

Fisherman Bay Sewer District

P. O. Box 86
Lopez Island, WA 98261
(360) 468-2131

BOARD OF COMMISSIONERS MEETING
January 21, 2026 at 10:00 am
At 295 Village Rd. Lopez, WA upstairs meeting room and via Zoom

Minutes

REGULAR MONTHLY MEETING OF BOARD OF COMMISSIONERS OF FISHERMAN BAY SEWER DISTRICT

- I. CALL TO ORDER: 10:00 AM Commissioners in attendance- Kit Ledbetter and Randy Wilburn (via Zoom); staff in attendance – Jo Johnson, Tracy Faulkner, and Meike Meissner. Public: none. Held in the meeting room at 295 Village Road, Lopez WA and via Zoom. **10:24 AM** Justin Jones joined meeting (via Zoom).
- II. REGULAR BUSINESS
 - A. Public Comment – none
 - B. Consent Agenda – Wilburn motioned to approve, Ledbetter seconded; motion approved.
 - a. Approval of Minutes – December 17, 2025 Regular Meeting
 - b. Approval of Vouchers & Claims
 - i. Claims
 1. Fund 6641: December 22, 2025 (\$3,958.24); January 6, 2026 (\$8,050.04); January 19, 2026 (\$3,978.56); January 19, 2026 DOR (\$961.76)
Fund 6644: December 22, 2025 (\$4,013.20)
 2. Payroll: December 22, 2025 (\$17,919.04); medical & dental (\$8,429.73)
 - c. Monthly Budget Report
 - d. Monthly Billing Reconciliation
 - c. Superintendent’s Report – Faulkner reported and gave updates on activities in the District.
 - D. Clerk’s Report– Meissner reported and gave updates on administrative activities.
 - III. UNFINISHED BUSINESS
 - A. FLIP Addendum was reviewed. Written description to be added and prior agreement recorded before being sent to FLIP for final approval. Sewer connection is scheduled for some time in the next month.
 - B. Lopez Landing update: Faulkner reported that connection for one residence is approved per Commissioners’ decision last month and county has been notified. Invoice for connection and admin fees will be sent to Craig Pierce.
 - C. Wilburn Parcel Agreement Addendum discussion: Dick Jonson gave his opinion that there are parts of title 57 that authorize disincorporation of areas from a district and while these actions are unusual, they do occur. If a board makes a decision that there is no harm to the district to release a parcel from a connection requirement and that is the fair and equitable thing to do, then his opinion is that it is not a gift.
 - D. Wilburn motioned to pass Resolution 2025-08: Adopting 2026 COLA Raises for Staff. Jones seconded. Roll-call vote: Jones, aye; Ledbetter, aye; and Wilburn, aye. Motion passed.
 - I. NEW BUSINESS
 - A. Innisfree tank issues and point of sale inspection requirements: Wilburn will discuss with Lopez Community Land Trust.
 - B. Next Meeting: Wednesday, February 18, 2026, at 10:00 am

CONCLUDED: 10:52 AM Wilburn moved to conclude; Ledbetter seconded; motion approved.

Approved 2/18/26
Date


Clerk


Secretary