

Fisherman Bay Sewer District

P. O. Box 86
Lopez Island, WA 98261
(360) 468-2131

BOARD OF COMMISSIONERS MEETING
Tuesday, December 19, 2023 at 10:00am
At 295 Village Rd. upstairs meeting room and via Zoom

Minutes

REGULAR MONTHLY MEETING OF BOARD OF COMMISSIONERS OF FISHERMAN BAY SEWER DISTRICT

- I. CALL TO ORDER: 10:09 AM Board in attendance- Justin Jones, Kit Ledbetter, Lauren Stephens; and staff Roy Light, Meike Meissner, and Tracy Faulkner. Meeting held in the meeting room at 295 Village Road and via Zoom.
- II. PUBLIC COMMENT- None
- III. NEW BUSINESS
 - A. Adjustments to Agenda
 - B. Public Comment – None
 - C. Jeff King and Chela King of King Excavating updated on Weeks Point Way project. Additional costs will be approximately \$30,000 for connections. Work will halt over the holidays and will start again on January 8, 2024.
 - D. Approval of Minutes – November 15, 2023 public budget workshop and regular meeting; November 30, 2023 special meeting: Stephens moved to approve all minutes as presented, Ledbetter seconded. Motion passed.
 - E. Approval of Vouchers and Payroll: Stephens moved to approve all claims and payroll as presented (listed below), Ledbetter seconded. Motion passed.
 - a. Acct 6641- Claims 11/16/2023 (\$1200.89); 11/20/2023 (\$5,214.96); 12/4/2023 (\$2,982.54)
 - b. Acct 6642 – Claims 11/20/2023 (\$10,306.09);
 - c. Payroll-November payroll 11/26/2023 (\$13,610.10) Includes payroll taxes & insurance
 - F. Superintendent's Report – none
 - G. District Operations Technician's Report – Report attached.
 - H. Clerk's Report – None
 - I. Monthly Budget Report, Monthly Billing Reconciliation & Annual Budget Approval
 - a. Confirm Reconciliation – Stephens moved to confirm monthly billing reconciliation, Ledbetter seconded, motion passed.
- IV. UNFINISHED BUSINESS
 - A. Stephens moved to approve letter requesting extension from San Juan County Council for PFAPP grant, Jones seconded, motion passed.
 - B. Amendment to FLIP contract discussion tabled.
 - C. Stephens motioned to approve Admin Code Changes Resolution 2023-10, Jones seconded. Roll-call vote: Jones, aye; Ledbetter, aye; Stephens, aye. Motion passed.
 - D. Ledbetter motioned to approve Master Rate Schedule Update Resolution 2023-11, Jones seconded. Roll-call vote: Jones, aye; Ledbetter, aye; Stephens, aye. Motion passed.
 - E. Ledbetter motioned to approve 2024 Cost of Living Adjustment Resolution 2023-12, Stephens seconded. Roll-call vote: Jones, aye; Ledbetter, aye; Stephens, aye. Motion passed.
 - F. Update on DOE tabled until after January 18 meeting with DOE staff and Wilson plant review applies new data sent by Faulkner.

IV. NEW BUSINESS

- A. Stephens moved to approve Resolution 2023-13 to Approve 2024 Regular Meeting Schedule, Ledbetter seconded.
Roll-call vote: Jones, aye; Ledbetter, aye; Stephens, aye. Motion passed.
- B. Next Meeting: January 17, 2024 at 10:00AM.

I. CONCLUDE: 10: 39 AM Stephens moved to conclude; Ledbetter seconded. Approved

Approved 1/17/24
Date


Secretary


Clerk