

Fisherman Bay Sewer District

P. O. Box 86
Lopez Island, WA 98261
(360) 468-2131

Minutes of Regular Meeting of the Board of Commissioners Wednesday September 27, 2023 10:00 a.m.

Held in person at 295 Village Rd #201, Lopez Island, WA and via Zoom
<https://us02web.zoom.us/j/2686820941>

I. CALL TO ORDER- 10:10 a.m. Present: Board members Stephens and Ledbetter, plus staff Faulkner, Kramer, Light, and Meissner; no public present

II. REGULAR BUSINESS

- A. Adjustments to Agenda: None
- B. Public Comment: None.
- C. Approval of Minutes- August 23, 2023, Board of Commissioners Meeting. Stephens moved, Ledbetter seconded a motion to approve the minutes as submitted. Motion passed.
- D. Approval of Vouchers and Payroll: Stephens moved and Ledbetter seconded approval of payment of all claims and payrolls below. Motion passed. Ledbetter motioned and Stephens seconded approval of payroll. Motion passed.
 - a. Acct 6641- Claims 9/5/2023 (\$6939.90); 9/18/2023 (\$905.40); 9/18/2023 (\$1,798.75); 9/19/2023 (\$2,523.86)
 - b. Acct 6642- Claims 9/18/2023 (\$7,754.64)
 - c. Payroll-August payroll 8/25/2023 (\$15,464.20) Includes payroll taxes & Insurance.
 - d. Payroll-September payroll 9/25/2023 (\$13,766.60)
- E. Superintendent's Report: None
- F. District Operations Technician's Report: Kramer updated on failed tanks replacements, Weeks Point Way bid process, and answered queries regarding specific projects. Review and annual evaluation for Faulkner is complete; suggested raise to be discussed at next Board of Commissioners meeting.
- G. Clerk's Report: None
- H. Monthly Budget Report & Monthly Billing Reconciliation: Stephens reported that the monthly reconciliation was accurate.
Stephens motioned to transfer \$10,000 from operating account 6641 to account 6642; Ledbetter seconded. Motion passed. Stephens motioned to transfer \$20,000 from 6642 to investment account. Ledbetter seconded. Motion passed.

III. UNFINISHED BUSINESS

- A. The Diller/Islander Resort settlement has been formally finalized by FBSD after being signed by William Diller. Adjustment to Diller account reflects new 75 ERUs starting May 1, 2023 and account has been billed and paid accordingly.
- B. Weeks Point Way bids close on October 2, 2023. A meeting will be called to accept the best bid for the project, date to be determined.

IV. NEW BUSINESS

- A. Ledbetter and staff will attend the Department of Ecology meeting on September 28 at 10 a.m. to review the agreement for the upgrade and expansion design of the District. Scott Wilson will attend as well to ask and answer questions. Meissner will take notes and share with the rest of the Board.

- B. Stephens moved to change the currently scheduled Budget Hearing from November 29, 2023 to November 15, 2023 at 10 a.m. to accommodate the budget deadline date for San Juan County. Ledbetter seconded. Motion approved.
- C. Next Meeting Wednesday October 18, at 10:00 a.m.

CONCLUDED 10:56 a.m.

Approved 10/18/2023
Date


Secretary


Clerk