

# **RECORD OF PROCEEDINGS**

## WASHINGTON TOWNSHIP BOARD OF TRUSTEES

**NOVEMBER 5, 2025**

As per Resolution 25-09, the Board of Washington Township Trustees met in regular session at the Washington Township Hall on Wednesday, November 5, 2025 at 6:30 PM with all members present.

Also, present were: Rob Laubach, Chris Osterbrink, Paul Saunders, Steven Ossenbeck, Deputy Mitch Boggs, Chief James Haas, and Robin Brewer, Asst. Administrator.

Mr. Cooper, Chairman, called the meeting to order; opened with prayer and led everyone in the Pledge of Allegiance.

### **Approval of the Minutes**

Mr. Cooper asked if there were any additions or corrections to the minutes of: October 8, 2025 or October 22, 2025. Being none, the minutes were approved as presented.

### **Fiscal Officer's Report**

Mrs. Dufau reported on the following:

- Soft Billing Revenue Status
- Communication with American Tower regarding a possible buyout proposal of the communication tower.
- Obtaining quotes for the township's property & liability insurance and employee health benefits.

The following amounts were received from the indicated resources:

Dawn Ellis	197-2025	Shelter Rental	1000-802-1011	\$20.00
American Tower	198-2025	Franchise Fees	1000-302-0000	\$1,020.00
HC Claimant	199-2025	Soft Billing	2281-299-0000	\$540.94
Treasurer, State of Ohio	200-2025	25' Mfg. Home Rollback	1000-101-0000	\$31.00
			2031-101-0000	\$59.40
			2111-101-0000	\$29.36
			2281-101-0000	\$17.86
			1000-120-599-0000	-\$1.89
Clermont Co. Auditor	201-2025	25' Mfg. Home Rollback	1000-101-0000	\$57.98
			2031-101-0000	\$116.78
			2081-101-0000	\$25.04
			2111-101-0000	\$135.12
			2111-101-0000	\$99.44
			2281-101-0000	\$83.48
			1000-120-599-0000	-\$45.37
HC Claimant	202-2025	Soft Billing	2281-299-0000	\$625.59
Clermont Co. Auditor	203-2025	Loc. Gov. Dist.	2031-532-0000	\$3,577.47
Twp. Fishing Permits	204-2025	Fishing Permits	1000-802-1015	\$150.00
Clermont Co. Auditor	205-2025	Gas Tax	2021-537-0000	\$12,450.52
HC Claimant	206-2025	Soft Billing	2281-299-0000	\$634.20
Clermont Co. Auditor	207 -2025	MVL Tax	2011-536-0000	\$414.02
		MVL Tax	2011-536-0000	\$831.99
		Permissive Tax	2231-103-0000	\$560.95
HC Claimant	208-2025	Soft Billing	2281-299-0000	\$476.01
HC Claimant	209-2025	Soft Billing	2281-299-0000	\$694.13
Medicount Management	210-2025	Soft Billing	2281-299-0000	\$7,359.10
HC Claimant	211-2025	Soft Billing	2281-299-0000	\$416.00
Treas. State of OH	212-2024	Liquor Permits	1000-533-0000	\$14.00
HC Claimant	213-2025	Soft Billing	2281-299-0000	\$397.73
HC Claimant	214-2025	Soft Billing	2281-299-0000	\$506.88
National Opioid Settlement	215-2025	Settlement	2274-892-0000	\$106.39

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National Opioid Settlement	216-2025	Settlement	2274-892-0000	\$185.13
Primary Interest	217-2025	Interest	1000-701-0000	\$23.52
(RiverHills Bank)			2011-701-0000	\$0.67
			2021-701-0000	\$10.24
			1000-701-0000	\$3.87
			1000-701-0000	\$0.08
			1000-701-0000	\$0.52
			1000-701-0000	\$0.02
			1000-701-0000	\$10.02
			2231-701-0000	\$2.59
			1000-701-0000	\$0.02
			1000-701-0000	\$0.42
			1000-701-0000	\$4.48
StarOhio	218-2025	Interest	1000-701-0000	\$4,454.50
(Provident Bank)			2011-701-0000	\$127.75
			2021-701-0000	\$1,945.45
			1000-701-0000	\$734.82
			1000-701-0000	\$16.09
			1000-701-0000	\$100.60
			1000-701-0000	\$5.14
			1000-701-0000	\$1,903.17
			2231-701-0000	\$493.05
			1000-701-0000	\$4.17
			1000-701-0000	\$80.10
			1000-701-0000	\$851.46

The following bills were received, approved for payment, and warrants issued:

Alexander Baird	67774	2111-220-190-0000	\$254.34
Mark Baird	EFT 591-2025	2111-220-190-0000	\$487.48
Kyle Baylor	67775	2031-330-190-0000	\$1,044.18
		2111-220-190-0000	\$882.48
Gregory Beasley	EFT 592-2025	2111-220-190-0000	\$146.48
Voided	EFT 593-2025	Misprinted Check	\$0.00
Robin Brewer	EFT 594-2025	1000-120-190-0000	\$1,476.66
Dennis Cooper	EFT 595-2025	1000-110-111-0000	\$1,091.38
Alan Dodson	67776	2031-330-190-0000	\$1,317.67
Sheila Dufau	EFT 596-2025	1000-110-131-0000	\$1,806.25
Donald Gates	EFT 597-2025	2111-220-190-0000	\$937.21
James Haas	EFT 598-2025	2111-220-190-0000	\$1,788.09
Curtis Henderson	EFT 599-2025	2111-220-190-0000	\$1,538.41
Travis Hull	EFT 600-2025	2111-220-190-0000	\$977.30
Gregory Lang	EFT 601-2025	2111-220-190-0000	\$1,407.04
Richard A. Maus	EFT 602-2025	1000-110-111-0000	\$1,094.22
Robert Mercer II	EFT 603-2025	2111-220-190-0000	\$1,335.98
Garrett Mousir	EFT 604-2025	2111-220-190-0000	\$129.82
Justin Pendergrass	EFT 605-2025	2111-220-190-0000	\$793.65
David Peters	67777	1000-110-111-0000	\$1,002.84
Douglas Price	EFT 606-2025	2111-220-190-0000	\$438.48
Trevor Riley	EFT 607-2025	2111-220-190-0000	\$268.66
Emily Rodriguez	EFT 608-2025	2111-220-190-0000	\$257.48
Craig Schoch	EFT 609-2025	2111-220-190-0000	\$336.87
Michael Tolin	67778	2111-220-190-0000	\$450.79
Steven Troutman	EFT 610-2025	2111-220-190-0000	\$560.14
Sophia Ward	EFT 611-2025	2111-220-190-0000	\$161.43
Makenna Weaver	EFT 612-2025	2111-220-190-0000	\$831.64
Dustin White	EFT 613-2025	2111-220-190-0000	\$1,193.98
James Wilson	EFT 614-2025	2111-220-190-0000	\$341.99
Theresa Wright	EFT 615-2025	2111-220-190-0000	\$585.71

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Aaron Young	EFT 616-2025	2111-220-190-0000	\$986.95
Paul Brewer	EFT 618-2025	2111-220-190-0000	\$1,398.61
Ohio Deferred Comp.	67779	1000-110-132-0000	\$50.00
		2111-220-190-0000	\$680.00
AFLAC	67780	1000-110-132-0000	\$64.52
		2031-330-190-0000	\$138.96
		2111-220-190-0000	\$354.44
911 Fleet & Fire Equipment	67781	2111-220-323-1005	\$5,524.31
		2281-230-323-1005	\$364.38
Bound Tree Medical	67782	2281-230-420-0000	\$970.73
Charter Communications	67783	2111-220-341-0000	\$262.72
Charter Communications	67784	2111-220-341-0000	\$135.86
Community Fuels & Lubricants	67785	1000-610-420-0000	\$300.00
		2021-330-490-0000	\$620.49
		2041-410-490-0000	\$300.00
		2111-220-490-0000	\$42.63
COSE Health & Wellness	67786	1000-110-389-6001	\$14,461.42
		2031-330-389-6001	\$4,318.70
		2111-220-389-6001	\$5,802.89
Duke Energy	67787	1000-310-360-0000	\$560.80
Duke Energy	67788	1000-120-351-0000	\$30.24
Flex Print Intermediate	67789	1000-110-360-0000	\$29.84
		2111-220-360-3011	\$14.22
Flex TG Financial Services	67790	1000-110-360-0000	\$136.00
		2111-220-360-3011	\$136.00
Curtis Henderson	67791	2111-220-323-0000	\$41.94
		2111-220-599-0000	\$13.00
Home Depot	67792	2031-330-420-0000	\$10.44
		2021-330-420-0000	\$19.82
Mastercard	67793	2031-330-251-0000	\$424.98
Nationwide First Responders Grants	67794	2111-220-360-0000	\$13,104.76
Overhead Door of Greater Cinti.	67795	2111-220-323-0000	\$1,019.75
Rumpke	67796	1000-320-360-0000	\$1,068.98
Rumpke	67797	1000-610-360-1011	\$498.32
Verizon Wireless	67798	2281-230-341-3014	\$20.10
Vogelpohl Fire Equipment	67799	2111-760-740-0000	\$4,312.82
WEX Bank	67800	2111-220-490-0000	\$596.56
Robin Brewer	67801	1000-120-599-0000	\$434.56
RiverHills Bank	EFT 621-2025	1000-110-111-0000	\$132.71
		1000-110-121-0000	\$109.56
		1000-110-132-0000	\$259.86
		1000-110-213-0000	\$118.85
		2031-330-190-0000	\$318.87
		2031-330-213-0000	\$45.76
		2111-220-190-0000	\$3,303.95
		2111-220-212-0000	\$1,070.25
		2111-220-213-0000	\$350.52
Treasurer, State of Ohio	EFT 622-2025	1000-110-111-0000	\$60.90
		1000-110-121-0000	\$41.04
		1000-110-132-0000	\$132.88
		2031-330-190-0000	\$178.53
		2111-220-190-0000	\$989.88
Washington Township	EFT 623-2025	2111-220-190-0000	\$825.00

### Public Participation

Mr. Paul Saunders expressed his appreciation to the Board for their efforts to handle the traffic issues with the recent Crossroads Church event. A brief discussion ensued regarding the matter.

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### Administrative Report

Mrs. Brewer presented a written report which included the following:

- Insurance information from HUB (formerly Horan) is available for the Board to review and presentation will be given by Ms. Brewer.

A lengthy discussion ensued regarding the renewal of the township's personnel's health, dental and vision insurances, and the need to reduce costs due to continued loss of revenue and the budget reductions needed.

- The Property & Liability Insurance renewal with OTARMA has not yet been received.
- Moscow Village will be holding their annual Quarter Auction on November 9<sup>th</sup> at the River Valley Community Center (Old Moscow School) from 2 pm – 5 pm.
- All Township sirens successfully sounded on November 5<sup>th</sup> except for the siren in Moscow.
- The installation of the new playground safety surface (rubber mulch) has been completed. A copy of the cancelled check to Recreations Outlet and signature of Mr. Cooper on the reimbursement request is the only thing needed to complete the project.

### Road Report

Mrs. Brewer presented a written report which included the following:

- The John Deere 5085 tractor was taken to David Smily for repairs. Waiting for an update
- The Old Ford F550 Dump Truck has been repaired by Shannon Excavating. Waiting for invoice.
- Laid out burial plots and marked headstone footers for residents in Mt. Olivet Calvary Cemetery.
- Installation of the rubber mulch and pea gravel for the park playground is completed.
- New basketball rims were installed by Mr. Baylor.
- Cleared leaves on Weil Road and Moscow Cemetery Road.
- Serviced and winterized all mowing equipment.
- Mowing of the park, cemeteries and Township Administration Office, as well as cleaning of shelters on a weekly basis.

### Sheriff Report

Deputy Boggs provided an oral statistical report.

### Fire Department Report

Chief Haas presented the following written report:

- **Emergency Detail Total for October 2025** - EMS 29/3 mutual aid, Fire 18/2 mutual aid, for 47 monthly emergency details.
- **Station 66**- Nothing to report
- **Grant**- Awaiting the cancelled checks to return for the EMS grant to close it out
- **Vehicles**- M66 had to have brake work. It is now back in service
- **Personnel/ Training**- Ian Bocciarelli has submitted an application and has been interviewed. CT Schoch will be out for an undetermined amount of time due to a recent emergency surgery. He is doing well on his last report.
- **Equipment**- Started receiving the equipment for the AFG grant
- **Other**- The Crossroads event was last weekend, with only 1 detail for the event. I will get with the fiscal officer to submit the invoices

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### **New Business**

Mr. Cooper expressed he would like to establish a citizens committee.

Mr. Maus recommended the Board consider implementing a “retention bonus” for senior employees that retire and return to part-time employment with the township. A discussion ensued regarding revising the current personnel policy.

### **Resolutions**

#### **25-53 Motion by Mr. Cooper; Seconded by Mr. Maus**

**WHEREAS**, Nationwide First Responders Grant, has successful obtained a federal grant in the amount of \$163,809.52 for SCBA's and fire hoses for Washington Township Fire & Rescue, and

**WHEREAS**, the contract with Nationwide First Responders Grant, states that they will be paid 8% of the total amount of the grant that has been awarded, which is \$13,104.76 and

**WHEREAS**, there is currently insufficient funds to establish a purchase order and pay for the 8% grant fee.

**THEREFORE BE IT RESOLVED**, that the following money be re-appropriated:

\$13,105.00    From 2111-930-930-0000    Contingencies  
                  To: 2111-220-360-0000    Contracted Services

**Vote: Mr. Cooper, Yes;    Mr. Peters, Yes;    Mr. Maus, Yes**

#### **25-54 Motion by Mr. Peters; Seconded by Mr. Maus**

**WHEREAS**, Donald Gates has successful completed his one (1) year probationary period as Part Time Firefighter/Paramedic.

**THEREFORE, BE IT RESOLVED**, that Firefighter Donald Gates is removed from probationary status, effective November 5, 2025.

**Vote: Mr. Cooper, Yes;    Mr. Peters, Yes;    Mr. Maus, Yes**

#### **25-55 Motion by Mr. Cooper; Seconded by Mr. Peters**

**WHEREAS**, the Board of Trustees has determined that additional part time employees are needed to enhance the Emergency Services Division, and

**WHEREAS**, Ian Bocciarelli has submitted an application for employment as at Part Time Firefighter II/EMT and Chief Haas has recommended that he be hired.

**THEREFORE, BE IT RESOLVED**, pursuant to Ohio Revised Code, Section 505.37 that the Board of Washington Township Trustees accepts Ian Bocciarelli as a Part Time Firefighter/EMT. Mr. Bocciarelli's hiring is contingent upon him passing a firefighter's physical, submission of a clean Ohio BCI background check and successful completion of departmental agilities tests as set forth in the Washington Township Fire Department SOG's and Rules and Regulations. Effective date of hire to be the date of successful completion of the aforementioned employment requirements. Mr. Bocciarelli's hourly rate of pay will be set at \$16.00 per hour. Mr. Bocciarelli will serve a one-year probationary period.

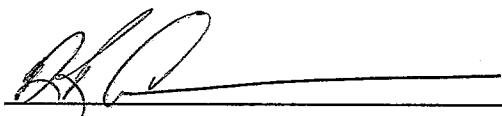
**Vote: Mr. Cooper, Yes;    Mr. Peters, Yes;    Mr. Maus, Yes**

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**Adjournment**

Mr. Cooper asked the Board if they had any additional business matters to discuss. Being none, the motion to adjourn was adopted.



**Dennis R. Cooper, Chairman**



**Sheila G. Dufau, Fiscal Officer**