

Fisherman Bay Sewer District

P. O. Box 86

Lopez Island, WA 98261

(360) 468-2131

Wednesday- June 22, 2022, 10:00am

295 Village Rd #201

MINUTES

I. CALL TO ORDER- 10:18AM Commissioners Ledbetter and Stephens, staff Light, Faulkner, and Kramer present.

II. REGULAR BUSINESS

- A. Adjustments to Agenda-Add New Business item- Riding Mower.
- B. Personal Appearances (5min limit, speakers must identify themselves)- None
- C. Approval of Minutes of Regular meeting 5/31/2022
- D. Approval of Vouchers and Payroll
 - a. Acct 6641- 5/21/2022 (\$2,971.93), 6/13/2022 (\$8,777.60), 6/16/2022 (\$799.09)-Ledbetter moved and Stephens seconded approval of all vouchers. Passed.
 - b. Payroll-June payroll will be approved in July- Includes payroll taxes & Insurance- none
- E. Review of Correspondence- DOE Letter new permit fee
- F. Superintendent's Report- none
- G. District Operations Technician's Report-Attached
- H. Clerk's Report-Attached
- I. Monthly Budget Report & Monthly Billing Reconciliation-Budget is in good shape. Ledbetter reviewed reconciliation. Stephens moved and Ledbetter seconded a motion to move \$25,000.00 from Account 6641 (operations) to Account 6642 (Cap. Projects). The motion passed.

III. UNFINISHED BUSINESS

- A. Lopez Landing - Developer Extension Agreement. -no report
- B. New Board Member discussion. – An email will be sent to residential customers regarding the need for a new commissioner.

IV. NEW BUSINESS

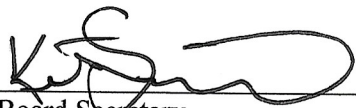
- A. Credit Card for Tracy Faulkner-Stephens moved and Ledbetter seconded a Resolution 2022-05 authorizing Faulkner to have a credit card with a \$5,000.00 limit. The resolution passed by roll call vote.
- B. Design RFP plan- Ledbetter led a discussion of next steps on our planning for the upgrade of the plant.
- C. Board Member Items- Stephens asked if staff is vaccinated against Hepatitis. They are!
- D. Next Meeting Monday July 22, 2022, 10:00am

V. CONCLUDED- Stephens moved to conclude the meeting and Ledbetter seconded. 11:33AM.

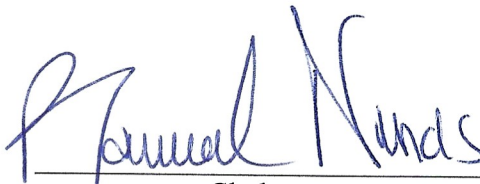
MINUTES APPROVED

8/24/22

Date



Board Secretary



Clerk

*Personal appearances will be limited to 5 minutes. Thank you.