

**RECORD OF PROCEEDINGS**  
**WASHINGTON TOWNSHIP BOARD OF TRUSTEES**

MAY 7, 2025

As per Resolution 25-09, the Board of Washington Township Trustees met in regular session at the Washington Township Hall on Wednesday, May 7, 2025 at 6:30 PM with all members present.

Also, present were: Brian Shrive, Asst. Prosecuting Attorney, Chris Osterbrink, Jack Bedford, Chief James Haas, Lisa Haas, Deputy Mitch Boggs, and Robin Brewer.

Mr. Cooper, Chairman, called the meeting to order; opened with prayer and led everyone in the Pledge of Allegiance.

**Approval of the Minutes**

Mr. Cooper asked if there were any additions or corrections to the minutes of: April 9, 2025 or April 23, 2025. Being none; the minutes were approved as presented.

**Fiscal Officer's Report**

Mrs. Dufau reported on the following:

- The 2023-2024 financial is in progress. Perry & Associates are completing the audit on behalf of the State Auditor.

The following amounts were received from the indicated resources:

Clermont Co Auditor	50-2025	Property Tax	Various Accts	\$282,074.60
HC Claimant	51-2025	Soft Billing	2281-299-0000	\$550.99
Clermont Co. Auditor	52-2025	MVL Tax	2011-536-0000	\$344.77
HC Claimant	53-2025	Soft Billing	2281-299-0000	\$400.85
HC Claimant	54-2025	Soft Billing	2281-299-0000	\$1,193.09
National Opioid Settlement	55-2025	Settlement	2274-892-0000	\$804.54
Randall Gibbs	56-2025	Shelter Rental	1000-802-1011	\$30.00
Make Drake	57-2025	Shelter Rental	1000-802-1011	\$60.00
Kevin Newberry	58-2025	Fishing Permit	1000-802-1015	\$30.00
Scott Palmer	59-2025	Fishing Permit	1000-802-1015	\$30.00
Singleton Auto Parts	60-2025	Metal Recycling	2031-892-0000	\$408.00
American Tower	61-2025	Franchise Fees	1000-302-0000	\$1,020.00
Clermont Co. Auditor	62-2025	Traffic/Criminal Fines	2261-401-0000	\$43.00
Clermont Co. Auditor	63-2025	Loc. Gov. Dist.	1000-532-0000	\$578.83
			1000-532-0000	\$2,456.73
Clermont Co. Treas.	64-2025	Mfg. Home Tax	1000-101-0000	\$205.42
			2031-101-0000	\$402.40
			2081-101-0000	\$90.19
			2111-101-0000	\$359.45
			2111-101-0000	\$366.84
			2281-101-0000	\$221.24
HC Claimant	65-2025	Soft Billing	2281-299-0000	\$530.90
Clermont Co. Auditor	66-2025	Permissive Tax	2231-103-0000	\$798.34
		MVL Tax	2011-536-0000	\$887.97
		Gas Tax	2021-537-0000	\$10,303.49
Rose Robinson	67-2025	Shelter Rental	1000-802-1011	\$25.00
		Fishing Permit	1000-802-1015	\$30.00
Yvonne Baker	68-2025	Shelter Rental	1000-802-1011	\$20.00
HC Claimant	69-2025	Soft Billing	2281-299-0000	\$576.81
HC Claimant	70-2025	Soft Billing	2281-299-0000	\$583.80
Medicount	71-2025	Soft Billing	2281-299-0000	\$4,636.54
Primary Interest	72-2025	Interest	1000-701-0000	\$38.36
(RiverHills Bank)			2011-701-0000	\$0.90
			2021-701-0000	\$13.77
			1000-701-0000	\$5.77

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			1000-701-0000	\$0.20
			1000-701-0000	\$0.79
			1000-701-0000	\$0.38
			1000-701-0000	\$22.48
			2231-701-0000	\$3.67
			1000-701-0000	\$0.02
			1000-701-0000	\$0.30
			1000-701-0000	\$3.26
Star Ohio	73-2025	Interest	1000-701-0000	\$8,429.13
(Provident Bank)			2011-701-0000	\$107.12
			2021-701-0000	\$1,623.39
			2231-701-0000	\$433.13

The following bills were received, approved for payment, and warrants issued:

Mark Baird	EFT 238-2025	2111-220-190-0000	\$635.30
Kyle Baylor	67419	2031-330-190-0000	\$1,051.80
		2111-220-190-0000	\$668.79
Paul Brewer	EFT 239-2025	2111-220-190-0000	\$1,475.68
Robin Brewer	EFT 240-2025	1000-120-190-0000	\$1,476.66
Dennis Cooper	EFT 241-2025	1000-110-111-0000	\$1,091.38
Alan Dodson	67420	2031-330-190-0000	\$1,317.67
Sheila Dufau	EFT 242-2025	1000-110-131-0000	\$1,806.25
Donald Gates	EFT 243-2025	2111-220-190-0000	\$693.68
James Haas	EFT 244-2025	2111-220-190-0000	\$1,506.55
Curtis Henderson	EFT 245-2025	2111-220-190-0000	\$1,409.64
Travis Hull	EFT 246-2025	2111-220-190-0000	\$357.24
Gregory Lang	EFT 247-2025	2111-220-190-0000	\$773.26
Richard A. Maus	EFT 248-2025	1000-110-111-0000	\$1,094.22
Robert Mercer II	EFT 249-2025	2111-220-190-0000	\$1,397.87
Justin Pendergrass	EFT 250-2025	2111-220-190-0000	\$1,198.39
David Peters	67421	1000-110-111-0000	\$1,002.84
Emily Rodriguez	EFT 251-2025	2111-220-190-0000	\$593.83
Michael Tolin	67422	2111-220-190-0000	\$296.46
Steven Troutman	EFT 252-2025	2111-220-190-0000	\$507.43
Makenna Weaver	EFT 253-2025	2111-220-190-0000	\$642.16
Dustin White	EFT 254-2025	2111-220-190-0000	\$1,030.75
James Wilson	EFT 255-2025	2111-220-190-0000	\$327.37
Theresa Wright	EFT 256-2025	2111-220-190-0000	\$1,236.70
Aaron Young	EFT 257-2025	2111-220-190-0000	\$607.53
Ohio Deferred Comp.	67423	1000-110-132-0000	\$50.00
		2111-220-190-0000	\$540.00
Bound Tree Medical	67424	2081-230-420-0000	\$1,121.65
Clermont County Treasurer	67425	1000-210-420-0000	\$218.82
Community Fuels & Lubricants	67426	1000-210-420-0000	\$50.43
		1000-610-420-0000	\$300.00
		2021-330-490-0000	\$1,265.95
		2041-410-490-0000	\$300.00
		2111-220-490-0000	\$35.85
COSE Health & Wellness	67427	1000-110-389-6001	\$14,461.42
		2031-330-389-6001	\$4,318.70
		2111-220-389-6001	\$5,802.89
Duke Energy	67428	1000-310-360-0000	\$545.11
Duke Energy	67429	1000-120-351-0000	\$6.85
Flex TG Financial Services	67430	1000-110-360-0000	\$136.00
		2111-220-360-3011	\$136.00
Harry Fritsch	67431	2111-220-360-3008	\$120.00
Koenig Equipment	67432	2021-330-323-1018	\$53.89
LS.I., Lake Shore Industries	67433	2041-410-323-0000	\$68.91

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Mastercard	67434	1000-110-360-0000	\$295.08
Mastercard	67435	1000-120-420-0000	\$203.24
		2111-220-420-0000	\$430.32
Midwest Cedar Fish Farms	67436	1000-610-599-1015	\$1,000.00
Millennium Business Systems	67437	1000-110-360-0000	\$31.26
		2111-220-360-3011	\$20.36
Rumpke	67438	1000-610-360-1011	\$498.32
Southeastern Equipment	67439	2021-330-323-1018	\$634.25
Verizon Wireless	67440	2111-230-341-3041	\$10.06
		2281-230-341-3014	\$10.06
WEX Bank	67441	2111-220-490-0000	\$529.27
Wright Brothers, Inc.	67442	2111-220-360-0000	\$25.41
		2281-230-360-0000	\$25.41
RiverHills Bank	EFT 260-2025	1000-110-111-0000	\$132.71
		1000-110-121-0000	\$109.56
		1000-110-132-0000	\$259.86
		1000-110-213-0000	\$118.85
		2031-330-190-0000	\$310.52
		2031-330-213-0000	\$45.76
		2111-220-190-0000	\$2,722.73
		2111-220-212-0000	\$854.40
		2111-220-213-0000	\$292.33
Treasurer, State of Ohio	EFT 261-2025	1000-110-111-0000	\$60.90
		1000-110-121-0000	\$41.04
		1000-110-132-0000	\$132.88
		2031-330-190-0000	\$177.26
		2111-220-190-0000	\$1,174.42
Ohio Police & Fire Pension	EFT 262-2025	2111-220-190-0000	\$1,603.77
		2111-220-215-0000	\$3,142.08
OPERS	EFT 263-2025	1000-110-111-0000	\$384.21
		1000-110-121-0000	\$220.14
		1000-110-132-0000	\$434.58
		1000-110-211-0000	\$1,454.49
		2031-330-190-0000	\$635.20
		2031-330-211-0000	\$889.28

**Public Participation**

Mr. Jack Bedford notified the Board that Mr. Wade Smith had passed away and that he would be taking care of matters moving forward. Mr. Bedford also expressed his appreciation for the township's fire/EMS department for their services provided to Mr. Smith.

**Administrative Report**

Mrs. Brewer presented a written report which included the following:

- The Administrative Office continues to monitor and work on resolving the billing issues with Rumpke.
- The park grant that was submitted to the Clermont County Park District for the purchase of rubber mulch for the large playground area has been approved. The Township will receive \$9,748.00 in grant funding for the project. After reimbursement the Township will pay \$1,132.00 toward the project.
- The Administrative Office is waiting on the last shipment of posts from the ODOT Sign Grant Program.
- The Township has been awarded at \$6,650.00 grant from the Shine a Light on Dumpsters Program, which will help offset the cost of dumpster rentals for our

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- community dumpsters program. There is a MOU (Memorandum of Understanding) for the Chairman to sign.
- Clayt Werden completed the repair to the Neville Civil Siren. Crossroads Church has indicated that they would like to reimburse the Township for this repair.
- The Township did not meet the advertisement deadline to participate in the May 4<sup>th</sup> Towler's Auction. We are scheduled to participate in there next auction set for June 1, 2025.

Road Report

Mrs. Brewer presented a written report which included the following:

- In-house repairs were completed by Road Maintenance Crew on the backhoe, cost of repair \$634.25.
- All active cemeteries are being mowed regularly, as weather permits. Chilo-McKendry Chapel and Wood cemeteries have received their bi-annual mowing.
- Road Crew finished cleaning up the Neville Boat Ramp.
- Numerous days spent dealing with blocked culverts, washouts, and limbs and trees in roadways, due to high winds, hail, and rain.
- Repaired the E-mark mower in-house.
- Mr. Dodson dealt with laying out burial site for several funerals over the course of the month.
- The Road Crew took two (2) trailer loads of surplus items to Towler's Auction in Ripley Ohio.
- Mowing of the park and Township Administration Office, as well as cleaning of shelters on a weekly basis.

Sheriff Report

- Deputy Boggs presented a written statistical report

Fire Department Report

Chief Haas presented the following written report:

- **Emergency Detail Total for April 2025** - EMS 22/2 mutual aid, Fire 15/1 mutual aid, for 37 monthly emergency details.
- **Station 66-** Back flow testing completed 5/7/25
- **Grant-** Nothing to report, nothing is opening
- **Vehicles-** Ladder testing was completed, had to have a rope replaced on 1 ladder.
- **Personnel/ Training-** Use of volunteers
- **Equipment-** Need to open a BC or PO for the opioid monies so we can order Narcan for the station. This will make it easier for tracking/audits.
- **Other-** Crossroads has a large camp, 5/30 to 6/1/25 with fireworks, we need an agreement on costs for personnel.

New Business

Mr. Cooper expressed that based upon recent proposed tax levy results for other jurisdictions and entities it was apparent that tax levies were not be passed or approved by voters. He expressed that other options of revenue should be explored including the possibility of solar panels on the power plant property. A lengthy discussion ensued regarding the matter.

Mr. Cooper reported a proposal had been received from American Tower for purchasing the cell phone tower versus the current lease agreement. The proposed purchase price being \$210,000.00. The Board discussed the revenue received from the current lease

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agreement as well as the total revenue projected to be received over the life of the lease. It was consensus of the Board should they decide if they were to entertain selling the tower a much higher counter offer would be submitted to American Tower.

Resolutions

25-22 Motion by Mr. Cooper; Seconded by Mr. Maus

WHEREAS, Washington Township has been awarded grant funding from the Clermont County Park District, for the purchase of rubber mulch for the Wahington Township Playground, through their 2025 Community Park Improvement Program, and

WHEREAS, the Board of Trustees would like to purchase a grille guard for the new 2024 Ford F-350 Supervisor Vehicle at a cost of \$980.00, and

WHEREAS, there are insufficient funds to pay for the park improvement project and the grille guard purchase.

THEREFORE BE IT RESOLVED, that the following money to re-appropriated:

\$10,880.00 From: 1000-930-930-0000 Contingencies  
To: 1000-610-323-1011 Repairs & Maintenance: Twp. Park

\$980.00 From: 2021-930-930-0000 Contingencies  
To: 2021-760-740-0000 Machinery, Equipment & Furniture

Vote: Mr. Cooper, Yes; Mr. Peters, Yes; Mr. Maus, Yes

25-23 Motion by Mr. Peters; Seconded by Mr. Maus

WHEREAS, Kiara Shafer, has submitted an application to become a paid-per-call member with Washington Township Fire & Rescue, and

WHEREAS, Chief Haas has met with Kiara Shafer and has determined that Ms. Shafer will be an excellent addition to the Department.

THEREFORE BE IT RESOLVED, that the Board of Washington Township Trustees accept Kiara Shafer as a paid-per-call member for the Washington Township Fire & Rescue effective upon the completion of a firefighter's physical and a clean Ohio BCI background check. Ms. Shafer will serve a one-year probationary period.

Vote: Mr. Cooper, Yes; Mr. Peters, Yes; Mr. Maus, Yes

25-24 Motion by Mr. Peters; Seconded by Mr. Cooper

WHEREAS, Hailey Pennington, has submitted an application to become a paid-per-call member with Washington Township Fire & Rescue, and

WHEREAS, Chief Haas has met with Hailey Pennington and has determined that Ms. Pennington will be an excellent addition to the Department.

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**THEREFORE BE IT RESOLVED**, that the Board of Washington Township Trustees accept Hailey Pennington as a paid-per-call member for the Washington Township Fire & Rescue effective upon the completion of a firefighter's physical and a clean Ohio BCI background check. Ms. Pennington will serve a one-year probationary period.

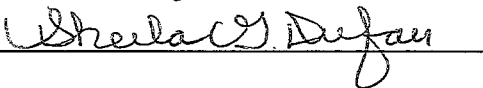
**Vote: Mr. Cooper, Yes;      Mr. Peters, Yes;      Mr. Maus, Yes**

### **Adjournment**

Mr. Cooper asked the Board if they had any additional business matters to discuss. Being none, the motion to adjourn was adopted.



**Dennis R. Cooper, Chairman**



**Sheila G. Dufau, Fiscal Officer**