

FISHERMAN BAY SEWER DISTRICT
BOARD OF COMMISSIONERS
PUBLIC HEARING & SPECIAL MEETING
Monday, November 30, 2020 @ 4:00 pm
Please, email super@fishbaysewer.com
For your ZOOM invite

PUBLIC HEARING AGENDA

I. CALL TO ORDER

II. The Board of Commissioners of Fisherman Bay Sewer District held a regular meeting on the 30th November 2020 via ZOOM. President Lauren Stephens called the meeting to order at 4:03 p.m. Also, present was the Commissioners Tom McDaniel and Donna Hasbrouck, District Clerk Paula Lavoie, and Superintendent Monico Mackinnon.

- A. Attendees: Rebecca Presley, LCCA Board member
- B. Review of 2020 Amended Budget.
Resolution 2020-03 Adopting the Amended 2020 Budget.
Amended budget presented and approved by motion with McDaniel moving and Stephens seconding.
- C. Review of 2021 Budget.
Resolution 2020-04 Adopting the 2021 Budget.
2021 Budget presented and approved by motion with Hasbrouck moving and McDaniel seconding.

III. CONCLUDED

McDaniel moved, seconded by Stephens to conclude the meeting. The motion passed unanimously. The meeting adjourned at 4:13p.m.

REGULAR MEETING

IV. CALL TO ORDER

V. The Board of Commissioners of Fisherman Bay Sewer District held a regular meeting on the 30th November 2020 via ZOOM. President Lauren Stephens called the meeting to order at 4:30 p.m. Also, present was the Commissioners Tom McDaniel and Donna Hasbrouck, District Clerk Paula Lavoie, and Superintendent Monico Mackinnon.

A. Outside Attendees

None.

B. Approval of Minutes

Minutes were presented and approved by motion, with Hasbrouck moving and McDaniel seconding.

C. Approval of Vouchers and Payroll

Using the SJC Trial Balance Detail Report dated 11/27/2020, McDaniel compared and verified deposits reported on the Deposits/Sales Reports dated 10/30/2020, 11/06/2020, 11/13/2020, and 11/19/20, against deposits shown.

All warrants were reviewed by the Commissioners and expense vouchers presented for payment were confirmed that all vouchers were supported by adequate documentation.

Stephens moving and Hasbrouck seconding, to approve payments from the General Fund, expense vouchers in the amount of \$1,142.78(11/12/2020) and \$22,760.68(11/16/20) from account 6641. Stephens moving and Hasbrouck seconding to approve payroll in the amount of \$9,606.62 for the pay period 10/24/2020 to 11/06/20 and \$8,158.71 for the period 11/07/20 to 11/20/20.

D. Correspondence– None.

E. Superintendent’s Report

Mackinnon reported the following:
See Attached: - Discussed.

F. District Operations Technician’s Report

Ahneman reported the following:
See Attached: - Discussed.

G. Clerk’s Report

Lavoie reported the following
See Attached: - Discussed.

H. Monthly Budget Q & A. Discussed.

VI. UNFINISHED BUSINESS

- A. **Contract with customers when issuing connection.** Mackinnon and Stephens will finish up.
- B. **DOE Loan, Plant expansion, and customer income survey.** Discussed.
- C. **Discuss change in Admin Code on gallon value of an ERU.** Discussed.
- D. **Discussion of On-Call Compensation.** Tabled.
- E. **Update on the Lopez School District Participation Agreement.** Mackinnon and Stephens will finish up.
- F. **Discuss FLIP’s request to become a contract customer.** Mackinnon and Stephens will finish up.
- G. **Update on Diller delinquent payment issues.** Discussed.
- H. **Rate increases 2021.** Discussed and will be finalized next meeting.
- I. **Calendar – Go over dates for upcoming board meetings.** Discussed.

VII. NEW BUSINESS

- 1. **Resolution Update of Personnel Policy.** Stephens moving and Hasbrouck seconding to adopt the Resolution 2020-02.

VIII. MEETING CONCLUDED

The meeting concluded at 9:00 p.m.

Commissioner

Clerk