

# Fisherman Bay Sewer District

P. O. Box 86

Lopez Island, WA 98261

(360) 468-2131

Wednesday June 21, 2023, 3 p.m.

At 295 Village Rd #201 and via Zoom

I. CALL TO ORDER- 3:01 p.m. Present: Board members Stephens, Ledbetter, and Jones, plus staff Meissner

## II. REGULAR BUSINESS

A. Adjustments to Agenda: No adjustments made.

B. Public Comment: None.

C. Approval of Minutes- May 24, 2023 Board of Commissioners Meeting, Stephens moved, Jones seconded a motion to approve all minutes as submitted. Motion passed.

D. Approval of Vouchers and Payroll: Jones moved and Ledbetter seconded approval of payment of all claims below. Motion passed. Ledbetter moved and Ledbetter seconded approval of claims and payroll. Motion passed.

a. Acct 6641- Claims-5/23/2023 (\$669.06), 5/30/2023 (\$2,680.90), 6/12/2023 (\$1,050.44), 6/12/2023 (\$11,948.35),

b. Acct 6642- Claims-6/8/2023 (\$828.67), 6/8/2023 (\$3,565.00),

c. Payroll-May payroll 5/30/2023 (\$16,000.60) Includes payroll taxes & Insurance.

E. Superintendent's Report: None

F. District Operations Technician's Report: Kramer was not present but his report is on file.

G. Clerk's Report: None

H. Monthly Budget Report & Monthly Billing Reconciliation: Stephens reported that the monthly reconciliation was accurate. Discretionary purchases review tabled until further notice.

## III. UNFINISHED BUSINESS

A. Kramer report on Weeks Point Way tabled until next meeting.

B. Workshop for Admin Code Adjustments Re: RV hook ups, and clarify RateSch rate for 3000 gal Language and discussion set for August 9, 2023 from 10 a.m. – 1 p.m. at 295 Village Road, #201.

## IV. NEW BUSINESS

A. Resolution 2023-03 – Modifying the prior Resolution 2023-02 to allow Commissioner Christopher Ledbetter to sign agreements (and any modifications) with the Washington State Department of Ecology Resolution: Stephens motioned and Jones seconded approval. Roll-call vote: Jones, aye; Ledbetter, aye; Stephens, aye. Motion passed.

B. Resolution 2023-04 – Adopting the 2023 Calendar of Board of Commissioners monthly meetings: Stephens motioned and Ledbetter seconded approval. Roll-call vote: Jones, aye; Ledbetter, aye; Stephens, aye. Motion passed.

C. Approval of emergency purchase of new BOD incubator on 5/31/2023 (USA Bluebook \$3,652.42): Stephens motioned; Jones seconded approval. Motion passed.

D. Discussion of new septic tank installations at new lodging structures at Islander Resort/Diller property tabled until next meeting.


E. Kramer report on Dragon Run project tabled until next meeting.

F. Next Meeting Wednesday July 19, 2023, at 3:00 p.m.

CONCLUDED 3:36 p.m.

Approved

7/19/23  
Date

  
Secretary

  
Clerk