibilities in his new position.

D. Clerk's Report—Meissner reported and gave updates on administrative activities.

III. UNFINISHED BUSINESS

A. Jones motioned to approve FBSD paying Roy Light's operator's license renewal, Ledbetter seconded. Motion approved.

B. FLIP finalized addendum moved to December meeting.

IV. NEW BUSINESS

A. Dragon Run property (Boardman) seeking addition to the District: Faulkner reported on correspondence with SJC regarding additions of properties to UGA and will share this information with Boardman and Wilburn.

B. Next Meeting: Wednesday, December 17, 2025 at 10 a.m.

CONCLUDED: 10:41 AM Wilburn moved to conclude; Ledbetter seconded; motion approved.

Approved 12/17/25
Date


Clerk


Secretary

Fisherman Bay Sewer District

P. O. Box 86

Lopez Island, WA 98261

(360) 468-2131

BOARD OF COMMISSIONERS MEETING

November 12, 2025 at 10:00 am

At 295 Village Rd. Lopez, WA upstairs meeting room and via Zoom

Minutes

PUBLIC HEARING ON FISHERMAN BAY SEWER DISTRICT 2026 BUDGET

- I. CALL TO ORDER: **10:01 AM** Commissioners in Attendance - Justin Jones, Kit Ledbetter, and Randy Wilburn (via Zoom); staff in attendance - Tracy Faulkner, Jo Johnson, and Meike Meissner. Public Present: none. Meeting held in the meeting room at 296 Village Road and via Zoom.
- II. PUBLIC COMMENT: None.
- III. HEARING – PRESENT 2026 BUDGET: Board reviewed proposed budget and asked general questions of staff. Wilburn volunteered to work with staff on finalizing numbers for budget approval at the December meeting.
- IV. CONCLUDE: **10:15 AM** Jones moved to conclude the budget hearing ; Ledbetter seconded. Motion approved.

REGULAR MONTHLY MEETING OF BOARD OF COMMISSIONERS OF FISHERMAN BAY SEWER DISTRICT

- I. CALL TO ORDER: **10:15 AM** Commissioners in attendance- Justin Jones, Kit Ledbetter, and Randy Wilburn (via Zoom); staff in attendance – Jo Johnson, Tracy Faulkner, and Meike Meissner. Public: none. Held in the meeting room at 295 Village Road, Lopez WA and via Zoom.
- II. REGULAR BUSINESS
 - A. Public Comment – none
 - B. Consent Agenda – Wilburn motioned to approve, Ledbetter seconded; motion approved.
 - a. Approval of Minutes – October 15, 2025 Regular Meeting
 - b. Approval of Vouchers & Claims
 - i. Claims
 1. Fund 6641: October 21, 2025 DOR (\$1,349.91); October 21, 2025 (\$2,370.53); November 10, 2025 (\$17,443.39)
 2. Fund 6642: October 14, 2025 (\$1,225.00); November 10, 2025 (\$13,266.38)
 3. Payroll: October 20, 2025 (\$15,115.19) and medical & dental (\$8,298.95)
 - c. Monthly Budget Report
 - d. Monthly Billing Reconciliation
 - C. Superintendent's Report – Faulkner reported and gave updates on activities in the District. Of note is the change in contractor for perimeter fence completion project from Rendon Home Services (RHS) to Discount Fence as the latter is working on a fence installation for FLIP and will piggy-back the FBSD project with that one, while RHS has stopped communication with District staff. Faulkner