



NHPEHRA Board of Directors Meeting

January 11, 2018

Location: Primex

Minutes

The Meeting was called to order shortly after 9 AM.

Attendance: Carol Kilmister, Suzie Swenson, Kathy Kennedy, Susan Hilchey, Darlene Simmons and Norm O'Neil; Absent Sharon Patterson

Minutes:

General Meeting 12/08/2017 – The minutes were approved on a motion by Suzie with a 2nd by Carol; All in Favor.

BOD Meeting 12/08/2017 - The minutes of the BOD were also approved on a motion by Suzie with a 2nd by Carol; All in Favor.

New Business – No new business came before the board.

Old Business: The Board discussed the Program Schedule and dates for meetings for the balance of year.

March 29th The Board discussed holding a legal update with several issues that were raised at the December 8th general meeting. Carol will check with Beth Deragon to see if she would be willing to provide a legal update and include addressing The Fair Credit Reporting Act, Whistle Blower Protection, Social media, Transgenderism & workplace issues. Darlene suggested we consider a webinar through NHMA and perhaps we could use one of their conference rooms. The Board was in General agreement it would be a good idea. She will check with NHMA and get back to us with the details.

May – Primex conference May 9 & 10. The Board briefly discussed following our past practice of paying for a portion of an HR related speaker and co-sponsoring the session at the Primex Conference. ANHPEHRA members could attend the conference for the day at no cost. Carol to check with Elaine to determine who the speaker may be and get back to the board.

December 5th – Drummond Woodsum Roundtable Discussion Norm to reach out to Mark Broth..... for Primex

Norm to draft a survey monkey survey and run it by the board

List Serve/Website – List serve is fine; Website server is OK; software may no longer be supported as of March. Carol to send out the email she previously sent to Kathy so all BOD can review and check with the Primex IT person for suggestions.

Membership recruitment & billing. Carol will look at both current and past members to send invoices out to current members along with Sharon and “we miss you” to previous members to see if marketing the no increase \$15 fee for membership will get them to rejoin.

Susan raised the issue of how we put meeting & program reminders out to our members. She suggested we put the full schedule on the web and someone send reminders before the meetings. Suzie agreed to try to put a reminder on her scheduler to get notices out well in advance of programs and meetings.

The Board agreed to hold an Email – discussion by next Friday 1/18 on the details of the 3/29 session.

Treasurer’s Report- We skipped the treasurer’s report as we just had one in December.

Informational Items: Non to report

Adjourn – A duly authorized motion to adjourn was made and seconded. All in favor!