

Fisherman Bay Sewer District

P. O. Box 86
Lopez Island, WA 98261
(360) 468-2131

BOARD OF COMMISSIONERS MEETING

July 17, 2024 at 10:00 am

At 295 Village Rd. Lopez, WA upstairs meeting room and via Zoom

Minutes

REGULAR MONTHLY MEETING OF BOARD OF COMMISSIONERS OF FISHERMAN BAY SEWER DISTRICT

- I. CALL TO ORDER: 9:59 AM Commissioners in attendance- Kit Ledbetter and Justin Jones. Staff in attendance - Tracy Faulkner, Jason Kramer, and Meike Meissner. Public in attendance: None. Meeting held in the meeting room at 295 Village Road, Lopez WA.
- II. REGULAR BUSINESS
 - A. Adjustment to Agenda: Clerk added three new claims
 - B. Public Comment - None
 - C. Approval of Minutes – June 19, 2024 Regular Meeting: Jones moved to approve minutes as presented, Ledbetter seconded. Motion passed.
 - D. Approval of Vouchers and Payroll: Jones moved to approve all claims and payroll as presented (listed below), Ledbetter seconded. Motion passed.
 - a. Acct 6641- Claims 7/1/2024 (\$1,557.35), 7/15/2024 (\$4,355.01), 7/15/2024 (\$3043.31)
 - b. Acct 6644 – Claims 7/15/2024 (\$4,013.20)
 - c. Payroll- payroll 6/25/2024 (\$15,259.36 & \$10,374.06) Includes payroll taxes & Insurance.
 - E. Superintendent's Report – none
 - F. District Operations Technician's Report – Report attached. Discussion regarding Roy Light's future role at FBSD
 - G. Clerk's Report – Clerk reported on San Juan County notice of terminating some accounting services and thanked Faulkner for covering her position while on vacation
 - H. Monthly Budget Report, Monthly Billing Reconciliation & Annual Budget Approval
 - a. Confirm Reconciliation – Jones moved to confirm monthly billing reconciliation, Ledbetter seconded, motion passed.
- III. UNFINISHED BUSINESS
 - A. FLIP will be reaching out to staff and Commissioners about concerns they would like to address before the next meeting; FLIP is planning to attend meeting on August 28, 2024.
- IV. NEW BUSINESS
 - A. Next Meeting: August 28, 2024 at 10 a.m.
- V. CONCLUDED: 10:22 AM Jones moved to conclude; Ledbetter seconded. Approved.

Approved _____ Date 8/28/24

C. K. Jones
Secretary

[Signature]
Clerk