



ANHPEHRA Business Meeting

September 6, 2023, 8:30am

Location: Zoom

AGENDA

Members Present:

Susan Hilchey, Darlene Simmons, Kathy Kennedy, Karen Clough, Melissa Fazlic, Carol Kilmister

Excused:

Tara Koza

- I. Meeting called to order 9/6/2023 8:32am
- II. Review June 2023 minutes
 - a. Karen motioned to approve the June minutes, Darlene seconded, all in favor.
- III. Updates on Fall Professional Development
 - a. Darlene reached out to Anna, she suggested covering leave benefits, performance evaluations, and just cause discipline. Anna would also provide an update on whistleblower and retaliation.
 - b. Tuesday, October 17th from 9am-11am at Primex
 - c. We will have a brief business meeting prior to elect board members
 - d. Refreshments: Carol talked to Elaine at Primex last week about a plan to get information out- she will take care of refreshments based on how many people on-site and how much we want to send.
 - e. Susan will pick up some fruit from Hannaford
 - f. Primex can provide the coffee and water
 - g. Darlene will reach out to Anna to create a “blurb” about the session to get people to register.
 - h. Gift for presenter: Carol has gift cards; she will check to make sure they are not expired.
- IV. Treasurers Report/Dues Update
 - a. Susan gave update on checks (5-6 more checks received since June meeting)
 - b. 107 members currently
 - c. We still need to do renewal votes in December, and a new member vote in the Spring
 - d. Kathy, Carol, and Susan are all up for renewal in December. Susan and Kathy are interested in continuing (Carol was not present)

- V. Next meeting date
 - a. Tuesday, October 17th at Primex 9am-11am
 - b. Board should plan to arrive at Primex at 8:30am for a brief business meeting
 - c. 5-minute business meeting at the start, after the meeting to do renewals and officers (need more participation for vote)
 - d. Board members can debrief after the meeting
 - e. Poll audience at October PD Event about Spring events
- VI. Other Business
 - a. Members will do some outreach to see if anyone in public sector would be interested in joining the board in the future.
 - b. Maybe in January, we can send something to membership that they do not need to pay dues next year (2-year membership fee)

Meeting Adjourned:

Darlene made a motion to adjourn, Karen seconded, all in favor, meeting adjourned at 9:10am