

infiltration issue that the business does not want to address. Faulkner offered a free smoke test to try to help determine where leaks may be occurring but LVM supervisor declined. No other action taken.

- B. Ecology grant award review and feedback for Wetland Remediation project: FBSD was listed to receive \$350,000 to assist in the proper removal and replacement of tire chip media in the constructed wetland. Awaiting final award notification.
- C. Next Meeting: Wednesday, March 18, 2026, at 10:00 am

CONCLUDED: 10:46 AM Ledbetter moved to conclude; Wilburn seconded. Motion approved.

Approved 3/18/26  
Date

  
Clerk

  
Secretary

# Fisherman Bay Sewer District

P. O. Box 86  
Lopez Island, WA 98261  
(360) 468-2131

BOARD OF COMMISSIONERS MEETING  
February 18, 2026 at 10:00 am  
At 295 Village Rd. Lopez, WA upstairs meeting room and via Zoom

## Minutes

### REGULAR MONTHLY MEETING OF BOARD OF COMMISSIONERS OF FISHERMAN BAY SEWER DISTRICT

- I. CALL TO ORDER: 10:00 AM Commissioners in attendance- Justin Jones, Kit Ledbetter and Randy Wilburn (via Zoom); staff in attendance – Jo Johnson, Tracy Faulkner, and Meike Meissner. Public: Michael G. (via Zoom). Held in the meeting room at 295 Village Road, Lopez WA and via Zoom.
- II. REGULAR BUSINESS
  - A. Public Comment – none
  - B. Consent Agenda – Wilburn motioned to approve, Ledbetter seconded; motion approved.
    - a. Approval of Minutes – January 21, 2025 Regular Meeting
    - b. Approval of Vouchers & Claims
      - i. Claims
        1. Fund 6641: February 2, 2026 (\$2,470.30); February 12, 2026 (\$3,890.02)
        2. Fund 6642: February 2, 2026 (\$16,848.43); February 12, 2026 (\$1,443.75)
        3. Payroll: January 22, 2026 (\$19,461.36); medical & dental (\$8,429.73)
      - c. Monthly Budget Report
      - d. Monthly Billing Reconciliation
    - C. Superintendent’s Report – Faulkner reported and gave updates on activities in the District.
    - D. Clerk’s Report– Meissner reported and gave updates on administrative activities.
  - III. UNFINISHED BUSINESS
    - A. FLIP Addendum: Jones will reach out to Bill LeDrew with FLIP to finalize as sewer service will be contingent on FLIP agreeing to and signing addendum. Wilburn to be copied on correspondence.
    - B. Lopez Landing update: Invoice for connection and admin fees sent to Craig Pierce, no other update to report
    - C. Wilburn Parcel Agreement Addendum discussion: final draft to be sent to Randy Wilburn for any last edits before adoption.
    - D. Innisfree tank issue and point of sale inspection requirements: Wilburn reported that he spoke with Sandy Bishop from Lopez Community Land Trust and that LCLT is no longer involved with the Innisfree property as it is owned collectively as a limited equity co-op. There is technically no change in ownership, just a change in membership but staff will check with attorney whether or not a “change in membership” is adequately reflected in FBSD Admin Code as a change that would require a sales inspection. Innisfree tanks remain on the list of tanks that need to be re-lined or replaced due to ongoing inflow and infiltration issues.
  - I. NEW BUSINESS
    - A. Lopez Village Market tank discussion: Faulkner reported that LVM manager sent an email disputing charges for January sewer billing, accusing FBSD of incorrect billing/meter reading as every winter their commercial sewer bill spikes. Every winter LVM is noted as having an ongoing inflow and