

Fisherman Bay Sewer District

P. O. Box 86
Lopez Island, WA 98261
(360) 468-2131

BOARD OF COMMISSIONERS MEETING

June 19, at 10:00 am

At 295 Village Rd. Lopez, WA upstairs meeting room and via Zoom

Minutes

REGULAR MONTHLY MEETING OF BOARD OF COMMISSIONERS OF FISHERMAN BAY SEWER DISTRICT

- I. CALL TO ORDER: 10:02 AM Commissioners in attendance- Lauren Stephens, Kit Ledbetter and Justin Jones. Staff in attendance - Tracy Faulkner, Jason Kramer, and Meike Meissner. Public in attendance: None. Meeting held in the meeting room at 295 Village Road, Lopez WA.
- II. REGULAR BUSINESS
 - A. No adjustments to agenda.
 - B. Public Comment - None
 - C. Approval of Minutes – May 22, 2024 Regular Meeting: Jones moved to approve minutes as presented, Stephens seconded. Motion passed.
 - D. Approval of Vouchers and Payroll: Stephens moved to approve all claims and payroll as presented (listed below), Ledbetter seconded. Motion passed.
 - a. Acct 6641- Claims 6/1/2024 (\$2,628.75); 6/3/2024 (\$85.00); 6/13/2024 (\$6,658.71); 6/17/2024 (\$704.04)
 - b. Acct 6642- Claims 5/30/2024 (\$23,187.70)
 - c. Payroll- payroll 5/23/2024 (\$15,780.66 & \$12,057.16) Includes payroll taxes & Insurance.
 - E. Superintendent's Report – none
 - F. District Operations Technician's Report – Report attached..
 - G. Clerk's Report – Report attached.
 - H. Monthly Budget Report, Monthly Billing Reconciliation & Annual Budget Approval
 - a. Confirm Reconciliation – Stephens moved to confirm monthly billing reconciliation, Ledbetter seconded, motion passed.
 - b. Stephens moved to transfer \$100,000 from 6642 to investment account, Jones seconded, motion passed.
- III. UNFINISHED BUSINESS
 - A. Clerk will email FLIP about concerns they would like to address before next meeting
- IV. NEW BUSINESS
 - A. Public-use port-a-potties will be installed again in Lopez Village for the 4th of July, staff will contact the appropriate businesses regarding timing of installations and removal.
 - B. Next Meeting: Wednesday, July 17, 2024 at 10 a.m.
- V. CONCLUDED: 10:43 AM Stephens moved to conclude; Ledbetter seconded. Approved.

Approved 7/17/24
Date

C R Jones
Secretary

[Signature]
Clerk