

JOB DESCRIPTION

Teacher: Food Technology

This job description is subject to regular periodic review and may be changed, through consultation, in accordance with the development needs of PHOENIXPLACE and/or the post-holder.

Post:	Teacher: Food Technology (UQT)
Salary:	PP - Independent Salary Scale: Grade 6-7 (£26,075 - £28,412 FTE) Depending on experience
Reporting to:	Deputy Head
Contract type/hours:	Part Time//Permanent (2-3 days pw)
Line Management of:	n/a

School Context

We are a specialist school that supports young girls with various needs eg SEN, mental health. Candidates understand that the role can be challenging on a day to day basis, dealing with complex emotional and behavioural needs of our students. It is essential that candidates applying for this role have some experience of applying de-escalation strategies and where needed positive handling/restraint techniques. However, the school will provide ongoing training.

Safeguarding: PhoenixPlace is committed to safeguarding and protecting the children and young people that we work with. We have a strong safeguarding culture and expect applicants to continually develop their practice in this area. As such, all posts are subject to a safer recruitment process, including the disclosure of criminal records and vetting checks. Professional references will be sought prior to commencement of this post.

Main Purpose

- To provide high quality learning and teaching within the School
- To lead Food Technology lessons across different classes/year groups
- To provide positive behaviour management and social development of students
- To work in partnership with parents and carers in supporting the education of their children

Main Duties and Responsibilities:

- Promote the safety, safeguarding and well-being of students, by following the latest requirements of Keeping Children Safe in Education and the school's child protection policy.
- 3. Be aware of and comply with policies and procedures relating to safeguarding, child protection, health and safety and security, confidentiality and data protection, reporting all concerns to an appropriate person
- 4. To carry out any reasonable instructions given by the Principal or Senior Leadership Team.

Teaching, learning and assessment

Management of Learning, Teaching and Resources

- Have clear intentions for children's learning and to use knowledge of school policy and National Curriculum requirements to plan differentiated work to meet the needs of individuals and groups promoting progression, continuity and quality of learning.
- Teach a range of Food Technology topics and skills to both KS3 and KS4 students in order that they receive a broad and effective curriculum that will prepare them well for their next stage of education

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- Use a variety of suitable teaching and learning styles and to communicate clear learning objectives and expectations.
- Use relevant classroom management strategies to ensure that a purposeful environment for teaching and learning can take place.
- Organise and maintain a stimulating working environment appropriate for the range of activities taking place.
- Ensure that resources and the classroom environment are organised and readily available to promote learning.

Management of People and Students

- Support positive behaviour taking into account the personal, social and emotional needs of students.
- Establish and maintain a positive regard towards both students and staff, promoting equality and diversity.
- Be aware of and support difference to help ensure everyone else has equal access to the facilities and feels valued, respecting their social, cultural, linguistic, religious and ethnic background
- Work as a member of a team, planning co-operatively, sharing information, ideas and expertise.
- Consult and plan with multi-agency colleagues, as appropriate.
- Support/Assist a Tutor Team and establish good relationships with families to promote students' learning and development.
- To be responsible for the day to day organisation and outcomes, of students
- To liaise with parents/carers and other agencies on matters relating to the welfare of an individual student

Evaluation and Quality

- Consistently and accurately assess students' progress and achievement in Food Technology.
- Monitor and assess students' work and use assessment data effectively to inform planning and identify individual needs. Use these assessments to set appropriate targets.
- Keep effective and in-depth records of student progress and report overall achievement in line with school policy and statutory requirements.
- Write reports for Annual Reviews and student progress meetings and provide high quality evidence to present at review.
- Gather evidence of work for the purposes of moderation.

Management and administration

- Attend and lead assemblies as required.
- Register students at the beginning of the morning and afternoon sessions.
- Supervise students according to agreed rotas.
- Attend weekly staff meetings and general meetings as part of the school meeting cycle.

Fulfil wider professional responsibilities

- Work collaboratively with others to develop effective professional relationships
- Deploy support staff effectively as appropriate
- Communicate effectively with parents/carers & external services (where needed) with regard to pupils' achievements and well-being using school systems/processes as appropriate
- Make a positive contribution to the wider life and ethos of the school
- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Develop effective professional relationships with colleagues and other relevant professionals within and beyond the school

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Additional responsibilities

- TBC - based on school needs

Professional development

- Regularly review the effectiveness of your teaching and assessment procedures and its impact on pupils' progress, attainment and well being, refining your approaches where necessary responding to advice and feedback from colleagues
- Be responsible for improving your teaching through participating fully in training and development opportunities identified by the school or as developed as an outcome of your appraisal
- Proactively participate with arrangements made in accordance with the school's Appraisal Policy

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the postholder will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the Line Manager or Headteacher

Safeguarding

The postholder will be committed to the safeguarding and promotion of the welfare of children and young people raising any concerns following school protocol/procedures.

Comply with the policies and procedures relating to child protection, health and safety, security, confidentiality and data protection, equal opportunities, reporting all concerns to an appropriate person/s.

Confidentiality

You should work within the rules of the Data Protection Act 2018 and adherence to GDPR when handling personal information.

Private and personal information about all students and any person working for the school, in whatever capacity, should remain confidential and available only to those with a clear 'need to know'. You must not discuss school business, students or colleagues in public places or with others outside work.

The post holder must read and sign that they have read and understand the schools following documentation

- Confidentiality Policy
- Staff Code of Conduct
- Safeguarding Policy
- Keeping Children Safe in Education
- Management of Behaviour Policy

(changes to any of these policies including any updated addendums, will be communicated to staff as they arise. Staff must read confirm their understanding of these updates as directed by the Headteacher)

Professional development

- Take part in the school's JPR/appraisal procedures

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Person specification

Teacher

Criteria
Qualifications and Training
<ul style="list-style-type: none">• GCSEs Maths & English (or equivalent)• Educated to degree level (desirable) or relevant qualification/training for post• Commitment to continued professional development.
Experience
<ul style="list-style-type: none">• Experience of planning for and covering lessons• Experience of teaching/supporting students with educational, behavioral, emotional and social difficulties• Experience of working in partnership with parents/carers, outside agencies with regards to provision and outcomes
Skills & knowledge
<ul style="list-style-type: none">• Ability to teach 1:1, small groups & classes• Good subject knowledge• Good level of skills in planning and differentiating teaching and learning to suite diverse learning styles and needs• Good behaviour management skills• Excellent communication, written and verbal skills• An understanding of the statutory requirements of legislation concerning Safeguarding, including Child Protection, Equal Opportunities, Health & Safety and Inclusion• An understanding of current developments in inclusive education.• Good ICT skills, particularly using ICT to support learning
Personal Qualities
<ul style="list-style-type: none">• Empathy and understanding of students needs• Philosophy focused on achieving high quality teaching and learning opportunities for every student.• Commitment to inclusive practice.• Have high expectations of self, students and staff and a commitment to raising standards of achievement and attainment• Flexible, adaptable and self motivated• A genuine concern for the happiness and welfare of both students and staff• Resilience• Able to develop effective relationships with staff, students and parents/carers.• Commitment to maintaining confidentiality at all times

This job description may be amended at any time in consultation with the postholder.