

Fisherman Bay Sewer District

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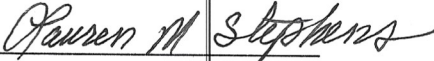
Minutes of Board Meeting- February 23, 2022

- I. Call to order- 10:43 am via Zoom and in person. Board members, Kit Ledbetter, Tom McDaniel, and Lauren Stephens present. Staff members, Roy Light, Jason Kramer, and Tracy Light present.
- II. Regular Business
- A. Adjustments to the Agenda- None.
 - B. Personal Appearances-None.
 - C. Approval of the Minutes- Lauren moved and Kit seconded approval of the minutes of January 19, 2022. Passed.
 - D. Approval of Vouchers- Lauren moved and Kit seconded approval of Vouchers listed on agenda (Attached). Passed.
 - E. Kit moved and Lauren seconded approval of Payroll listed on agenda for January and February. Passed
 - F. Review of Correspondence-None.
 - G. Superintendent's Report- Attached.
 - H. District Operations Technician's Report- Attached.
 - I. Clerk's Report-Attached.
 - J. Monthly Budget Report- Attached. Lauren moved and Tom seconded a motion to request that San Juan County invest the funds in account 6642 received from Flip (\$101,920.00) for connection fees. (These funds are unavailable for district spending per the contract with Flip until the project breaks ground.) Motion Passed.
- III. Unfinished Business
- A. State Audit Progress Report- The audit is almost complete. An exit meeting will be scheduled next week.
 - B. Personnel Policy- Resolution 2022-1. Kit moved and Tom seconded a motion to approve Resolution 2022-1 Update of Personnel Policy (attached) Passed. Kit requested a review of the entire policy to confirm it meets legal employment requirements. The clerk will arrange for this review.
 - C. DOE Grant Proposal for Nutrient Removal. Kit moved and Tom seconded a motion to authorize application by FBSD with support from Wilson Engineering for the Washington State Nutrient Removal Grant for \$152,000.00 now open with applications due March 1, 2022. Passed.
 - D. Lauren moved and Kit seconded a motion for FBSD to apply for coverage under the Puget Sound Nutrient General Permit adopted by the WA State Department of Ecology. Roy Light made the application and a board representative must sign to complete the application. Approved.
 - E. Lopez Landing Developer Extension Agreement- Lauren reported that the legal agreement is being edited by our attorney and discussions about the agreement continue with the customer.
- IV. New Business
- A. Rock Island Connection to Plant and Ooma- The plant now has LTE internet service from Rock Island. The board discussed getting Ooma phone service. No action was taken.
 - B. B.Jacob's Proposal for Archeological work on Weeks Point Way. Discussed.
 - C. Clerk will check with County on Grant deadlines and rules. Asst. Super will get other bids if necessary.
 - D. Employment evaluations. Tabled until next month. Have in by March 10.
 - E. American Rescue Plan Grant Application from San Juan County (attached) Will be considered on March 8.
 - F. Board Member Items- None
 - G. Next Meeting March 10, 2022
- V. Meeting Concluded at 11:57am.

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Approved 03/16/22
Date


Secretary


Clerk