

Fisherman Bay Sewer District

P. O. Box 86

Lopez Island, WA 98261

(360) 468-2131

PUBLIC HEARING AND MEETING

BOARD OF COMMISSIONERS

Wednesday, November 15, 2023 at 10:00am

At 295 Village Rd. upstairs meeting room

Minutes

PUBLIC HEARING ON FISHERMAN BAY SEWER DISTRICT 2024 BUDGET

- I. CALL TO ORDER: 11:05AM Board in attendance- Kit Ledbetter, Lauren Stephens, and staff Roy Light, Meike Meissner, and Tracy Faulkner. Meeting held in the meeting room at 296 Village Road and via Zoom.
- II. PUBLIC COMMENT-None
- III. HEARING- PRESENT 2024 BUDGET - Reviewed
- IV. CONCLUDE 10:10 AM Kit Ledbetter moved to conclude the hearing; Lauren Stephens seconded. Approved

REGULAR MONTHLY MEETING OF FISHERMAN BAY SEWER DISTRICT BOARD

- I. CALL TO ORDER: 10:11AM Board in attendance- Kit Ledbetter, Lauren Stephens, and staff Roy Light, Meike Meissner, and Tracy Faulkner. Meeting held in the meeting room at 296 Village Road and via Zoom.
- II. PUBLIC COMMENT- None
- III. NEW BUSINESS
 - A. Adjustments to Agenda
 - B. Public Comment – None
 - C. Wilson Engineering evaluation letter discussion. New data will be sent to Wilson for updated report.
 - D. Approval of Minutes – October 18, 2023 regular meeting and October 31, 2023 special meeting: Stephens moved to approve all minutes, Ledbetter seconded. Motion passed.
 - E. Approval of Vouchers and Payroll: Stephens moved to approve all claims and payroll, Ledbetter seconded. Motion passed.
 - a. Acct 6641- Claims 10/30/2023 (\$21,088.19); 11/6/2023 (\$1,746.01)
 - b. Acct 6642- Claims 10/30/2023 (6,194.52), 11/7/2023 (\$4,000.00)
 - c. Payroll-October payroll 10/25/2023 (\$15,513.20) Includes payroll taxes & Insurance.
 - F. Superintendent's Report – Light reported on fecal coliform permit violation on October 25, 2023. Report attached.
 - G. District Operations Technician's Report – Report attached.
 - H. Clerk's Report – None
 - I. Monthly Budget Report, Monthly Billing Reconciliation & Annual Budget Approval
 - a. Confirm Reconciliation – Stephens moved to confirm monthly billing reconciliation, Ledbetter seconded, motion passed.
 - b. Resolution No. 2023-08 Adopting 2024 Budget – Roll-call vote: Ledbetter, aye; Stephens, aye. Motion passed.

IV. UNFINISHED BUSINESS

- A. Weeks Point Way project update: King Excavating will begin work on November 27 and Drayton Archaeology will be on site. Rock Island declined FBSD offer to cost-share and will not be a part of the project.
- B. Discussion of fee changes tabled until next meeting when the Admin Code will have final review and changes.

IV. NEW BUSINESS

- A. Discussion of Residential Usage and Overages tabled until next meeting when Admin Code will have final review and changes.
- B. Next Meeting: December ~~20~~¹⁹, 2023, at 10:00AM.

V. CONCLUDE: 12:06 PM Ledbetter moved to conclude; Stephens seconded. Approved

Approved 12/29/2023
Date


Secretary


Clerk

FECAL COLIFORM VIOLATION ON OCTOBER 25TH.

By

Roy Light, Lab Supervisor

On October 24th the normal weekly coliform test was performed by Operator Jason Kramer. He was the only person present onsite.

On the 25th Jason read the plates and recorded the results. He did not do the calculations for the test results and failed to notice the violation. Consequently, no remedial action took place. I noticed the violation when I visited on Oct 1st. I immediately reviewed the situation and could find no obvious cause for the violation. Chlorine concentration in the effluent was normal. The only unusual event was a large rain event on the day of the test. It's possible that the contact time in the chlorine contact chamber was reduced due to high flows. It's also possible that fall turnover in the treatment lagoon caused a surge in coliforms although, effluent Total Suspended Solids were normal. Jason performed another fecal coliform test under my supervision and the results came back normal, <1 cfu/100mls.

In my experience, fecal coliform violations occur occasionally without apparent reason. The failure occurred in not taking action immediately when the test was concluded. Retesting immediately with normal results would have demonstrated the anomalous nature of the test results and avoided the permit violation.

I have added a requirement that the test result data be calculated immediately following the test conclusion. I am also adding a requirement to notify the senior operator of the test results by email and any anomalous or potential violation results are relayed by telephone immediately. I am also planning training sessions with the new operators on understanding the requirements of the NPDES permit to avoid this sort of problem in the future.