

RECORD OF PROCEEDINGS

WASHINGTON TOWNSHIP BOARD OF TRUSTEES

JANUARY 14, 2026

As per Resolution 26-03, the Board of Washington Township Trustees met in regular session at the Washington Township Hall on Wednesday, January 14, 2026 at 6:30 PM with all members present.

Also, present were: Brian Shrive, Clermont County Prosecutor, Christopher Osterbrink, Tim Suter, Deputy Mitch Boggs, Lisa Haas, Chief James Haas, and Robin Brewer, Assistant Administrator.

Mr. Cooper, Chairman, called the meeting to order; opened with prayer and led everyone in the Pledge of Allegiance.

Approval of the Minutes

Mr. Cooper asked if there were any additions or corrections to the minutes of: December 3, 2025, December 17, 2024, December 31, 2025, or January 1, 2026. There being none, the minutes were approved as presented.

Fiscal Officer's Report

Mrs. Dufau reported on the following:

- Year-end closing is in process.
- Provided the Board with information regarding projected revenue generated by a 1-mil tax levy.
- Continued review of the 2026 appropriation budget for preparation of the 2026 permanent appropriation budget.

A discussion ensued regarding the deficit spending in the fire/EMS budget and general budget including the need for additional budget cuts.

The following bills were received, approved for payment, and warrants issued:

| | | | |
|--------------------|-------------|-------------------|------------|
| Mark Baird | EFT 1-2026 | 2111-220-190-0000 | \$210.94 |
| Kyle Baylor | EFT 2-2026 | 2031-330-190-0000 | \$1,040.25 |
| | | 2111-220-190-0000 | \$932.93 |
| Gregory Beasley | EFT 3-2026 | 2111-220-190-0000 | \$144.36 |
| Ian Bocciarelli | EFT 4-2026 | 2111-220-190-0000 | \$164.80 |
| Paul Brewer | EFT 5-2026 | 2111-220-190-0000 | \$1,572.15 |
| Robin Brewer | EFT 6-2026 | 1000-110-132-0000 | \$1,477.40 |
| Dennis Cooper | EFT 7-2026 | 1000-110-111-0000 | \$1,139.29 |
| Alan Dodson | EFT 8-2026 | 2031-330-190-0000 | \$1,318.41 |
| Sheila Dufau | EFT 9-2026 | 1000-110-121-0000 | \$1,836.94 |
| Donald Gates | EFT 10-2026 | 2111-220-190-0000 | \$1,127.48 |
| James Haas | EFT 11-2026 | 2111-220-190-0000 | \$1,724.04 |
| Curtis Henderson | EFT 12-2026 | 2111-220-190-0000 | \$1,421.74 |
| Travis Hull | EFT 13-2026 | 2111-220-190-0000 | \$1,135.85 |
| Robert Laubach | EFT 14-2026 | 1000-110-111-0000 | \$1,167.79 |
| Richard Maus | EFT 15-2026 | 1000-110-111-0000 | \$1,106.26 |
| Robert Mercer II | EFT 16-2026 | 2111-220-190-0000 | \$1,104.64 |
| Garrett Mousir | EFT 17-2026 | 2111-220-190-0000 | \$135.66 |
| Justin Pendergrass | EFT 18-2026 | 2111-220-190-0000 | \$1,236.25 |
| Trevor Riley | EFT 19-2026 | 2111-220-190-0000 | \$446.49 |
| Michael Tolin | EFT 20-2026 | 2111-220-190-0000 | \$299.02 |
| Steven Troutman | EFT 21-2026 | 2111-220-190-0000 | \$719.07 |
| Makenna Weaver | EFT 22-2026 | 2111-220-190-0000 | \$760.02 |
| Dustin White | EFT 23-2026 | 2111-220-190-0000 | \$1,202.44 |
| James Wilson | EFT 24-2026 | 2111-220-190-0000 | \$381.74 |
| Theresa Wright | EFT 25-2026 | 2111-220-190-0000 | \$1,145.38 |
| Aaron Young | EFT 26-2026 | 2111-220-190-0000 | \$411.82 |

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|------------------------------------|-------|-------------------|-------------|
| Riverhills Bank | 67906 | 1000-110-389-6001 | \$17,500.00 |
| | | 2031-330-389-6001 | \$10,500.00 |
| | | 2111-220-389-6001 | \$14,000.00 |
| Ohio Deferred Comp. | 67907 | 1000-110-132-0000 | \$50.00 |
| | | 2111-220-190-0000 | \$590.00 |
| Clermont County Historical Society | 67908 | 1000-110-410-0000 | \$25.00 |
| Maximum Termite & Pest | 67909 | 1000-120-323-1008 | \$45.00 |
| | | 2111-220-323-0000 | \$45.00 |
| Charter Communications | 67910 | 1000-120-341-1008 | \$225.00 |
| | | 2111-220-341-0000 | \$225.00 |
| COSE Health & Wellness | 67911 | 1000-110-389-6001 | \$11,021.59 |
| | | 2031-330-389-6001 | \$4,141.17 |
| | | 2111-220-389-6001 | \$5,564.34 |
| Delta Dental | 67912 | 1000-110-389-6002 | \$559.31 |
| | | 2031-330-389-6002 | \$169.11 |
| | | 2111-220-389-6002 | \$231.26 |
| Duke Energy | 67913 | 1000-120-351-0000 | \$33.04 |
| Fidelity Security Life Ins. | 67914 | 1000-110-389-6003 | \$53.87 |
| | | 2031-330-389-6003 | \$23.94 |
| | | 2111-220-389-6003 | \$29.92 |
| Flex TG Financial Services | 67915 | 1000-110-360-0000 | \$136.00 |
| | | 2111-220-360-3011 | \$136.00 |
| Rumpke | 67916 | 1000-610-360-1011 | \$498.32 |
| Stryker Sales | 67917 | 2281-230-360-3022 | \$614.00 |
| Suburban Propane | 67918 | 1000-120-353-1008 | \$217.22 |
| Suburban Propane | 67919 | 2031-330-353-0000 | \$729.20 |
| WEX Bank | 67920 | 2111-220-490-0000 | \$592.83 |
| Wright Brothers | 67921 | 2281-230-460-3010 | \$33.40 |
| | | 2111-220-360-0000 | \$33.39 |
| Hylant Administrative Services | 67922 | 1000-110-382-0000 | \$3,061.87 |
| | | 2031-330-382-0000 | \$3,061.87 |
| | | 1000-110-381-0000 | \$1,749.64 |
| | | 2031-330-381-0000 | \$5,248.92 |
| | | 2111-220-381-0000 | \$26,318.70 |
| | | 2111-220-382-0000 | \$4,300.00 |

Administrative Report

Mrs. Brewer presented a written report which included the following:

- Working on the 2026 Clermont County Park District grant. We will be requesting assistance with purchasing new picnic tables for the shelters. Quotes for heavy duty, virtually maintenance free picnic tables are being obtained. A resolution has been prepared to tonight's meeting regarding the same.
- Updated the Township website with 2026 information.

Road Report

Mrs. Brewer presented a written report which included the following:

- Purchased batteries for the Old Ford 550 Dump Truck and welded a broken brace on the bed.
- Traced and repaired electrical short on the newest Ford 550 Dump Truck. Crew completely rewired the warning light systems. A short in the system damaged all the wiring to the lights. Placed protective shields and water proofed all wiring to prevent any future problems.
- Performed preventative maintenance on the John Deere 6605 in preparations of cutting back limbs and trees along township roadways.

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- Worked on installing new township road signs as noted in the ODOT grant.
- Laid out multiple cemetery lots for burials.
- Salted and plowed roadways has needed throughout the month of December.
- Replaced plow blade and plow shoes on the newest Ford 550 dump truck.
- Straightened the backhoe clamp jaws and welded reinforcement plates to the same.
- Performed general preventative maintenance on all dumps trucks to ensure all fluids are within normal range for peak performance.
- Repaired pot holes on Brown, Cann & Fruit Ridge roads, as well as the park access road. Will be performing additional pot hole work in the future.

Sheriff Report

Deputy Boggs presented a written statistical report

Fire Department Report

Chief Haas presented a written report which included the following:

- **Emergency Detail Total for December 2025** - EMS 23/7 mutual aid, Fire 29/8 mutual aid, for 55 monthly emergency details.
- **Station 66-** Dishwasher replaced
- **Grant-** Need assistance with Fiscal Officer with AFG finance report
- **Vehicles-** Nothing to report
- **Personnel/ Training-** Nothing to report
- **Equipment-** Nothing to report
- **Other-** Training/ Protocol meeting with Dr. Khan

Stats for 2025:

Total calls 644

Fire calls 303

EMS calls 341

Transports 216

Mutual Aid- 46 EMS, 30 Fire

Average chute time is 2:19 EMS, 1:33 Fire

Average response time 7:15 EMS, 7:52 Fire

Average Transport Time- 33:40

Average total call time 1:26:03

By day of the week- Thursday then Saturday

By Hour of Day- 3pm to 5pm

Volume by Shift- AM 209- PM 132 (EMS only)

Volume by Month- July then June

Hospital Transports-AMH 131, CMH 45, Christ 16, UC 10, CHMC 9, GS 3, B North 2.

Fire Calls -Fires 20, EMS/Rescue 177, Electrical 13, Service 26, Weather 20,

Canceled 47

New/Old Business

Mr. Cooper reported on the following:

- Meeting with the Clermont County Park District as they are very interested in leasing the township park.
- Meeting with a representative with the Ohio Plan for a risk management review.
- Citizens Committee has been established with approximately twenty-five members.
- Meeting scheduled with Crossroads Church on January 16, 2026 at 1:00 p.m. to tour their facilities in the township.

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Resolutions

26-12 Motion by Mr. Cooper, Seconded by Mr. Laubach

WHEREAS, the Township of Washington desires to see its residents enjoy the benefits of a community park;

BE IT RESOLVED: that the Township of Washington expresses its support for a Community Park Improvement Grant application to be submitted to the Clermont County Park District, which application will reimburse expenses for the improvements listed on said application to the community park of the township known as the Washington Township Park.

BE IT RESOLVED: that the Township understands that reimbursement of approved expenses will only take place if and when all deadlines are met and requested documentation is submitted.

Roll Call: Mr. Cooper, Yes; Mr. Maus, Yes; Mr. Laubach, Yes

26-13 Motion by Mr. Maus, Seconded by Mr. Cooper

WHEREAS, the Board of Washington Township trustees held their 2026 Organization Meeting on January 1, 2026, and

WHEREAS, the Board approved the 2026 temporary appropriation budget and established the fire/EMS salaries, payroll taxes and pension contributions be allocated one hundred percent (100%) from the fire fund, and

WHEREAS, after further review of the township's temporary appropriation budget and fund balances it has been determined that due to cashflow issues it is necessary to change said allocation,

THEREFORE, BE IT RESOLVED, that the following the fire/EMS salaries, payroll taxes and pension contributions be allocated as follows effective January 11, 2026:

Fire Fund 50%
Ambulance Fund 50%

BE IT FURTHER RESOLVED, to approve the township fiscal officer amending the temporary appropriations to reflect this change.

Roll Call: Mr. Cooper, Yes; Mr. Maus, Yes; Mr. Laubach, Yes

Public Participation

Mr. Tim Suter recommended educating the citizens committee of the township's financial position for possible assistance with a tax levy.

Executive Session

Motion by Mr. Cooper, Seconded by Mr. Laubach to go into executive session as permitted by ORC 121.22 (G)(3) to discuss litigation matters regarding Big Indian Road.
Time Out: 7:29 pm.

Roll Call: Mr. Cooper, Yes; Mr. Maus, Yes; Mr. Laubach, Yes

Motion by Mr. Maus, Seconded by Mr. Laubach to returned to regular session at **8:37 pm.**

Roll Call: Mr. Cooper, Yes; Mr. Maus, Yes; Mr. Laubach, Yes

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Adjournment

Mr. Cooper asked the Board if they had any additional business matters to discuss. Being none, the motion to adjourn was adopted.



Dennis R. Cooper, Chairman



Sheila G. Dufau, Fiscal Officer

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As per Resolution 26-03, the Board of Washington Township Trustees reported to the Township Hall for the purpose of signing purchase orders, payroll, and issuing warrants. No meeting was held.

The following amounts were received from the indicated resources:

| | | | | |
|-------------------------|---------|---------------|-------------|-------------------------------------|
| Clermont County Auditor | 1-2026 | 1000-532-0000 | \$262.98 | 2025 Sales Tax Holiday |
| American Tower | 2-2026 | 1000-302-0000 | \$1,020.00 | Franchise Fees |
| Clermont County Auditor | 3-2026 | 1000-532-0000 | \$4,010.85 | Local Government |
| HC Claimant | 4-2026 | 2281-299-0000 | \$576.81 | EMS Soft Billing |
| HC Claimant | 5-2026 | 2281-299-0000 | \$532.34 | EMS Soft Billing |
| HC Claimant | 6-2026 | 2281-299-0000 | \$553.14 | EMS Soft Billing |
| HC Claimant | 7-2026 | 2281-299-0000 | \$433.60 | EMS Soft Billing |
| HC Claimant | 8-2026 | 2281-299-0000 | \$475.75 | EMS Soft Billing |
| Clermont County Auditor | 9-2026 | 2011-536-0000 | \$793.34 | Permissive MV, MV License & Gas Tax |
| | | 2021-537-0000 | \$11,293.67 | Permissive MV, MV License & Gas Tax |
| | | 2231-103-0000 | \$637.99 | Permissive MV, MV License & Gas Tax |
| US Treasury | 10-2026 | 2281-299-0000 | \$1,618.00 | EMS Soft Billing - VA |
| HC Claimant | 11-2026 | 2281-299-0000 | \$135.80 | EMS Soft Billing |
| Medicount Management | 12-2026 | 2281-299-0000 | \$3,473.66 | EMS Soft Billing |
| Tammy Davis | 13-2026 | 2041-804-0000 | \$800.00 | Cemetery Lot Purchase |
| Riverhills Bank | 14-2026 | 1000-701-0000 | \$35.04 | January 2026 |
| | | 2011-701-0000 | \$0.71 | January 2026 |
| | | 2021-701-0000 | \$10.74 | January 2026 |
| | | 2231-701-0000 | \$2.63 | January 2026 |
| Star Ohio | 15-2026 | 1000-701-0000 | \$5,983.78 | January 2026 |
| | | 2011-701-0000 | \$122.69 | January 2026 |
| | | 2021-701-0000 | \$1,836.86 | January 2026 |
| | | 2231-701-0000 | \$450.90 | January 2026 |

The following bills were received, approved for payment, and warrants issued:

| | | | |
|------------------|-------------|-------------------|------------|
| Mark Baird | EFT 28-2026 | 2111-220-190-0000 | \$201.68 |
| | | 2281-230-190-0000 | \$201.67 |
| Kyle Baylor | EFT 29-2026 | 2031-330-190-0000 | \$1,071.29 |
| | | 2111-220-190-0000 | \$304.48 |
| | | 2281-230-190-0000 | \$304.47 |
| Gregory Beasley | EFT 30-2026 | 2111-220-190-0000 | \$72.18 |
| | | 2281-230-190-0000 | \$72.18 |
| Ian Bocciarelli | EFT 31-2026 | 2111-220-190-0000 | \$159.53 |
| | | 2281-230-190-0000 | \$159.52 |
| Paul Brewer | EFT 32-2026 | 2111-220-190-0000 | \$686.23 |
| | | 2281-230-190-0000 | \$686.23 |
| Robin Brewer | EFT 33-2026 | 1000-110-132-0000 | \$1,477.40 |
| Alan Dodson | EFT 34-2026 | 2031-330-190-0000 | \$1,391.89 |
| Donald Gates | EFT 35-2026 | 2111-220-190-0000 | \$358.38 |
| | | 2281-230-190-0000 | \$358.37 |
| James Haas | EFT 36-2026 | 2111-220-190-0000 | \$797.81 |
| | | 2281-230-190-0000 | \$797.80 |
| Curtis Henderson | EFT 37-2026 | 2111-220-190-0000 | \$705.19 |
| | | 2281-230-190-0000 | \$705.19 |
| Travis Hull | EFT 38-2026 | 2111-220-190-0000 | \$561.36 |
| | | 2281-230-190-0000 | \$561.35 |
| Robert Mercer II | EFT 39-2026 | 2111-220-190-0000 | \$803.74 |
| | | 2281-230-190-0000 | \$803.74 |
| Garrett Mousir | EFT 40-2026 | 2111-2201-90-0000 | \$60.14 |
| | | 2281-230-190-0000 | \$60.13 |

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| | | | |
|------------------------------|-------------|-------------------|-------------|
| Justin Pendergrass | EFT 41-2026 | 2111-220-190-0000 | \$500.54 |
| | | 2281-230-190-0000 | \$500.54 |
| Douglas Price | EFT 42-2026 | 2111-220-190-0000 | \$217.38 |
| | | 2281-230-190-0000 | \$217.38 |
| Trevor Riley | EFT 43-2026 | 2111-220-190-0000 | \$375.16 |
| | | 2281-230-190-0000 | \$375.15 |
| Michael Tolin | EFT 44-2026 | 2111-220-190-0000 | \$91.19 |
| | | 2281-230-190-0000 | \$91.19 |
| Sophia Ward | EFT 45-2026 | 2111-220-190-0000 | \$166.54 |
| | | 2281-230-190-0000 | \$166.53 |
| Makenna Weaver | EFT 46-2026 | 2111-220-190-0000 | \$227.11 |
| | | 2281-230-190-0000 | \$227.10 |
| Dustin White | EFT 47-2026 | 2111-220-190-0000 | \$449.99 |
| | | 2281-230-190-0000 | \$449.98 |
| James Wilson | EFT 48-2026 | 2111-220-190-0000 | \$179.99 |
| | | 2281-230-190-0000 | \$179.99 |
| Theresa Wright | EFT 49-2026 | 2111-220-190-0000 | \$428.03 |
| | | 2281-230-190-0000 | \$428.02 |
| Aaron Young | EFT 50-2026 | 2111-220-190-0000 | \$205.91 |
| | | 2281-230-190-0000 | \$205.91 |
| Ohio Deferred Comp. | 67923 | 1000-110-132-0000 | \$50.00 |
| | | 2111-220-190-0000 | \$262.50 |
| | | 2281-230-190-0000 | \$262.50 |
| AFLAC | 67924 | 1000-110-132-0000 | \$64.52 |
| | | 2031-330-190-0000 | \$138.96 |
| | | 2111-220-190-0000 | \$265.83 |
| | | 2281-230-190-0000 | \$88.61 |
| Washington National | 67925 | 1000-110-132-0000 | \$121.50 |
| | | 2111-220-190-0000 | \$52.28 |
| | | 2281-230-190-0000 | \$17.42 |
| Standard Insurance Co. | 67926 | 1000-110-111-0000 | \$27.92 |
| | | 1000-110-121-0000 | \$24.42 |
| | | 1000-110-132-0000 | \$19.32 |
| | | 2031-330-190-0000 | \$41.86 |
| | | 2111-220-190-0000 | \$48.29 |
| | | 2281-230-190-0000 | \$16.11 |
| Bound Tree Medical | 67927 | 2281-230-420-0000 | \$233.79 |
| Breathing Air Systems | 67928 | 2111-220-360-3009 | \$1,237.01 |
| Charter Communications | 67929 | 2111-220-341-0000 | \$262.72 |
| Charter Communications | 67930 | 2111-220-341-0000 | \$137.72 |
| Clermont County Treasurer | 67931 | 1000-210-420-0000 | \$176.38 |
| Community Fuels & Lubricants | 67932 | 1000-210-420-0000 | \$61.45 |
| | | 2021-330-490-0000 | \$1,589.42 |
| COSE Health & Wellness | 67933 | 1000-110-389-6001 | \$11,021.59 |
| | | 2031-330-389-6001 | \$4,141.17 |
| | | 2111-220-389-6001 | \$5,564.34 |
| Delta Dental | 67934 | 1000-110-389-6002 | \$310.72 |
| | | 2031-330-389-6002 | \$169.11 |
| | | 2111-220-389-6002 | \$231.26 |
| Duke Energy | 67935 | 1000-120-351-1008 | \$329.40 |
| | | 2031-330-351-0000 | \$329.40 |
| Duke Energy | 67936 | 1000-120-351-1011 | \$27.11 |
| Duke Energy | 67937 | 1000-120-351-0000 | \$23.38 |
| | | 2031-330-351-0000 | \$23.37 |
| Duke Energy | 67938 | 2111-220-351-0000 | \$900.61 |
| Flex TG Financial Services | 67939 | 1000-110-360-0000 | \$136.00 |
| | | 2111-220-360-3011 | \$136.00 |
| Henry Schein | 67940 | 2281-230-420-0000 | \$878.59 |

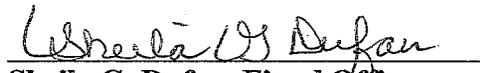
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|-------------------------------|---------|-------------------|------------|
| JCM Equipment Maintenance | 67941 | 2021-220-323-1018 | \$209.77 |
| Suburban Propane | 67942 | 1000-120-353-1008 | \$259.37 |
| Suburban Propane | 67943 | 2031-330-353-0000 | \$772.17 |
| Verizon Wireless | 67944 | 1000-210-341-0000 | \$49.32 |
| | | 2031-330-341-0000 | \$49.32 |
| Wiseway Supply | 67945 | 2021-330-323-1018 | \$36.00 |
| Pye-Barker Fire & Security | 67946 | 1000-120-360-0000 | \$105.00 |
| Ohio State Firefighters Assn. | 67947 | 2111-220-519-0000 | \$100.00 |
| Active 911 | 67948 | 2111-220-360-0000 | \$324.00 |
| Riverhills Bank | 52-2026 | Void | Void |
| Riverhills Bank | 54-2026 | 1000-110-111-0000 | \$82.89 |
| | | 1000-110-121-0000 | \$113.97 |
| | | 1000-110-132-0000 | \$259.86 |
| | | 1000-110-213-0000 | \$121.59 |
| | | 2031-330-190-0000 | \$323.30 |
| | | 2031-330-213-0000 | \$45.76 |
| | | 2111-220-190-0000 | \$2,956.31 |
| | | 2111-220-212-0000 | \$904.70 |
| | | 2111-220-213-0000 | \$311.40 |
| Riverhills Bank | 55-2026 | 1000-110-132-0000 | \$259.86 |
| | | 1000-110-213-0000 | \$31.22 |
| | | 2031-330-190-0000 | \$325.88 |
| | | 2031-330-213-0000 | \$47.56 |
| | | 2111-220-190-0000 | \$1,304.19 |
| | | 2111-220-212-0000 | \$413.34 |
| | | 2111-220-213-0000 | \$143.20 |
| | | 2281-230-190-0000 | \$1,269.38 |
| | | 2281-230-212-0000 | \$413.30 |
| | | 2281-230-213-0000 | \$143.17 |


Dennis R. Cooper, Chairman


Sheila G. Dufau, Fiscal Officer