



ANHPEHRA Business Meeting

June 15, 2023, 3:30pm

Location: Zoom

AGENDA

Members Present:

Susan Hilchey, Tara Koza, Darlene Simmons, Carol Kilmister, Karen Clough, Melissa Fazlic

Excused:

Kathy Kennedy

- I. Call to order 3:35pm
- II. Survey results of webinar series
 - a. No final results yet.
 - b. Would love to see more attendees, but programs went well
- III. Fall professional development ideas
 - a. 2023 Legal Update
 - b. Carol mentioned that we have had a legal update PD in the past
 - c. We could have a hybrid option
 - d. Sheehan Phinney used to hold ont toward public sector, Tara mentioned she asked about that at a recent conference and they said they would bring it back in the Fall.
 - e. 2-hour session would be good, we could possibly have this on site at Primex
 - f. October 17th? 9am-11am
 - g. Carol will work to get a room, and then we will Darlene will reach out to Drummond Woodsum to see if they have an attorney available.
 - h. Sue mentioned we should survey members to see what they would like for legal topics
- IV. Treasurers Report/Dues Update

Bank acct balance \$2410.28 end of May 2023
We have received dues in March, April, and May, totaling \$1,455.00 (97 people) Two checks came in today to equate to 99 members.

Expenses: Just over \$800.00

- Co sponsor summit
- Mail list annual fee
- Website fee
- Carol sent a message to 23 people stating since they have not paid and they were going to be removed. A few people responded stating they would like to stay on, and a few people are leaving or have left employment so will not be continuing membership.
- Carol has gotten a question about being able to accept credit card payments, however there is a cost associated with that, and at this time we are not prepared to accept credit card payments
- Last year we were at 110 membres, we hope to get up to that amount.

V. Other Business

- a. Carol mentioned that possibly board members could engage in the ListServe a bit more to get more participation.
- b. Reviewed minutes from March 28, 2023 meeting
- c. Carol made a motion to approve the March minutes. Darlene seconded. Motion passed 6-0-0
- d. We will wait for Carol to confirm within the next week or two a date and time. Then Susan will survey ANHPEHRA members to see what topics membership would like to see. Darlene mentioned maybe we send it as a question through the ListServe. Then Tara will post on the website
- e. Normally in Fall, we vote on officers as well. We should hold a brief business meeting prior to the start of the legal PD session.
- f. Melissa will prepare terms and who is up for renewal of directors and officers.

VI. Next meeting date

- a. Septembmer meeting:
 - i. Renewal of directors and officers meeting
 - ii. Discuss plan for October Legal PD Session
 1. Refreshments? ETC.
- b. Next meeting will be Wednesday September 6th at 8:30am. Carol will send invite and zoom link.

VII. Motion made to adjourn by Darlene, seconded by Karen, all in favor, 6-0-0. Meeting adjourned at 4:10pm