

Fisherman Bay Sewer District

P. O. Box 86
Lopez Island, WA 98261
(360) 468-2131

Minutes of Regular Meeting of the Board of Commissioners Wednesday August 23, 2023 10:00 a.m.

Held in person at 295 Village Rd #201, Lopez Island, WA and via Zoom

I. CALL TO ORDER- 10:07 a.m. Present: Board members Stephens, Ledbetter, and Jones, plus staff Faulkner, Kramer, Light, and Meissner; no public present

II. REGULAR BUSINESS

A. Adjustments to Agenda: Addition of Wilson Engineering letter to Unfinished Business

B. Public Comment: None.

C. Approval of Minutes- July 19, 2023 Board of Commissioners Meeting; August 9, 2023 Public Workshop; and August 9, 2023 Public Meeting with Friends of Lopez Island Pool: Stephens moved, Jones seconded a motion to approve all minutes as submitted. Motion passed.

D. Approval of Vouchers and Payroll: Stephens moved and Ledbetter seconded approval of payment of all claims and payroll below. Motion passed. Ledbetter motioned and Jones seconded approval of payroll. Motion passed.

a. Acct 6641- Claims 7/25/2023 (\$4661.07); 7/31/2023 (\$297); 8/7/2023 (5,935.60); 8/16/2023 (\$728.56); 8/21/2023 (\$998.40)

b. Acct 6642- Claims 8/7/2023 (\$1,278.75)

c. Payroll-July payroll 7/25/2023 (\$15,196.60) Includes payroll taxes & Insurance.

E. Superintendent's Report: None

F. District Operations Technician's Report: Kramer reported on major points in attached Technician's report and answered queries regarding specific projects.

Stephens moved to declare old lawn mower as surplus equipment with zero (\$0.00) value and authorize staff to dispose of it; Ledbetter seconded. Motion passed.

G. Clerk's Report: Meissner reported successful submission reporting with Dept of Ecology

H. Monthly Budget Report & Monthly Billing Reconciliation: Stephens reported that the monthly reconciliation was accurate.

Stephens motioned to transfer \$10,000 from operating account 6641 to account 6642; Ledbetter seconded. Motion passed.

III. UNFINISHED BUSINESS

A. Next Admin Code and Master Rate Schedule Workshop will be on October 5, 2023 at 2:30 p.m.

B. 10% Late fee charge and review of new rate schedule will also take place at next Admin Code Workshop on October 5, 2023.

C. The Board discussed a settlement proposal presented by attorney Pat Hanis and litigation risks if the proposal is not accepted. There was consensus that it would be in the best interests of the District to accept the proposal. After discussion, Jones moved, and Ledbetter seconded, to accept settlement agreements with Diller for Pickering Lane and Islander Resort. Motion passed.

IV. NEW BUSINESS

A. Ledbetter reported on letter from Scott Wilson regarding engineering review of Wayne Haeefe recommendations. Stephens moved, and Jones seconded, to authorize Wilson Engineering to review the recommendations and report to the Board at a cost not to exceed \$5,000.

- B. Fisherman Bay Water Association Annual Meeting on August 28, 2023 – Jamie Stephens will be given proxy vote for FBSD.
- C. Faulkner received approval for purchases of DO and Ph meters to collect data on nutrient reduction requirements for the Department of Ecology.
- D. Annual staff reviews will be done by next meeting: Kramer will review Faulkner; Light will review Kramer; Meissner not yet eligible for review until October 17, 2023.
- E. Next Meeting Wednesday September 27, at 10:00 p.m.

CONCLUDED 11:38 a.m.

Approved

Date

7/27/23

Secretary



Clerk

