

# RECORD OF PROCEEDINGS

## WASHINGTON TOWNSHIP BOARD OF TRUSTEES

DECEMBER 3, 2025

As per Resolution 25-09, the Board of Washington Township Trustees met in regular session at the Washington Township Hall on Wednesday, December 3, 2025 at 6:30 PM with all members present.

Also, present were: Rob Laubach, Chris Osterbrink, Steven Ossenbeck, Sheriff Christopher E. Stratton, Deputy Dominick Donovan, Lisa Haas, Chief James Haas, and Robin Brewer, Asst. Administrator.

Mr. Cooper, Chairman, called the meeting to order; opened with prayer and led everyone in the Pledge of Allegiance.

### Approval of the Minutes

Mr. Cooper asked if there were any additions or corrections to the minutes of: November 5, 2025 and November 19, 2025. Being none, the minutes were approved as presented.

### Fiscal Officer's Report

The following amounts were received from the indicated resources:

HC Claimant	219-2025	2281-299-0000	\$1,499.10	EMS Soft Billing
HC Claimant	220-2025	2281-299-0000	\$1,166.53	EMS Soft Billing
Washington Township	221-2025	2111-892-0000	\$825.00	Training Reimbursement
HC Claimant	222-2025	2281-299-0000	\$729.96	EMS Soft Billing
HC Claimant	223-2025	2281-299-0000	\$145.69	EMS Soft Billing
HC Claimant	224-2025	2281-299-0000	\$929.96	EMS Soft Billing
Clermont County Auditor	225-2025	1000-532-0000	\$4,060.01	Local Government
Clermont County Auditor	226-2025	1000-892-0000	\$9,748.00	2025 Park Grant
Clermont County Auditor	227-2025	2021-537-0000	\$12,765.47	Gas Tax
HC Claimant	228-2025	2281-299-0000	\$705.36	EMS Soft Billing
Cincinnati Bell	229-2025	1000-302-0000	\$469.10	Franchise Fees
American Tower	230-2025	1000-302-0000	\$1,020.00	Franchise Fees
Clermont County Auditor	231-2025	2011-536-0000	\$888.97	PMV & Motor Vehicle
		2231-103-0000	\$567.00	PMV & Motor Vehicle
Medicount Management	232-2025	2281-299-0000	\$6,571.90	EMS Soft Billing
Riverhills Bank	233-2025	1000-701-0000	\$27.56	Interest - November 2025
		2011-701-0000	\$0.45	Interest - November 2025
		2021-701-0000	\$6.83	Interest - November 2025
		2231-701-0000	\$1.71	Interest - November 2025
Star Ohio	234-2025	1000-701-0000	\$7,562.40	Interest - November 2025
		2011-701-0000	\$124.14	Interest - November 2025
		2021-701-0000	\$1,876.39	Interest - November 2025
		2231-701-0000	\$469.87	Interest - November 2025
OPERS	235-2025	1000-892-0000	\$434.56	OPERS Paymt Reimburse.

The following bills were received, approved for payment, and warrants issued:

Mark Baird	EFT 650-2025	2111-220-190-0000	\$694.96
Kyle Baylor	67831	2031-330-190-0000	\$1,057.16
		2111-220-190-0000	\$412.79
Paul Brewer	EFT 651-2025	2111-220-190-0000	\$1,483.10
Robin Brewer	EFT 652-2025	1000-120-190-0000	\$1,476.66
Dennis Cooper	EFT 653-2025	1000-110-111-0000	\$1,091.38
Alan Dodson	67832	2031-330-190-0000	\$1,317.67
Sheila Dufau	EFT 654-2025	1000-110-131-0000	\$1,806.25
Donald Gates	EFT 655-2025	2111-220-190-0000	\$777.01
James Haas	EFT 656-2025	2111-220-190-0000	\$1,615.91
Curtis Henderson	EFT 657-2025	2111-220-190-0000	\$1,580.09

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Travis Hull	EFT 658-2025	2111-220-190-0000	\$1,171.30
Gregory Lang	EFT 659-2025	2111-220-190-0000	\$1,681.94
Richard A. Maus	EFT 660-2025	1000-110-111-0000	\$1,094.22
Robert Mercer II	EFT 661-2025	2111-220-190-0000	\$1,123.25
Garrett Mousir	EFT 662-2025	2111-220-190-0000	\$137.62
Justin Pendergrass	EFT 663-2025	2111-220-190-0000	\$1,062.23
David Peters	67833	1000-110-111-0000	\$1,002.84
Trevor Riley	EFT 664-2025	2111-220-190-0000	\$684.48
Emily Rodriguez	EFT 665-2025	2111-220-190-0000	\$113.78
Michael Tolin	67834	2111-220-190-0000	\$302.96
Steven Troutman	EFT 666-2025	2111-220-190-0000	\$527.41
Makenna Weaver	EFT 667-2025	2111-220-190-0000	\$890.37
Dustin White	EFT 668-2025	2111-220-190-0000	\$1,523.15
James Wilson	EFT 669-2025	2111-220-190-0000	\$691.95
Theresa Wright	EFT 670-2025	2111-220-190-0000	\$549.54
Aaron Young	EFT 671-2025	2111-220-190-0000	\$607.53
Paul Brewer	EFT -2025	2111-220-190-0000	\$1,398.61
Ohio Deferred Comp.	67835	1000-110-132-0000	\$50.00
		2111-220-190-0000	\$640.00
AFLAC	67836	1000-110-132-0000	\$64.52
		2031-330-190-0000	\$138.96
		2111-220-190-0000	\$354.44
Beechmont Ford	67837	2021-330-323-1018	\$115.06
Charter Communications	67838	2111-220-341-0000	\$262.72
Charter Communications	67839	2111-220-341-0000	\$137.46
Clayt Werden Electric	67840	1000-120-323-1004	\$1,175.00
Duke Energy	67841	1000-310-360-0000	\$560.80
Duke Energy	67842	1000-120-351-0000	\$33.04
Flex Print Intermediate	67843	1000-110-360-0000	\$34.27
		2111-220-360-3011	\$23.19
Flex TG Financial Services	67844	1000-110-360-0000	\$136.00
		2111-220-360-3011	\$136.00
Great Oaks Public Safety	67845	2111-220-360-3001	\$1,000.00
Henry Schein	67846	2281-230-420-0000	\$253.86
Home Depot	67847	2021-330-420-0000	\$100.00
Kleem, Inc.	67848	2021-330-420-0000	\$231.45
Koenig Equipment	67849	2021-330-420-0000	\$84.81
Rumpke	67850	1000-610-360-1011	\$498.32
Shannon Excavating	67851	2021-330-323-1018	\$2,077.78
Superior Uniform Sales	67852	2111-220-251-0000	\$720.00
Verizon Wireless	67853	2281-230-341-3014	\$20.10
WEX Bank	67854	2111-220-490-0000	\$592.26
RiverHills Bank	674 -2025	1000-110-111-0000	\$132.71
		1000-110-121-0000	\$109.56
		1000-110-132-0000	\$259.86
		1000-110-213-0000	\$118.85
		2031-330-190-0000	\$304.53
		2031-330-213-0000	\$45.76
		2111-220-190-0000	\$3,130.45
		2111-220-212-0000	\$1,006.75
		2111-220-213-0000	\$334.53
Treasurer State of OH	675-2025	1000-110-111-0000	\$60.90
		1000-110-121-0000	\$41.04
		1000-110-132-0000	\$132.88
		2031-330-190-0000	\$178.02
		2111-220-190-0000	\$1,012.11

# **RECORD OF PROCEEDINGS**

## WASHINGTON TOWNSHIP BOARD OF TRUSTEES

DECEMBER 3, 2025

### Administrative Report

Mrs. Brewer presented a written report which included the following:

- Werden Electric repaired the Moscow civil service/tornado siren. Cost \$1,175.00. The sounding of the sirens, set for today, was cancelled.
- The EFT reimbursement (\$9,748.00) for the new playground safety surfacing (rubber mulch) was received from the County Auditor on November 19<sup>th</sup>. The Clermont County Park District will be sending out 2026 grant information mid-December, so if the Board has improvements they would like to see done, input would be greatly appreciated. The idea of updating the picnic tables with something more durable that does not need sanding or painting has been discussed.
- A warning alarm on the Township Building generator has indicated the system is in an emergency stop mode, due to an over speed issue. This means that the generator's engine is running faster than its designed safe limit, and the safety system has automatically shut it down to prevent severe mechanical damage. The generator is scheduled for its annual full service sometime in January. Do you want to run the month of December without a generator, or call Cummins come out to repair the system?

A brief discussion ensued regarding the generator issue with Mr. Maus recommending Cummins to have diagnostic testing to determine the issue with it.

### Road Report

Mrs. Brewer presented a written report which included the following:

- The John Deere 5085 tractor was taken to David Smily for repairs. He has it running, but it's still not working properly. He is working with John Deere on diagnostics.
- Shannon Excavating did an excellent job rebuilding the brakes on the F-550 Dump Truck. The brakes were completely gone on the rear, both rotors had come apart and became lodged in the caliper brackets damaging the parking brake and the caliper brackets. They were able to salvage some wiring, which saved us \$900.00 in parts.
- Snow plows and spreaders have been installed on all dump trucks.
- Cleaning of shelters on a weekly basis.
- Performed snow removal activities on all Township roadways.

Mr. Cooper reported the Mullen Road grant application had been rejected.

### Sheriff Report

Deputy Donovan presented a written statical report to the Board.

### Fire Department Report

Chief Haas presented the following written report:

- **Emergency Detail Total for November 2025** - EMS 13/1 mutual aid, Fire 16/4 mutual aid, for 29 monthly emergency details.
- **Station 66**- Nothing other than what I had discussed about the outside water spicket.
- **Grant**- The AFG grant equipment has started arriving. The FEMA site is now back up, so we can start applying for our reimbursements as the checks clear. Working on the State Fire Equipment grant other needed equipment
- **Vehicles**- The Chevy was sent to Felicity for use as they were down 2 squads. It was returned within the week.
- **Personnel/ Training**- Resident volunteer application for approval. G. Beasley probation.
- **Equipment**- The snow blade was put on the ATV and has been used

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- **Other**- Had a train-the-trainer training with Dr. Khan to teach finger thoracostomies. It has been added to our protocol. I will be teaching our paramedics to do this, and the doctor will verify. A finger thoracostomy is an emergency procedure performed by paramedics to rapidly relieve a tension pneumothorax, especially when other interventions are not immediately available or have failed. It involves making a small incision over a rib, using instruments to create a path into the chest cavity, and then inserting a finger to clear the opening for air or blood to escape. This is a lifesaving procedure for critically injured patients in prehospital settings. This is almost the same procedure as a chest tube, without the tube.

**Old/New Business**

Mr. Cooper reported on the following:

- Attended the township association meeting where the uses of the National Opioid funds were discussed.
- Capital grant funding through the county will not be available for the township.
- Meeting scheduled with fiscal officer on January 9, 2026 to review the 2026 budget.
- Will be forming a citizens committee in January 2026.

Mr. Cooper inquired as to who was going to be responsible for the township credit cards. A discussion ensued regarding the current custody and use of the township credit cards. Mrs. Dufau expressed that she would be reviewing the use and the need for multiple credit cards.

**Resolutions****25-56 Motion by Mr. Peters; Seconded by Mr. Maus**

**WHEREAS**, there are insufficient funds for the daily operations of the Township.

**THEREFORE BE IT RESOLVED**, that the following money be re-appropriated:

\$5,200.00	From: 1000-930-930-0000	Contingencies
\$4,500.00	To: 1000-110-132-0000	Salaries – Administrator's Staff
\$630.00	To: 1000-110-211-0000	Ohio Public Employees Retirement System
\$70.00	To: 1000-110-213-0000	Medicare

**Vote: Mr. Cooper, Yes; Mr. Peters, Yes; Mr. Maus, Yes**

**25-57 Motion by Mr. Cooper; Seconded by Mr. Peters**

**WHEREAS**, Washington Township Fire & Rescue has received a grant in the amount of \$172,000.00 from Assistance to Fire Grant for SCBA's, face pieces, hose, and gas monitors, and

**WHEREAS**, there are insufficient funds to paid for the equipment, which will be reimbursed through the grant program.

**THEREFORE, BE IT RESOLVED**, that the following money be re-appropriated:

\$167,688.00	From: 2111-930-930-0000	Contingencies
	To: 2111-760-740-0000	Machinery, Equipment & Furniture

**BE IT FUTHER RESOLVED**, that Board approve a "Then & Now" Purchase Order in the amount of \$167,688.00 to facilitate the purchase.

**Vote: Mr. Cooper, Yes; Mr. Peters, Yes; Mr. Maus, Yes**

# RECORD OF PROCEEDINGS

## WASHINGTON TOWNSHIP BOARD OF TRUSTEES

DECEMBER 3, 2025

**25-58 Motion by Mr. Cooper; Seconded by Mr. Maus**

### RESOLUTION 25-58

#### RESOLUTION ADOPTING A CYBERSECURITY POLICY

**WHEREAS**, the State of Ohio has implemented Ohio Revised Code §9.64, enacted in HB 96 (136th G.A.), requiring all local governments and jurisdictions to establish a cybersecurity policy by September 30, 2025; and

**WHEREAS**, the purpose of this requirement is to strengthen protections of public data, information systems, and technology resources from cybersecurity threats and risks; and

**WHEREAS**, Washington Township recognizes the importance of safeguarding sensitive and confidential information entrusted to Washington Township]; and

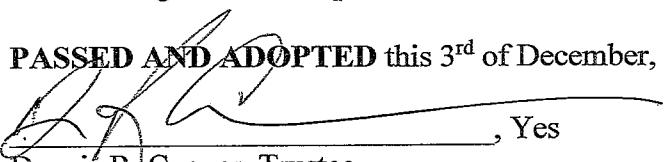
**WHEREAS**, a draft Cybersecurity Policy has been prepared and reviewed by staff and is recommended for adoption as a framework for compliance with Ohio Revised Code §9.64 and HB 96; and

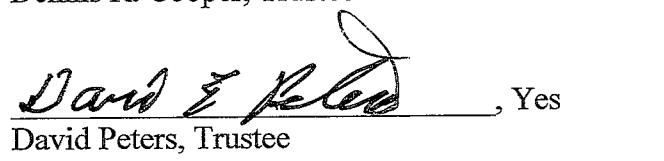
**WHEREAS**, the policy provides guidance on access control, system security, data protection, incident response, training, and vendor management, while requiring consultation with IT professionals and legal counsel for implementation and customization;

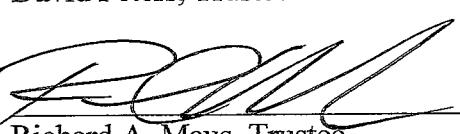
**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Clermont County, Ohio, that:

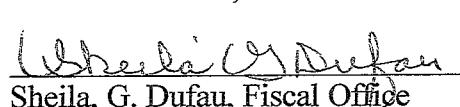
1. The attached Cybersecurity Policy is hereby adopted as the official policy of Washington Township.
2. This policy is retroactive to September 30, 2025, and implementation of technical and training requirements no later than June 30, 2026, as provided by the Ohio Auditor of State.
3. The Board of Trustees shall distribute the adopted policy to all township departments, employees, and relevant contractors, and to ensure compliance in partnership with IT providers and legal counsel.
4. This resolution shall be in full force and effect upon its passage and adoption by the Washington Township Board of Trustees.

**PASSED AND ADOPTED** this 3<sup>rd</sup> of December, 2025.

  
\_\_\_\_\_, Yes  
Dennis R. Cooper, Trustee

  
\_\_\_\_\_, Yes  
David Peters, Trustee

  
\_\_\_\_\_, Yes  
Richard A. Maus, Trustee

  
\_\_\_\_\_, Yes  
Sheila, G. Dufau, Fiscal Office

# **RECORD OF PROCEEDINGS**

## **WASHINGTON TOWNSHIP BOARD OF TRUSTEES**

**DECEMBER 3, 2025**

**25-59 Motion by Mr. Cooper; Seconded by Mr. Peters**

**WHEREAS**, the Board of Trustees have been presented with a proposal for the Township's Property and Liability Insurance from Ohio Plan Risk Management, Inc., and

**WHEREAS**, the Board has found the proposal rate to be acceptable.

**THEREFORE, BE IT RESOLVED**, that the Board of Trustee renew their Property & Liability Insurance with Ohio Risk Management, Inc. at an annual cost of \$43,741.00.

**BE IT FURTHER RESOLVED**, that the Board of Trustees direct the township fiscal officer to notify Ohio Township Association Risk Management authority (OTARMA) that the township will not be renewing the township's property and liability insurance policy with OTARMA effective December 31, 2025.

**Vote: Mr. Cooper, Yes; Mr. Peters, Yes; Mr. Maus, Yes**

**25-60 Motion by Mr. Cooper; Seconded by Mr. Maus**

**WHEREAS**, the Board of Washington Township Trustees wants to continue providing vision insurance for township employees, and

**WHEREAS**, HUB International has obtained a renewal quote from EyeMed.

**THEREFORE, BE IT RESOLVED**, that the Board contract with EyeMed, for a one-year contract, at the following monthly rates, effective January 1, 2026 – December 31, 2026:

\$11.97 per policy (Single or Family)

**Vote: Mr. Cooper, Yes; Mr. Peters, Yes; Mr. Maus, Yes**

**25-61 Motion by Mr. Cooper; Seconded by Mr. Maus**

**WHEREAS**, the Board of Washington Township Trustees want to continue providing dental insurance for township employees, and

**WHEREAS**, HUB International Heartland has obtained a renewal quote from Delta Dental, which reflects an 8.00% premium increase.

**THEREFORE BE IT RESOLVED**, that the Board of Washington Township Trustees contract with Delta Dental, for a one-year contract, at the following monthly rates, effective January 1, 2026 – December 31, 2026:

\$44.82 Single Policy and \$124.29 Family Policy

**Vote: Mr. Cooper, Yes; Mr. Peters, Yes; Mr. Maus, Yes**

**25-62 Motion by Mr. Cooper; Seconded by Mr. Maus**

**WHEREAS**, the Board of Washington Township Trustees wishes to continue providing health insurance for full time employees, and

**WHEREAS**, HUB International Heartland has negotiated a quote for health insurance for Fiscal Year 2026 (January 1, 2026 – December 31, 2026) with Medical Mutual of Ohio, for a comparable plan that is currently in place at the following monthly rates + \$25.00 monthly Administrative Fee:

# **RECORD OF PROCEEDINGS**

## **WASHINGTON TOWNSHIP BOARD OF TRUSTEES**

**DECEMBER 3, 2025**

Single Plan - \$1,294.82  
 Employee + Spouse Plan - \$2,846.35  
 Employee + Child(ren) - \$2,329.18  
 Family Plan - \$3,880.71

**THEREFORE, BE IT RESOLVED**, that the Board of Washington Township Trustees select to renew with Medical Mutual, Plan MEWA PPO HSA 3500 (AGG) w/MMRX, as their insurance provider for Fiscal Year 2026, effective January 1, 2026 – December 31, 2026.

**BE IT FURTHER RESOLVED**, that Washington Township fund a Health Savings Account for all employees to bridge the gap of the plan deductible, at a rate of \$3,500 for single plans and \$7,000 for family style plans, plus monthly maintenance and employee start up fees for any new employees. Health Savings accounts will be funded in January 2026.

**Discussion:** The health insurance plan change was discussed including the savings incurred by changing from the current health plan.

**Vote:** **Mr. Cooper, Yes;** **Mr. Peters, Yes;** **Mr. Maus, Yes**

**25-63 Motion by Mr. Cooper; Seconded by Mr. Maus**

**WHEREAS**, it is necessary for the Board of Trustees to hold an Organizational Meeting to: establish the 2026 meeting schedule; appoint a Chairman & Vice Chairman; adopt expenditure appropriations; and other business to start the new fiscal year, and

**WHEREAS**, Ohio Revised Code, Section 121.22 permits such action.

**THEREFORE, BE IT RESOLVED**, that the Board of Washington Township Trustees hold their 2026 Organizational Meeting on January 1, 2026 at 10:00 am at the Township Hall.

**Vote:** **Mr. Cooper, Yes;** **Mr. Peters, Yes;** **Mr. Maus, Yes**

**25-64 Motion by Mr. Peters; Seconded by Mr. Maus**

**WHEREAS**, John Bates Jr., 3631 Burnham Wood Drive, Amelia, Ohio 45102, has submitted a notarized statement from Anne Perry (his aunt), who owns Lot 154-½ in Pt. Isabel Cemetery, and

**WHEREAS**, Anne Perry's notarized statement indicates that she would like to transfer the ownership of the lot to her nephew and his wife Mr. and Mrs. John Bates Jr., as documented on June 6, 2002. It should be noted that his wife Glana Bates, is deceased and will be interred on this site.

**THEREFORE BE IT RESOLVED**, that Lot 154-½ located in Pt. Isabel Cemetery be re-deeded to John Bates Jr.

**Vote:** **Mr. Cooper, Yes;** **Mr. Peters, Yes;** **Mr. Maus, Yes**

**25-65 Motion by Mr. Peters; Seconded by Mr. Cooper**

**WHEREAS**, Gregory Beasley has successful completed his one (1) year probationary period as Part Time Firefighter/EMT.

**RECORD OF PROCEEDINGS****WASHINGTON TOWNSHIP BOARD OF TRUSTEES****DECEMBER 3, 2025**

**THEREFORE, BE IT RESOLVED**, that Firefighter Gregory Beasley is removed from probationary status, effective December 3, 2025.

**Vote: Mr. Cooper, Yes; Mr. Peters, Yes; Mr. Maus, Yes**

**25-66 Motion by Mr. Cooper; Seconded by Mr. Peters**

**WHEREAS**, Brandyn Harp, has submitted an application to become a volunteer/paid-per-call member with Washington Township Fire & Rescue, and

**WHEREAS**, Chief Haas has met with Brandyn Harp and has determined that Mr. Harp will be an excellent addition to the Department.

**THEREFORE BE IT RESOLVED**, that the Board of Washington Township Trustees accept Brandyn Harp as a volunteer/paid-per-call member for Washington Township Fire & Rescue contingent upon a clean Ohio BCI background check. Mr. Harp will serve a one-year probationary period, during which time he will be required to obtain a Volunteer Firefighter Certification (36 hour course) or higher.

**Vote: Mr. Cooper, Yes; Mr. Peters, Yes; Mr. Maus, Yes**

**25-67 Motion by Mr. Cooper; Seconded by Mr. Maus**

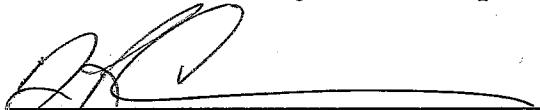
**WHEREAS**, the Board of Washington Township Trustees would like to discontinue their Personal Leave policy for all full time employees.

**THEREFORE BE IT RESOLVED**, that the Board of Washington Township Trustees rescind and remove, **Section 8.3 Personal Leave and Section 8.8.4 Non-Use of Sick Leave Incentive** from the Washington Township Policy & Procedure Manual, effective January 1, 2026.

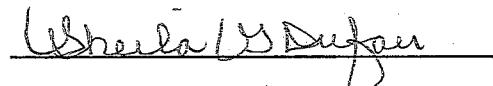
**Vote: Mr. Cooper, Yes; Mr. Peters, No; Mr. Maus, Yes**

**Adjournment**

Mr. Cooper asked the Board if they had any additional business matters to discuss. Being none, the motion to adjourn was adopted.



Dennis R. Cooper, Chairman



Sheila G. Dufau, Fiscal Officer

# **RECORD OF PROCEEDINGS**

## **WASHINGTON TOWNSHIP BOARD OF TRUSTEES** **2026 ORGANIZATIONAL MEETING**

**JANUARY 1, 2026**

The Board of Washington Township Trustees met in special session at the Washington Township Hall on Thursday, January 1, 2026 at 10:00 AM with all members present. The purpose of the meeting was to: conduct the Organizational Meeting for Fiscal Year 2026.

Also, present: Robin Brewer, Assistant Administrator.

Mrs. Dufau called the meeting to order.

Mrs. Dufau called for nominations for Chairman of the Board. Mr. Maus nominated Dennis Cooper for Board Chairman. Mr. Laubach was in agreement.

**26-01 Motion by Mr. Maus, Seconded by Mr. Laubach** to elect Dennis Cooper, as Chairman for Fiscal Year 2026.

**Vote: Mr. Cooper, Present; Mr. Maus, Yes; Mr. Laubach, Yes**

Mrs. Dufau turned the meeting over to Mr. Cooper. Mr. Cooper, Chairman requested nominations for Vice-Chairman of the Board. Mr. Cooper nominated Richard A. Maus for the Vice-Chairman. Mr. Laubach was in agreement.

**26-02 Motion by Mr. Cooper, Seconded by Mr. Laubach** to elect Richard A. Maus, as Vice Chairman for Fiscal Year 2026.

**Vote: Mr. Cooper, Yes; Mr. Maus, Present; Mr. Laubach, Yes**

### **Setting of Meetings**

**26-03 Motion by Mr. Laubach, Seconded by Mr. Maus** that all Trustee Meetings be held at the Township Hall, located at 2238 S.R. 756 at 6:30 pm on the following dates for Fiscal Year 2026:

January 14, 2026	July 1, 2026
February 11, 2026	August 12, 2026
March 11, 2026	September 9, 2026
April 8, 2026	October 7, 2026
May 6, 2026	November 4, 2026
June 3, 2026	December 2, 2026

**Vote: Mr. Cooper, Yes; Mr. Maus; Yes Mr. Laubach, Yes**

### **Approval of the 2026 Temporary Appropriation Budget**

**26-04 Motion by Mr. Cooper, Seconded by Mr. Maus**

**WHEREAS**, temporary appropriation budgets for Fiscal Year 2026 have been presented to the Fiscal Officer and the Board of Washington Township Board of Trustees by the Chairman, Assistant Administrator, and the Emergency Service Chief, and

**WHEREAS**, temporary appropriations need to be approved for Fiscal Year 2026 in order for expenditures and payroll to be processed until Fiscal Year 2025 has been closed and permanent appropriations for Fiscal Year 2026 are approved.

**THEREFORE, BE IT RESOLVED**, that the 2026 temporary appropriations budgets presented to the Board be approved as temporary appropriations for Fiscal Year 2026.

**Roll Call: Mr. Cooper, Yes; Mr. Maus; Yes Mr. Laubach, Yes**

# **RECORD OF PROCEEDINGS**

## **WASHINGTON TOWNSHIP BOARD OF TRUSTEES** **2026 ORGANIZATIONAL MEETING**

**JANUARY 1, 2026**

**Other Annual Resolutions**

**26-05 Motion by Mr. Cooper; Seconded by Mr. Maus**

**WHEREAS**, the Board of Washington Township adopted a written credit card policy on January 21, 2019 (Resolution 19-05) as required via Ohio Revised Code Section 505.649, and

**WHEREAS**, the Authorized Users list has been reviewed and there are no changes to the current list of Authorized Users.

**THEREFORE BE IT RESOLVED**, that the Board of Trustees approve the current Authorized Users List for 2026.

**Roll Call:**    **Mr. Cooper, Yes;**    **Mr. Maus; Yes**    **Mr. Laubach, Yes**

**26-06 Motion by Mr. Cooper, Seconded by Mr. Laubach**

**WHEREAS**, Ohio Law requires an annual method of payment be established for the Trustees and Fiscal Officer of the Township each year, and

**WHEREAS**, Ohio Revised Code, Section 505.24 permits such action.

**THEREFORE, BE IT RESOLVED**, that the following annual salary method for compensation be used for the Trustees and Fiscal Officer of Washington Township for Fiscal Year 2026:

<b>Position</b>	<b>Fund Percentage</b>
-----------------	------------------------

Fiscal Officer -	100% General
Trustees -	100% General

**Roll Call:**    **Mr. Cooper, Yes;**    **Mr. Maus; Yes**    **Mr. Laubach, Yes**

**26-07 Motion by Mr. Cooper, Seconded by Mr. Maus**

**WHEREAS**, the Board of Washington Township Trustees wishes to provide health, dental, vision and life insurance for all current elected officials for 2026.

**THERFORE BE IT RESOLVED**, that the Board of Washington Township Trustees provide health, dental, vision and life insurance, for all current elected officials for 2026. Policies to be the same as those currently in place.

**Roll Call:**    **Mr. Cooper, Yes;**    **Mr. Maus; Yes**    **Mr. Laubach, Present**

**26-08 Motion by Mr. Cooper, Seconded by Mr. Laubach**

**WHEREAS**, the Board of Washington Township Trustees desires to open Super Blanket Certificates, for Fiscal Year 2026, to simplify the purchasing process and allow administrative staff to ensure the daily operations of all Township Departments.

**THEREFORE, BE IT RESOLVED**, that The Board of Washington Township Trustees set a limit of \$14,000.00 (maximum amount) for all future Super Blanket Certificates for Fiscal Year 2026.

**Roll Call:**    **Mr. Cooper, Yes;**    **Mr. Maus; Yes**    **Mr. Laubach, Yes**

# **RECORD OF PROCEEDINGS**

## **WASHINGTON TOWNSHIP BOARD OF TRUSTEES** **2026 ORGANIZATIONAL MEETING**

**JANUARY 1, 2026**

**26-09 Motion by Mr. Cooper, Seconded by Mr. Maus**

**WHEREAS**, the Board of Washington Township Trustees wishes to support membership of the Trustees & Fiscal Officer to the Ohio Township Association and the Clermont County Association for Fiscal Year 2026.

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees pay annual membership fees for the Trustees and Fiscal Officer the Ohio Township Association and the Clermont County Association for Fiscal Year 2026, paying all fees.

**Roll Call:**    **Mr. Cooper, Yes;**    **Mr. Maus; Yes**    **Mr. Laubach, Yes**

**26-10 Motion by Mr. Cooper, Seconded by Mr. Laubach**

**WHEREAS**, the Board of Washington Township Trustees wishes to provide the opportunity to the Township Trustees and Fiscal Officer, to attend the Ohio Township Association 2026 Winter Conference.

**THEREFORE BE IT RESOLVED**, that the Trustees and Fiscal Officer be permitted to attend the Ohio Township Association 2026 Winter Conference, being held February 4-6, 2026 in Columbus, Ohio and that the Board of Washington Township Trustees approved up to \$1,000.00 for conference expenses.

**Roll Call:**    **Mr. Cooper, Yes;**    **Mr. Maus; Yes**    **Mr. Laubach, Yes**

**26-11 Motion by Mr. Cooper, Seconded by Mr. Maus**

**WHEREAS**, it is required by Ohio Revised Code 146 that the Board of Washington Township Trustees establish a Volunteer Firefighter's Dependents Fund Board annually.

**THEREFORE, BE IT RESOLVED**, that the following individuals be elected to serve a one-year term, commencing January 1, 2026, to the VFFDF Board:

R. Aaron Maus, Robert Laubach, Captain Paul Brewer, FF/Paramedic Mark Baird, and Lloyd Theademan.

**BE IT FURTHER RESOLVED**, that FF/Paramedic Mark Baird serve as Chairperson for the Board and Captain Paul Brewer serve as Secretary for the Board.

**Roll Call:**    **Mr. Cooper, Yes;**    **Mr. Maus; Yes**    **Mr. Laubach, Yes**

Mr. Cooper asked if there were any additional organizational matters for the Board to discuss. Being none, the Board adjourned.

  
**Dennis Cooper, Chairman**

  
**Sheila G. Dufau, Fiscal Officer**