

Fisherman Bay Sewer District

P. O. Box 86
Lopez Island, WA 98261
(360) 468-2131

BOARD OF COMMISSIONERS MEETING

October 15, 2025 at 10:00 am

At 295 Village Rd. Lopez, WA upstairs meeting room and via Zoom

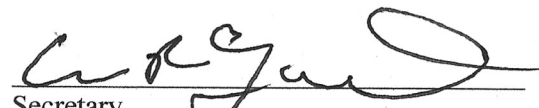
Minutes

REGULAR MONTHLY MEETING OF BOARD OF COMMISSIONERS OF FISHERMAN BAY SEWER DISTRICT

- I. CALL TO ORDER: 10:02 AM Commissioners in attendance- Justin Jones, Kit Ledbetter, Randy Wilburn; staff in attendance -- Roy Light, Tracy Faulkner, and Meike Meissner. Public: none. Held in the meeting room at 295 Village Road, Lopez WA and via Zoom.
 - II. REGULAR BUSINESS
 - A. Public Comment – none
 - B. Consent Agenda – Wilburn motioned to approve, Jones seconded; motion approved.
 - a. Approval of Minutes – September 24, 2025 Regular Meeting
 - b. Approval of Vouchers & Claims
 - i. Claims
 1. Fund 6641: October 14, 2025 \$3,837.16)
 2. Fund 6642: October 14, 2025 (\$1,225.00)
 - c. Monthly Budget Report
 - d. Monthly Billing Reconciliation
 - C. Superintendent's Report – Faulkner reported and gave updates on activities in the District (report attached).
 - D. Clerk's Report– Meissner reported and gave updates on administrative activities (report attached).
 - III. UNFINISHED BUSINESS
 - A. Ledbetter motioned to approve RESOLUTION 2025-03: A Resolution establishing fund thresholds for FBSD, with changes reflected. Wilburn seconded. Roll-call vote: Wilburn aye, Ledbetter aye, Jones aye. Motion passed.
 - B. Lopez Landing Update – Wilburn sent out rough draft of non-standard service contract for review.
 - C. Jones motioned to approve Roy Light's contract, Wilburn seconded, motion passed.
 - IV. NEW BUSINESS
 - A. Wilburn parcel removal from District. Wilburn recused himself from the discussion as he is the owner of the parcel with his wife Karen. Jones moved to allow a 24-month extension of the deadline to remove the parcel from the District as long as Wilburns own the parcel and as long as they are in the District removal process with San Juan County. Should the property sell connection will automatically be required. Ledbetter seconded, motion passed.
 - B. Next Meeting: Wednesday, November 12, 2025 at 10 a.m.
- CONCLUDED: 10:53 AM Wilburn moved to conclude; Ledbetter seconded; motion approved.

Approved 11/12/25
Date


Clerk


Secretary