

Fisherman Bay Sewer District

P. O. Box 86
Lopez Island, WA 98261
(360) 468-2131

BOARD OF COMMISSIONERS MEETING

October 16, 2024 at 10:00 am

At 295 Village Rd. Lopez, WA upstairs meeting room and via Zoom

Minutes

REGULAR MONTHLY MEETING OF BOARD OF COMMISSIONERS OF FISHERMAN BAY SEWER DISTRICT

- I. CALL TO ORDER: 10:03 AM Commissioners in attendance- Kit Ledbetter, Justin Jones and Lauren Stephens. Staff in attendance - Tracy Faulkner, Jason Kramer, Roy Light, and Meike Meissner. Public in attendance -Brian Duncan. Meeting held in the meeting room at 295 Village Road, Lopez WA and via Zoom.
- II. REGULAR BUSINESS
 - A. Adjustment to Agenda - none
 - B. Public Comment – none
 - C. Approval of Minutes – September 25, 2024 Regular Meeting: Ledbetter moved to approve minutes as presented, Jones seconded. Motion passed.
 - D. Approval of Vouchers and Payroll: Ledbetter moved to approve all claims and payroll as presented (listed below), Ledbetter seconded. Motion passed.
 - a. Acct 6641- Acct 6641- Claims 10/1/2024 (\$3,747.15); 10/15/2024 (\$1,820.89)
 - E. Superintendent’s Report
 - F. District Operations Technician’s Report - attached
 - G. Clerk’s Report - attached
 - H. Monthly Budget Report, Monthly Billing Reconciliation & Annual Budget Approval
 - a. Confirm Reconciliation – Ledbetter moved to confirm monthly billing reconciliation, Jones seconded, motion passed.
- III. UNFINISHED BUSINESS
 - A. Jones finalizing FLIP addendum
 - B. Constructed wetland engineering RFP advertisement is being reviewed by the staff at the Small Communities Initiative
 - C. Proposed rate increase for 2025 review and discussion.
 - D. Stephens motioned approval of RESOLUTION 2024-09: Approve an additional bank account with Banner Bank for managing funds for payroll transmittals, as required by the San Juan County Treasurer Office. Ledbetter seconded. Roll-call vote: Stephens aye, Ledbetter, aye, Jones aye. Motion passed.
 - E. 2025 Budget Planning Discussion
- IV. NEW BUSINESS
 - A. Review of Renting Pasture to Donna Hasbrouck: Jones will produce a rental agreement that indemnifies FBSD and includes \$2 million personal liability.
 - B. Next Meetings: Budget Hearing (Special Meeting) November 13, 2024 at 10 a.m.; Regular Meeting November 13, 2024 at 10:00 a.m.
- V. CONCLUDED: 10:55 AM Stephens moved to conclude; Jones seconded. Approved.

Approved 11/15/24
Date


Secretary


Clerk