

**RECORD OF PROCEEDINGS**  
**WASHINGTON TOWNSHIP BOARD OF TRUSTEES**

**AUGUST 13, 2025**

As per Resolution 25-09, the Board of Washington Township Trustees met in regular session at the Washington Township Hall on Wednesday, August 13, 2025 at 6:30 PM with all members present.

Also, present were: Rob Laubach, Chris Osterbrink, Ellen Mae Peters, Deputy Mitch Boggs, Chief James Haas, and Robin Brewer, Asst. Administrator.

Mr. Cooper, Chairman, called the meeting to order; opened with prayer and led everyone in the Pledge of Allegiance.

**Approval of the Minutes**

Mr. Cooper asked if there were any additions or corrections to the minutes of: July 2, 2025, July 16, 2025 or July 30, 2025. Being none, the minutes were approved as presented.

**Fiscal Officer's Report**

Mrs. Dufau reported on the following:

- Update on current revenue and expenditure budgets

The following amounts were received from the indicated resources:

HC Claimant	140-2025	Soft Billing	2281-299-0000	\$484.13
Medicount	141-2025	Soft Billing	2281-299-0000	\$5,230.61
Patricia Helm	142-2025	Shelter Rental	1000-802-1011	\$80.00
Charles McIntyre Funeral Home	143-2025	Cemetery Lot	2041-804-0000	\$1,000.00
American Tower	144-2025	Franchise Fees	1000-302-0000	\$1,020.00
Towler's Auction Srv.	145-2025	Auction Items	2031-951-0000	\$4,100.00
Towler's Auction Srv.	146-2025	Auction Items	1000-892-0000	\$3,870.00
			2031-892-0000	\$1,095.00
Primary Interest	147-2025	Interest	1000-701-0000	\$20.82
(RiverHills Bank)			2011-701-0000	\$0.59
			2021-701-0000	\$8.66
			1000-701-0000	\$2.68
			1000-701-0000	\$0.05
			1000-701-0000	\$0.45
			1000-701-0000	\$0.22
			1000-701-0000	\$9.43
			2231-701-0000	\$2.19
			1000-701-0000	\$0.01
			1000-701-0000	\$0.24
			1000-701-0000	\$2.25
StarOhio	148-2025	Interest	1000-701-0000	\$4,812.91
(Provident Bank)			2011-701-0000	\$136.96
			2021-701-0000	\$2,007.99
			1000-701-0000	\$622.70
			1000-701-0000	\$13.39
			1000-701-0000	\$106.26
			1000-701-0000	\$52.64
			1000-701-0000	\$2,185.47
			2231-701-0000	\$509.07
			1000-701-0000	\$4.41
			1000-701-0000	\$55.63
			1000-701-0000	\$521.66

The following bills were received, approved for payment, and warrants issued:

Mark Baird	EFT 435-2025	2111-220-190-0000	\$415.16
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Kyle Baylor	67603	2031-330-190-0000	\$1,053.22
		2111-220-190-0000	\$881.78
Gregory Beasley	EFT 436-2025	2111-220-190-0000	\$289.10
Paul Brewer	EFT 437-2025	2111-220-190-0000	\$1,398.88
Robin Brewer	EFT 438-2025	1000-120-190-0000	\$1,476.66
Dennis Cooper	EFT 439-2025	1000-110-111-0000	\$1,091.38
Alan Dodson	67604	2031-330-190-0000	\$1,317.67
Sheila Dufau	EFT 440-2025	1000-110-131-0000	\$1,806.25
Donald Gates	EFT 441-2025	2111-220-190-0000	\$1,177.03
James Haas	EFT 442-2025	2111-220-190-0000	\$1,531.79
Curtis Henderson	EFT 443-2025	2111-220-190-0000	\$1,409.64
Travis Hull	EFT 444-2025	2111-220-190-0000	\$1,154.84
Gregory Lang	EFT 445-2025	2111-220-190-0000	\$918.34
Richard A. Maus	EFT 446-2025	1000-110-111-0000	\$1,094.22
Robert Mercer II	EFT 447-2025	2111-220-190-0000	\$1,513.92
Justin Pendergrass	EFT 448-2025	2111-220-190-0000	\$730.16
David Peters	67605	1000-110-111-0000	\$1,002.84
Emily Rodriguez	EFT 449-2025	2111-220-190-0000	\$315.34
Michael Tolin	67606	2111-220-190-0000	\$296.46
Steven Troutman	EFT 450-2025	2111-220-190-0000	\$91.06
Sophia Ward	EFT 451-2025	2111-220-190-0000	\$161.43
Makenna Weaver	EFT 452-2025	2111-220-190-0000	\$220.81
Dustin White	EFT 453-2025	2111-220-190-0000	\$1,109.66
James Wilson	EFT 454-2025	2111-220-190-0000	\$305.45
Theresa Wright	EFT 455-2025	2111-220-190-0000	\$251.83
Aaron Young	EFT 456-2025	2111-220-190-0000	\$789.68
AFLAC	67607	1000-110-132-0000	\$64.52
		2031-330-190-0000	\$138.96
		2111-220-190-0000	\$354.44
Ohio Deferred Comp.	67608	1000-110-132-0000	\$50.00
		2111-220-190-0000	\$555.00
911 Fleet & Fire Equipment	67609	2111-220-323-1005	\$1,026.00
Ace Hardware of Bethel	67610	2021-330-323-1018	\$23.96
		2041-410-323-0000	\$23.98
Adams Co. Regional Med. Center	67611	2111-220-360-3001	\$15.00
Adams Heating & Cooling	67612	2111-220-323-0000	\$174.00
Charter Communications	67613	1000-120-341-0000	\$225.00
		2111-220-341-0000	\$225.00
Clermont County Treasurer	67614	1000-210-420-0000	\$227.24
Community Fuels & Lubricants	67615	1000-610-420-0000	\$300.00
		2021-330-490-0000	\$1,169.78
		2041-410-490-0000	\$300.00
		2111-220-490-0000	\$31.20
James N. Haas	67616	2111-220-420-0000	\$27.38
Henry Schein	67617	2281-230-420-0000	\$233.58
Koenig Equipment	67618	2021-330-323-1018	\$49.63
LSI, Lake Shore Industries	67619	2041-410-323-0000	\$69.31
Mastercard	67620	1000-610-323-1011	\$264.97
		2021-330-323-1018	\$161.95
Mastercard	67621	1000-610-323-1011	\$29.74
		2281-230-420-0000	\$95.97
Ohio Fire Chiefs' Assoc.	67622	2111-220-519-0000	\$125.00
Perry & Associates	67623	1000-110-312-0000	\$6,000.00
Quill	67624	1000-110-410-0000	\$96.57
		2111-220410-0000	\$148.08
Rumpke	67625	1000-610-360-1011	\$498.32
Smyth Automotive, Inc.	67626	2021-330-323-1018	\$62.82
WEX Bank	67627	2111-220-490-0000	\$1,089.39

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Wright Brothers, Inc.	67628	2281-230-360-3010	\$28.65
		2111-220-360-0000	\$28.24
RiverHills Bank	EFT 459-2025	1000-110-111-0000	\$132.71
		1000-110-121-0000	\$109.56
		1000-110-132-0000	\$259.86
		1000-110-213-0000	\$118.85
		2031-330-190-0000	\$321.24
		2031-330-213-0000	\$45.95
		2111-220-190-0000	\$2,718.16
		2111-220-212-0000	\$834.53
		2111-220-213-0000	\$286.67

**Administrative Report**

Mrs. Brewer presented a written report which included the following:

- The Township received payment from Towler’s Auction for the June 1, 2025 Auction. After fees were deducted the General Fund netted \$3,146.00 and the Road & Bridge Department netted \$4,516.00 for a total of \$7,662.00 for all auction items.
- The Township septic system’s electrical problems were repaired by Dennis Weber and the County has reinspected and passed the system. There were no additional fees for the reinspection.
- The Administrative Office is still working on resolving the billing issues with Rumpke. We have still not received anything officially, just waiting to see if we receive another bill.
- The Administrative Office dealt with several cemetery deed matters.
- Mr. Denny Moell, Associated Director for Clermont County Mental Health and Recovery Board will be at the September 10<sup>th</sup> meeting to speak about their upcoming levy.
- The matter of possibly adopting a Noise Control resolution was discussed with the Prosecutor’s Office. The township is not able to enact a policy based upon limited home rules for township. Ohio Revised Code 504, grants townships with a population of at least 2,500 in their unincorporated areas the ability to exercise some powers to self-govern. According to the last census the township had approximately 2,182 people residing in the township. So we cannot adopt any policies regarding noise.

**Road Report**

Mrs. Brewer presented a written report which included the following:

- The trimming and spraying of the cemeteries has been completed by Larison Lawn Care. Mr. Larison is interested in providing the Board with a quote should they decide to contract for outside mowing services for the 2026 Season.
- The Ohio Department of Transportation (ODOT) is current replacing the culvert on SR 743. The project is just east of Fruit Ridge Road, will require full replacement of the culvert and associated work.
- The Road Department assisted Dennis Weber with the septic electrical project, doing all the required excavation work.
- Mr. Baylor did weld repair work on the cages around the generator. The new welder was purchased.
- Debris was cleared from Maple Creek hill and the Boat Ramp.
- Purchased and installed backflow prevention devises in the park per Tate Monroe Water.
- Mowing of roadsides is underway. Cleaned mowing equipment and sharpened blades.
- Limbs were cut back along roadsides in anticipation of the beginning of the new school year.
- Laid out several headstones and burial sites for interments in Pt. Isabel and Calvary cemeteries.

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- Cut numerous trees that had fallen onto roadways or were leaning into the roadways. Also cleared derris and gravel from township roadways in July due to storms.
- Mowing of the park and Township Administration Office, as well as cleaning of shelters on a weekly basis.

Sheriff Report

- Deputy Boggs presented a written statistical report

Fire Department Report

Chief Haas presented a written report that included the following:

- **Emergency Detail Total for July 2025** - EMS 39/3 mutual aid, Fire 27/2 mutual aid, for 66 monthly emergency details.
- **Station 66-** Station office's A/C was repaired. It had a bad relay
- **Grant-** Submitted the BWC SIG grant for \$5060.00. This will be for an Oxygen Cylinder Lift System for the Chevy squad. Our required amount will be about \$1300, as it is a 3:1 grant.
- **Vehicles-** E66 had a pipe replaced on the pump due to a leak, and a horn switch replaced. D66 hit a deer on Burns Rd on a run, no damage. CCSO did not take a report.
- **Personnel/ Training-** The Hirschauers passed their 36-hour fire class  
(Chief Haas reported the Hirschauers had expressed interest in becoming part-time employees versus department volunteers however their fire training classification does not currently meet the township's required qualifications for part-time employment. A discussion ensued regrading the matter with Mr. Maus recommending the matter be tabled until Chief Haas can obtain additional information.)
- **Equipment-** Nothing to report
- **Other-** The agreement for the Crossroads camps has been sent to the prosecutor for final approval.  
(A discussion ensued regarding the necessity to expediate completion of the agreement as Crossroads have events scheduled for September 2025.)

New/Old Business

Mr. Cooper reported on the following:

- Meetings held with Representative Adam Bird and Congressman David Taylor.
- Attempting to schedule a meeting with Senator Bernie Mereno
- Issues with Vistra dump trucks traveling township roads instead of utilizing the haul road.
- Ohio Public Works Commission has allocated ten million dollars into a small government fund. Contact has been made with the county engineer's office regarding possibly paving the gravel portion of Mullen Road. The county engineer's office expressed that it would be a possible project for the OPWC funding with an approximate project cost of \$100,000.00 with the township's portion being approximately \$20,000.00.)

Mr. Maus expressed appreciation to Chris Osterbrink with Vistra for attending the township meetings.

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**Resolutions**

**25-32 Motion by Mr. Peters; Seconded by Mr. Maus**

**WHEREAS**, the Road & Bridge Department is in need of replacing tires and performing various other major repairs to the International Dump Truck and other equipment in preparation of the 2025-2026 Winter Season.

**THEREFORE BE IT RESOLVED**, that the following money be re-appropriated:

\$10,000.00    From: 2021-930-930-0000    Contingencies  
                  To:    2021-330-323-1018    Repairs & Maintenance

**Vote: Mr. Cooper, Yes;    Mr. Peters, Yes;    Mr. Maus, Yes**

**25-33 Motion by Mr. Cooper; Seconded by Mr. Peters**

**WHEREAS**, Debra Newberry has presented Washington Township with a copy of the Last Will & Testament of her father, the late Edgar Fancher, which list her as executor of the estate, and

**WHEREAS**, Debra Newberry has requested the Lot 112, located in Pt. Isabel Cemetery be re-deeded to her and that her sister Christina Henson be listed a co-owner.

**THEREFORE BE IT RESOLVED**, that Lot 112 located in Pt. Isabel Cemetery be re-deeded to Debra Newberry, with Christina Henson listed as co-owner.

**Vote: Mr. Cooper, Yes;    Mr. Peters, Yes;    Mr. Maus, Yes**

**25-34 Motion by Mr. Cooper; Seconded by Mr. Peters**

**WHEREAS**, Melinda K. Luck Orme has presented Washington Township with a copy of the Last Will & Testament of her mother, the late Marcella Marie Luck, which list her as executor of the estate, and

**WHEREAS**, Melinda K. Luck Orme has requested the Lot 208, located in Mt. Olivet Calvary Cemetery be re-deeded to her and that Shawwna Verkamp be listed as co-owner.

**THEREFORE BE IT RESOLVED**, that Lot 208 located in Mt. Olivet Calvary Cemetery be re-deeded to Melinda K. Luck Orme, with Shawwna Verkamp listed as co-owner.

**Vote: Mr. Cooper, Yes;    Mr. Peters, Yes;    Mr. Maus, Yes**

**25-35 Motion by Mr. Peters; Seconded by Mr. Cooper**

**WHEREAS**, Elbert Preston Jr., 2307 State Route 756, Moscow, Ohio 45153 has requested that Washington Township re-issue him a cemetery deed for Lot 252, located in the Mt. Olivet Calvary Cemetery, which he purchased on July 5, 1998.

**THEREFORE BE IT RESOLVED**, that the Board of Washington Township Trustees re-issue a deed to Elbert Preston Jr. for Lot 252, located in the Mr. Olivet Calvary Cemetery.

**Vote: Mr. Cooper, Yes;    Mr. Peters, Yes;    Mr. Maus, Yes**

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**25-36 Motion by Mr. Cooper; Seconded by Mr. Maus**

**WHEREAS**, Andrew Sizemore, 750 Neville Penn Schoolhouse Road, Felicity, Ohio 45120 has requested to purchase Lot 405-A in Mt. Olivet Calvary Cemetery and he has viewed the site and found it to be satisfactory, and

**WHEREAS**, Mr. Sizemore has requested that Tammy Davis be added as a co-owner on the cemetery deed.

**THEREFORE, BE IT RESOLVED**, that the Board of Washington Township Trustees sell Lot 405-A in Mt. Olivet Calvary Cemetery to Andrew Sizemore at the residential rate of \$1,000.00 and that Tammy Davis be added as a co-owner on the deed.

**Vote: Mr. Cooper, Yes; Mr. Peters, Yes; Mr. Maus, Yes**

**25-37 Motion by Mr. Cooper; Seconded by Mr. Peters**

**WHEREAS**, Mckenna Weaver has successfully completed her one (1) year probationary period as Part Time Firefighter/Paramedic.

**THEREFORE, BE IT RESOLVED**, that Firefighter Mckenna Weaver is removed from probationary status, effective August 13, 2025.

**Vote: Mr. Cooper, Yes; Mr. Peters, Yes; Mr. Maus, Yes**

**25-38 Motion by Mr. Peters; Seconded by Mr. Maus**

**WHEREAS**, the Board of Trustees has determined that additional part time employees are needed to enhance the Emergency Services Division, and

**WHEREAS**, Garrett Mousir has submitted an application for employment as at Part Time Firefighter II/Advanced-EMT and Chief Haas has recommended that he be hired.

**THEREFORE, BE IT RESOLVED**, pursuant to Ohio Revised Code, Section 505.37 that the Board of Washington Township Trustees accepts Garrett Mousir as a Part Time FF II/Advanced-EMT. Mr. Mousir obtained medical clearance from Bethesda Care Eastgate (our occupational medical service provider) on February 12, 2025 for Felicity Franklin Fire Department. Mr. Mousir has also presented a clean Ohio BCI background check. Mr. Mousir's hiring is contingent upon successful completion of departmental agility tests as set forth in the Washington Township Fire Department SOG's and Rules and Regulations. Effective date of hire to be the date of successful completion of the agility test. Mr. Mousir's hourly rate of pay will be set at \$17.00 per hour. Mr. Mousir will serve a one-year probationary period.

**Vote: Mr. Cooper, Yes; Mr. Peters, Yes; Mr. Maus, Yes**

**25-39 Motion by Mr. Cooper; Seconded by Mr. Maus**

**WHEREAS**, the Board of Trustees has determined that additional part time employees are needed to enhance the Emergency Services Division, and

**WHEREAS**, Douglas Price has submitted an application for employment as at Part Time FF/Paramedic and Chief Haas has recommended that he be hired.

**THEREFORE, BE IT RESOLVED**, pursuant to Ohio Revised Code, Section 505.37 that the Board of Washington Township Trustees accepts Douglas Price as

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a Part Time FF/Paramedic. Mr. Price's hiring is contingent upon him passing a firefighter's physical, submission of a clean Ohio BCI background check and successful completion of departmental agilities tests as set forth in the Washington Township Fire Department SOG's and Rules and Regulations. Effective date of hire to be the date of successful completion of the aforementioned employment requirements. Mr. Price's hourly rate of pay will be set at \$20.00 per hour. Mr. Price will serve a one-year probationary period.

**Vote: Mr. Cooper, Yes; Mr. Peters, Yes; Mr. Maus, Yes**

**25-40 Motion by Mr. Peters; Seconded by Mr. Maus**

**WHEREAS**, Jeremy Rudd verbally resigned his employment with Washington Township on November 18, 2023 and returned all department issued uniforms and gear that same date.

**THEREFORE BE IT RESOLVED**, that the Board of Washington Township Trustees terminate Mr. Rudd's employment effective immediately and that his record reflect that he left the Department in good standing.

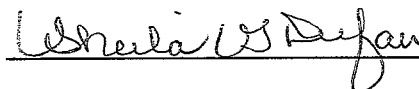
**Vote: Mr. Cooper, Yes; Mr. Peters, Yes; Mr. Maus, Yes**

**Adjournment**

Mr. Cooper asked the Board if they had any additional business matters to discuss. Being none, the motion to adjourn was adopted.



**Dennis R. Cooper, Chairman**



**Sheila G. Dufau, Fiscal Officer**