

Fisherman Bay Sewer District

P. O. Box 86

Lopez Island, WA 98261

(360) 468-2131

Wednesday April 20, 2022 10AM

PUBLIC WELCOME VIA ZOOM LINK at fishbaysewer.com

MINUTES

I. CALL TO ORDER- 10:00AM – In attendance- Commissioners Kit Ledbetter and Lauren Stephens plus employees Roy Light, Jason Kramer, and Tracy Faulkner.

II. REGULAR BUSINESS

- A. Adjustments to Agenda- Delete Unfinished item B- that covered in approval of minutes.
- B. Personal Appearances (5min limit, speakers must identify themselves)- None.
- C. Approval of Minutes of Regular meeting 3/16/2022, Revised minutes of Public Hearing 2/23/2022-Ledbetter moved to approve, Stephens seconded. Motion carried.
- D. Approval of Vouchers and Payroll
 - a. Acct 6641- 03/18/2022 (1,088.97), 03/22/2022 (\$6,153.27), 03/28/2022 (\$514.50), 04/11/2022 (2,593.75)- Stephens moved to approve and Ledbetter seconded. Motion carried.
 - b. Payroll-3/25/2022 (\$10,470.57) Includes payroll taxes- Ledbetter moved to approve, Stephens seconded. Motion carried.
- E. Review of Correspondence- Richard Manderbach requested information about service to various parcels. We also discussed ongoing email exchanges with Howie Bargreen. The next time we inspect Bargreen's tanks, he will have an observer monitor the inspection.
- F. Superintendent's Report- attached
- G. District Operations Technician's Report-attached
- H. Clerk's Report-attached
- I. Monthly Budget Report & Monthly Billing Reconciliation-attached. Stephens moved to transfer \$20,000 from fund 6641 to fund 6641 (cap projects). Ledbetter seconded. The motion passed.

III. UNFINISHED BUSINESS

- A. Lopez Landing - Developer Extension Agreement.-tabled
- ~~B. Amended minutes of Public Hearing~~

IV. NEW BUSINESS

- A. Employee Evaluations and Board Recommendations-Superintendent Light evaluated Jason Kramer (attached) Stephens moved that we pass a resolution (2022-03) to change the definition of full-time employees to employees who work 20 hours or more per week averaged over the month and raise Jason Kramer's wage. to \$40.00 per hour. The Resolution (attached) passed with both commissioners voting yes.
- B. Adopt policy to remedy any credit card charges that are not authorized. - Tabled
- C. Board Member Items- None
- D. Next Meeting May 25, 2022 10:00am

V. CONCLUDED- Meeting ended at 10:40am

Minutes approved 5/31/22
Date


Board Secretary


Clerk

*Personal appearances will be limited to 5 minutes. Thank you.