

**WASHINGTON TOWNSHIP BOARD OF TRUSTEES**

**MAY 6, 2026**

As per Resolution 26-03, the Board of Washington Township Trustees met in regular session at the Washington Township Hall on Monday, May 6, 2026 at 6:30 PM with all members present.

Also, present were: Jim Haas, Lisa Haas, Robin Brewer, William Bradshaw, Ashley Gragson, Curtis Henderson, Carla Benjamin, Don Jones, Chip Combs, Frank Renn, Mark Baird, John Osterbrink, Phil Turner, Julie Hawkins, Rob Mercer and Deputy Mitch Boggs.

Mr. Cooper, Chairman, called the meeting to order; opened with prayer and led everyone in the Pledge of Allegiance.

**Approval of the Minutes**

Mr. Cooper called for additions or corrections to the minutes of: April 8, 2026 or April 22, 2026. There being none, the minutes were approved as presented.

**Fiscal Officer's Report**

The following bills were received, approved for payment, and warrants issued:

Bureau of Workers Compensation	233- 2026	1000-110-230-0000 2031-330-230-0000 2111-220-230-0000	\$245.22 \$367.86 \$1,839.28
Mark D Baird	234- 2026	2111-220-190-0000 2281-230-190-0000	\$217.98 \$217.80
Kyle A Baylor	235- 2026	2031-330-190-0000 2111-220-190-0000 2281-230-190-0000	\$1,067.72 \$109.83 \$109.83
Gregory Beasley	236- 2026	2111-220-190-0000	\$318.25
Ian Bocciarelli	237- 2026	2111-220-190-0000 2281-230-190-0000	\$159.51 \$159.54
Paul Brewer	238- 2026	2111-220-190-0000 2281-230-190-0000	\$702.40 \$702.39
Robin Brewer	239- 2026	1000-110-132-0000	\$1,482.84
Dennis R. Cooper	240- 2026	1000-110-111-0000	\$1,139.29
Alan Dodson	241- 2026	2031-330-190-0000	\$1,329.29
Sheila G Dufau	242- 2026	1000-110-121-0000	\$1,855.27
Donald Gates	243- 2026	2111-220-190-0000 2281-230-190-0000	\$314.24 \$314.08
James Haas	244- 2026	2111-220-190-0000 2281-230-190-0000	\$743.91 \$743.58
Curtis Henderson	245- 2026	2111-220-190-0000 2281-230-190-0000	\$779.88 \$779.86
Travis Hull	246- 2026	2111-220-190-0000 2281-230-190-0000	\$269.62 \$269.47
Greg Lang	247-2026	2111-220-190-0000 2281-230-190-0000	\$337.23 \$337.23
Robert Laubach III	248- 2026	1000-110-111-0000	\$1,167.79
Richard A. Maus	249- 2026	1000-110-111-0000	\$1,106.26

Robert D Mercer II	250-2026	2111-220-190-0000	\$168.26
		2281-230-190-0000	\$168.27
Garrett Mousir	251-2026	2111-220-190-0000	\$160.21
		2281-230-190-0000	\$160.22
Justin Pendergrass	252-2026	2111-220-190-0000	\$369.59
		2281-230-190-0000	\$369.60
Douglas Price	253-2026	2111-220-190-0000	\$217.38
		2281-230-190-0000	\$217.38
Trevor Riley	254-2026	2111-220-190-0000	\$87.39
		2281-230-190-0000	\$87.38
Michael Tolin	255-2026	2111-220-190-0000	\$67.69
		2281-230-190-0000	\$67.58
Steven W Troutman	256-2026	2111-220-190-0000	\$40.27
		2281-230-190-0000	\$40.27
Sophia Ward	257-2026	2111-220-190-0000	\$217.25
		2281-230-190-0000	\$217.27
Makenna N Weaver	258-2026	2111-220-190-0000	\$297.53
		2281-230-190-0000	\$297.52
Dustin M White	259-2026	2111-220-190-0000	\$732.19
		2281-230-190-0000	\$732.16
James Wilson	260-2026	2111-220-190-0000	\$400.99
		2281-230-190-0000	\$401.01
Theresa Ann Wright	261-2026	2111-220-190-0000	\$756.22
		2281-230-190-0000	\$756.25
Aaron Young	262-2026	2111-220-190-0000	\$40.97
		2281-230-190-0000	\$40.99
RiverHills Bank	264-2026	1000-110-111-0000	\$82.89
		1000-110-121-0000	\$95.64
		1000-110-132-0000	\$254.42
		1000-110-213-0000	\$121.59
		2031-330-190-0000	\$282.86
		2031-330-213-0000	\$45.76
		2111-220-190-0000	\$1,139.62
		2111-220-212-0000	\$390.62
		2111-220-213-0000	\$138.49
		2281-230-190-0000	\$1,090.06
		2281-230-212-0000	\$390.57
		2281-230-213-0000	\$138.43
Ohio Public Employees	265-2026	1000-110-132-0000	\$50.00
		2111-220-190-0000	\$312.51
		2281-230-190-0000	\$312.49
Treasurer State of Ohio	266-2026	1000-110-111-0000	\$68.95
		1000-110-121-0000	\$40.60
		1000-110-132-0000	\$131.40
		2031-330-190-0000	\$172.85
		2111-220-190-0000	\$498.70
		2281-230-190-0000	\$482.31
Ace Hardware of Bethel	68074	2021-330-420-0000	\$49.96
Bramble Mower Sales & Service	68075	2021-330-323-1018	\$153.48
Charter Communications	68076	2111-220-341-0000	\$280.03
Charter Communications	68077	2111-220-341-0000	\$137.72
Community Fuels & Lubricants	68078	1000-610-420-0000	\$600.00

		2021-330-490-0000	\$1,307.41
		2111-220-490-0000	\$64.16
Duke Energy	68079	1000-120-351-0000	\$27.54
Duke Energy	68080	1000-310-360-0000	\$554.14
Fidelity Security Life Insurance Company	68081	1000-110-389-6003	\$41.90
		2031-330-389-6003	\$23.94
		2111-220-389-6003	\$29.92
Flex TG Financial Services	68082	1000-110-360-0000	\$136.00
		2111-220-360-3011	\$136.00
FlexTG, LLC	68083	1000-120-360-0000	\$45.18
		2111-220-360-0000	\$25.26
Harry Fritsch	68084	2111-220-323-0000	\$130.00
Curtis Henderson	68085	2111-220-420-0000	\$41.94
JCM Equipment Maintenance	68086	2021-330-323-1018	\$610.64
Koenig Equipment	68087	2021-330-323-1018	\$23.50
Larison Lawn Care	68088	1000-410-360-0000	\$100.00
		2041-410-360-0000	\$2,500.00
Smyth Automotive	68089	2021-330-420-0000	\$69.49
Standard Insurance Company	68090	1000-110-389-6006	\$85.32
		2031-330-389-6006	\$45.34
		2111-220-389-6006	\$68.15
Tate-Monroe Water Assoc.	68091	1000-120-352-1008	\$22.35
		1000-610-352-1011	\$154.50
		2031-330-352-0000	\$22.35
		2111-220-352-0000	\$154.50
Verizon Wireless	68092	2281-230-341-3014	\$20.12
Sedgwick MCO	68093	1000-110-360-0000	\$526.40
		2021-330-360-0000	\$197.40
		2111-220-599-0000	\$1,283.10
		2281-230-420-0000	\$1,283.10

### **Administrator Report/Road Summary**

Mr. Cooper reported that he had attended the village council meetings at the Village of Moscow and the Village of Neville. He reported that the Moscow village council had passed a resolution to request from the county the real estate taxes that were paid ten (10) days late for the Zimmer Power Plant property as without requesting the funds the village would not receive the monies until the next property tax settlement from the county in August 2026. A brief discussion ensued regarding the township trustees approving a similar resolution requesting the funds in advance as well.

Mr. Cooper recognized Mrs. Robin Brewer for her thirty-four (34) of service to the township. He requested the Board approve Mrs. Brewer's notification of retirement as of June 1, 2026.

**Motion by: Mr. Maus, seconded by: Mr. Laubach** to accept Robin Brewer's resignation due to retirement effective June 1, 2026.

**Motion passed unanimously.**

Mr. Cooper noted that Mrs. Brewer last work day would be May 22, 2026 as she would be on vacation from May 25 through May 29, 2026.

Mr. Cooper reported on the following administrative and road matters:

- Contractor will begin work on Combs Road on May 18, 2026.
- Grant application has been submitted for the Shine the Light on Dumpsters grant.
- Working with Mrs. Brewer on order road salt
- Township Mastercard credit card has been canceled

Mr. Cooper expressed that there had been questions as to why the township does not always take bids for various township purchases or repairs. He stated that the current state law bidding threshold is \$79,568.00.

### **Sheriff Report**

Deputy Boggs presented a written monthly statistical report.

### **Fire Department Report**

Chief Haas presented a written report which included the following:

- **Emergency Detail Total for April 2026** – EMS 21/3 mutual aid, Fire 25/6 mutual aid, for 46 monthly emergency details.
- **Station 66** – The station vacuum needs to be replaced. The washer was repaired in-house at no cost.
- **Grant** – No change in status on the FEMA AFG from what I can see on the portal. Unsure if any EFT's have been made.
- **Personnel/Training** – JD Swader has completed his volunteer application, background check, and physical. He is a current FF II and will finish his EMT class at the end of May. He was a Felicity Cadet and is a resident on Kinnett Road.

Request the Board to consider removing Emily Rodriguez from part-time employment due to her not submitting hours for availability and has not remained in contact with the department.

Request to change Ryan Woodruff's status to volunteer as his schedule has not allowed him to pick up shifts; he remains in contact with the department

- **Equipment** – Nothing to report
- **Other** – We will be having training with Dr. Kahn on Wednesday next week

### **Public Participation**

Mr. Chip Combs addressed the Board regarding the board's plan for the Neville Boat Ramp. Mr. Cooper expressed the property was owned by Ohio Department of Natural Resources (ODNR) and the township has been caretakers for twenty-five (25) years. Once the existing contract expires which will be at the end of 2027 or the first of 2028, the property will belong to the township. Mr. Cooper expressed that the township can not afford to maintain the property. Mr. Maus expressed that once the township owned the property it could possibly be sold.

Mr. Combs requested the Board consider applying for a grant to replace the boat docks. Mr. Maus expressed there was a great deal of work that needed to be done to the property. Mr. Laubach expressed he had contacted ODNR to see if the contract could be ended early but was still awaiting a response. Mr. Frank Renn inquired as to how much it costs to maintain the boat ramp facility. Mr. Cooper stated it depended on how many times the river floods. A discussion ensued regarding the cost of maintaining the facility. Mr. Maus recommended the Citizens Committee work on the matter.

### **Special Presentation**

Mr. Will Bradshaw provided an informative presentation regarding the requirements of the new cyber security law, the policy and actions the township will need to complete in order to be in compliance with the Ohio Revised Code 9.64. Mr. Bradshaw answered questions and concerns of the Board.

**Resolutions**

**26-28**

**Motion by: Mr. Cooper**

**Seconded by: Mr. Laubach**

**IN THE MATTER OF ESTABLISHING A REASONABLE METHOD  
WHEREBY THE PUBLIC MAY DETERMINE THE TIME AND PLACE  
OF ALL REGULARLY SCHEDULED MEETINGS OF THE BOARD  
AND THE TIME, PLACE, AND PURPOSE OF ALL SPECIAL AND EMERGENCY  
MEETINGS OF THE BOARD**

The Board of Trustees of Washington Township, Clermont County, Ohio (“Board”) met in regular session on May 6, 2026 with the all members present.

**WHEREAS**, pursuant to R.C. § 121.22(F), the Board is required, by rule, to establish a reasonable method whereby any person may determine the time and place of all regularly scheduled meetings of the Board and the time, place, and purpose of all special meetings of the Board; and,

**WHEREAS**, the Board also desires, consistent with R.C. § 121.22(F), to establish a reasonable method whereby any person may determine the time, place, and purpose of all emergency meetings of the Board.

**NOW THEREFORE BE IT RESOLVED:**

Pursuant to R.C. § 121.22(F), the Board establishes and provides notice of the following schedule for all regular meetings of the Board held in 2026 and sets the following rules for providing notice of all special and emergency meetings of the Board held in 2026:

1. All regularly scheduled meetings of the Board held in 2026 shall be held in accordance with the following schedule:

**Time:** 6:30 p.m.

<b>Dates:</b>	January 14, 2026	July 1, 2026
	February 11, 2026	August 12, 2026
	March 11, 2026	September 9, 2026
	April 6, 2026	October 7, 2026
	May 6, 2026	November 4, 2026
	June 3, 2026	December 2, 2026

**Place:** Washington Township Administration Building, 2238 State Route 756, Moscow, OH 45153.

2. The Fiscal Officer shall also continually post the above time, days/dates, and place of all regularly scheduled meetings in at least one (1) prominent public location at the township hall, and, on the Township’s website.
3. Any person, upon request made to the Fiscal Officer, may obtain reasonable advance notification of all meetings at which any specific type of public business is to be discussed. Advance notification shall be provided in any reasonably requested manner to include, but not limited to, providing notice and the agenda by email sent to an email address provided by the requestor or physically mailing the notice and agenda to the requestor and/or all subscribers on a mailing list provided by the requestor. If physical mailing of the notice and agenda are requested, the requestor shall provide the Fiscal Officer a sufficient quantity of self-addressed, stamped envelopes bearing sufficient postage to mail the requested notice(s) and agenda(s). The Fiscal Officer shall maintain a list of all persons requesting such notification.
4. The Fiscal Officer shall maintain a separate list of news media requesting notification of meetings.
5. Where the purpose of a regular meeting is of a type for which a person(s) or the news media has requested notification, the Fiscal Officer shall provide advance notice to such requesting person(s) in the manner requested and to the news media in writing.

6. The Fiscal Officer shall provide notice of the time, place, and purpose of all special meetings of the Board as follows:
  - A. Provide at least twenty-four (24) hours' advance notice in writing to the news media that have requested notification; and,
  - B. Where the purpose of the meeting is of a type for which a person(s) has requested notification, provide advance notice to such requesting person(s) in the manner requested.
  - C. Prominently post advance notice of the meeting on the sign outside the township hall or other location where the meeting is to be held.
  - D. If the Board specifically requests notice be published, publish notification as directed by the Board.
  - E. Post advance notice of the meeting on the Township's website.
  
7. Any member or members of the Board calling an emergency meeting of the Board shall immediately provide notice of the time, place, and purpose of the emergency meeting as follows:
  - A. Provide notice in writing to the news media that have requested notification; and,
  - B. Where the purpose of the meeting is of a type for which a person(s) has requested notification, provide notice to such requesting person(s) in the manner requested.
  - C. Prominently post notice of the meeting on the sign outside of the township hall or other location where the meeting is to be held.
  - D. Post notice of the meeting on the Township's website.
  
8. If a meeting is cancelled, the Fiscal Officer shall provide notice of the cancellation by prominently posting a notice of the cancellation on the sign outside of the township hall or other location where the meeting is to be held and posting notice of the cancellation on the Township's website.
  
9. All formal actions of this Board concerning and relating to the passage of this Resolution was adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
  
10. This Resolution shall be in full force and effect immediately upon adoption

**Discussion:** Mr. Cooper recommended the Board eliminate the township's website as it does not meet the requirements of the new legislation requiring it to be in compliance with the American Disability Act. There would be additional costs to upgrading the current website to make it compliant. The deadline for compliance being August 2028. After a brief discussion it was general consensus of the Board to retain the website until it was determined the additional cost for upgrading the current website.

**Roll Call Vote: Mr. Cooper; Yes Mr. Laubach; Yes Mr. Maus; Yes**

**26-29 Motion by: Mr. Cooper Seconded by: Mr. Maus**

**WHEREAS,** Jayden Swader has applied to Washington Township Fire/EMS for a volunteer fire/EMS position, and

**WHEREAS,** Chief Haas has reviewed the application and credentials of Jayden Swader and recommends Mr. Swader as a volunteer fire/EMS.

**THEREFORE, BE IT RESOLVED,** the Washington Township Board of Trustees accepts Jayden Swader as a volunteer firefighter/EMT.

**Roll Call Vote: Mr. Cooper; Yes Mr. Laubach; Yes Mr. Maus; Yes**

**26-30 Motion by: Mr. Maus Seconded by: Mr. Laubach**

**WHEREAS**, part-time Firefighter/EMT, Emily Rodriguez has not been available to fill work hours at the Washington Township Fire Department and has not remained in contact with Washington Township Fire Department.

**THEREFORE, BE IT RESOLVED**, that Emily Rodriguez by her absence and not being responsive be as she resigned from Washington Township Fire Department. Ms. Rodriguez may in the future be eligible to be considered for future employment with Washington Township Fire Department.

**Roll Call Vote: Mr. Cooper; Yes Mr. Laubach; Yes Mr. Maus; Yes**

**26-31 Motion by: Mr. Cooper Seconded by: Mr. Maus**

**WHEREAS**, Washington Township pursuant to Ohio Revised Code 9.64 is required to comply with cyber security requirements, and

**WHEREAS**, the Washington Township Board of Trustees in order to comply with the additional standards as set forth in Ohio Revised Code 9.64 desires to explore retaining the services of an information technology company to institute necessary efforts, equipment and monitoring/reporting requirements.

**THEREFORE, BE IT RESOLVED**, that the Washington Township Board of Trustees request proposals from information technology companies for the needed equipment and services to ensure the township's compliance with Ohio Revised Code 9.64 and that said proposals be submitted to the Board by June 3, 2026.

**Roll Call Vote: Mr. Cooper; Yes Mr. Laubach; Yes Mr. Maus; Yes**

**26-32 Motion by: Mr. Laubach Seconded by: Mr. Maus**

**WHEREAS**, the Board of Washington Township Trustees have received a renewal rate from Sedgwick Claims Management Systems for BWC Administrative Management Fees, affording the Township a Savings Estimate of 33% as a member of The Ohio Township Association,

**THEREFORE, BE IT RESOLVED**, that the Board of Washington Township Trustees contract with Sedgwick Claims Management Systems for BWC Administrative Management Services, in the amount of \$3,290.00.

**Roll Call Vote: Mr. Cooper; Yes Mr. Laubach; Yes Mr. Maus; Yes**

**26-33 Motion by: Mr. Maus Seconded by: Mr. Laubach**

**RESOLUTION OF NECESSITY FOR LEVYING AN ADDITIONAL TAX EXCEEDING TEN-MILL LIMITATION, DISPENSING WITH THE SECOND READING**

**WHEREAS**, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the necessary requirements of Washington Township, Clermont County, Ohio, including the continued maintenance of a police contract as allowed under Ohio Revised Code § 505.43; and

**WHEREAS**, a resolution declaring the necessity of levying a tax under Revised Code 5705.19(A) outside the ten-mil limitation must be passed and certified to the County Auditor of Clermont County in order to permit the Board of Trustees of Washington Township, Clermont County, Ohio to consider the levy of such a tax with respect to the unincorporated areas of Washington Township, and must request that the County Auditor certify to the Board of Trustees of Washington Township, Clermont County, Ohio the total current tax valuation of the unincorporated area of Washington Township, Clermont County, Ohio and the dollar amount of revenue that would be generated by the number of mills required to generate a specified amount of revenue.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Clermont County, Ohio by authority of Revised Code Chapter 504 and in accordance with Revised Code Sections 5705.19(J), (JJ) and 5705.25 as follows:

SECTION 1. It is necessary to levy an additional tax of \_\_\_\_\_ (\_\_\_\_) mills for the purpose set forth in Ohio Revised Code section 5705.19(J) and 5705.19(J)(J) as follows: For providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section [145.48](#) or [742.33](#) of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, for the provision of ambulance or emergency medical services operated by a police department, or for the payment of other related costs, which amounts to \_\_\_\_\_ cents (\$\_\_\_\_) for each one hundred dollars (\$100.00) of valuation for a continuing period pursuant to Revised Code Section 5705.19.

SECTION 2. That the levy be placed upon the tax lists, commencing in 2026, first due calendar year 2027, in compliance with Ohio Revised Code section 5705.34, if a majority of the electors voting thereon vote in favor thereof.

SECTION 3. That the question of such tax levy shall be submitted to the electors of the unincorporated portions of Washington Township, Clermont County, Ohio at the election to be held therein on November 3, 2026.

SECTION 4. That the Fiscal Officer is hereby directed to certify a copy of the resolution to the County Auditor. The Board of Trustees of Washington Township hereby requests that the County Auditor certify to the Board the total current tax evaluation of the unincorporated portion of Washington Township, Clermont County, Ohio and the dollar amount of revenue that would be generated by the \_\_\_\_\_ (\_\_\_\_) mills if approved by the electors.

SECTION 5. That the Board does hereby dispense with the requirement that the Resolution be read on two separate days, pursuant to Revised Code section 504.10 and authorizes the adoption of the resolution on the first reading.

SECTION 6. That the Board finds and determines that all formal actions relative to the passage of this resolution were taken in an open meeting and that all deliberations of the Board which resulted in the passage of this resolution, were taken in meetings open to the public, in full compliance with all legal requirements including Ohio Revised Code section 121.22.

SECTION 7. That this resolution shall take effect at the earliest period allowed by law.

**Discussion:** A lengthy discussion ensued among the Board and members of the public as to if the Board should run two separate levies (one for the sheriff's contract and one for the fire/EMS department) or run one public safety levy which would provide funding for both police and fire/EMS services.

**Motion by: Mr. Cooper, seconded by Mr. Maus** to table the resolution until the June 2026 board meeting. **Motion passed unanimously.**

There being no further business the motion to adjourn was adopted.

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**Dennis Cooper, Chairman**

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**Sheila G. Dufau, Fiscal Officer**

**WASHINGTON TOWNSHIP BOARD OF TRUSTEES**

**MAY 20, 2026**

As per Resolution 26-03, the Board of Washington Township Trustees reported to the Township Hall for the purpose of signing purchase orders, payroll, and issuing warrants. No meeting was held.

The following bills were received, approved for payment and warrants issued:

Treasurer State of Ohio	267-2026	1000-110-111-0000	\$68.95
		1000-110-121-0000	\$40.60
		1000-110-132-0000	\$65.70
		2031-330-190-0000	\$88.12
		2111-220-190-0000	\$245.03
		2281-230-190-0000	\$228.58
Mark D Baird	268-2026	2111-220-190-0000	\$306.62
		2281-230-190-0000	\$306.43
Kyle A Baylor	269-2026	2031-330-190-0000	\$1,081.87
		2111-220-190-0000	\$116.17
		2281-230-190-0000	\$116.17
Ian Bocciarelli	270-2026	2111-220-190-0000	\$404.34
		2281-230-190-0000	\$404.34
Paul Brewer	271-2026	2111-220-190-0000	\$715.84
		2281-230-190-0000	\$715.83
Robin Brewer	272-2026	1000-110-132-0000	\$1,482.84
Alan Dodson	273-2026	2031-330-190-0000	\$1,329.29
Donald Gates	274-2026	2111-220-190-0000	\$360.49
		2281-230-190-0000	\$360.49
James Haas	275-2026	2111-220-190-0000	\$792.19
		2281-230-190-0000	\$792.05
Curtis Henderson	276-2026	2111-220-190-0000	\$804.50
		2281-230-190-0000	\$804.50
Travis Hull	277-2026	2111-220-190-0000	\$352.67
		2281-230-190-0000	\$352.69
Greg Lang	278-2026	2111-220-190-0000	\$107.71
		2281-230-190-0000	\$107.71
Robert D Mercer II	279-2026	2111-220-190-0000	\$562.49
		2281-230-190-0000	\$562.51
Garrett Mousir	280-2026	2111-220-190-0000	\$216.10
		2281-230-190-0000	\$215.97
Justin Pendergrass	281-2026	2111-220-190-0000	\$366.38
		2281-230-190-0000	\$366.38
Trevor Riley	282-2026	2111-220-190-0000	\$185.62
		2281-230-190-0000	\$185.47
Michael Tolin	283-2026	2111-220-190-0000	\$145.17
		2281-230-190-0000	\$145.19
Steven W Troutman	284-2026	2111-220-190-0000	\$35.75
		2281-230-190-0000	\$35.73
Makenna N Weaver	285-2026	2111-220-190-0000	\$470.68
		2281-230-190-0000	\$470.67
Dustin M White	286-2026	2111-220-190-0000	\$659.85
		2281-230-190-0000	\$659.83
James Michael Wilson	287-2026	2111-220-190-0000	\$335.79
		2281-230-190-0000	\$335.79
Theresa Ann Wright	288-2026	2111-220-190-0000	\$506.35
		2281-230-190-0000	\$506.37
Aaron Young	289-2026	2111-220-190-0000	\$208.02
		2281-230-190-0000	\$208.03
RiverHills Bank	291-2026	1000-110-132-0000	\$254.42
		1000-110-213-0000	\$31.22
		2031-330-190-0000	\$285.90

		2031-330-213-0000	\$46.05
		2111-220-190-0000	\$1,190.44
		2111-220-212-0000	\$407.04
		2111-220-213-0000	\$143.99
		2281-230-190-0000	\$1,190.34
		2281-230-212-0000	\$407.03
		2281-230-213-0000	\$144.04
Ohio Public Employees	292-2026	1000-110-132-0000	\$50.00
		2111-220-190-0000	\$305.01
		2281-230-190-0000	\$304.99
AFLAC	68094	1000-110-132-0000	\$64.52
		2031-330-190-0000	\$138.96
		2111-220-190-0000	\$177.23
		2281-230-190-0000	\$177.21
Washington National Ins. Co.	68095	1000-110-132-0000	\$121.50
		2111-220-190-0000	\$34.84
		2281-230-190-0000	\$34.86
Standard Insurance Company	68096	1000-110-111-0000	\$27.92
		1000-110-121-0000	\$24.42
		1000-110-132-0000	\$19.32
		2031-330-190-0000	\$41.86
		2111-220-190-0000	\$32.19
		2281-230-190-0000	\$32.21
Bound Tree Medical, LLC	68097	2281-230-420-0000	\$533.45
Charter Communications	68098	1000-120-341-1008	\$225.00
		2111-220-341-0000	\$225.00
Clermont Co. Treasurer	68099	1000-210-420-0000	\$309.81
Duke Energy	68100	1000-120-351-1008	\$264.63
		2031-330-351-0000	\$264.62
Duke Energy	68101	1000-120-351-1011	\$21.69
Duke Energy	68102	1000-120-351-0000	\$14.41
		2031-330-351-0000	\$14.40
Koenig Equipment	68103	2021-330-323-1018	\$173.94
Rumpke	68104	1000-320-360-0000	\$1,063.28
Rumpke	68105	1000-610-360-1011	\$498.32
Sam's Club Credit	68106	1000-120-420-0000	\$52.64
		2111-220-420-0000	\$349.85
Shannon Excavating LLC	68107	2021-330-323-1018	\$2,925.95
Verizon Wireless	68108	1000-210-341-0000	\$49.30
		2031-330-341-0000	\$49.30
WEX Bank	68109	2111-220-490-0000	\$1,141.48
Wright Brothers, Inc.	68110	2281-230-360-3010	\$71.60

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**Dennis R. Cooper, Chairman**

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**Sheila G. Dufau, Fiscal Officer**

**WASHINGTON TOWNSHIP BOARD OF TRUSTEES  
SPECIAL MEETING**

**MAY 21, 2026**

The Board of Washington Township Trustees met in Special Session on Thursday, May 21, 2026 at 12:30 pm with all members present, except Aaron Maus, Trustee. The purpose of the Special Meeting was to discuss the following matters:

- Township Property Maintenance Contract
- Part-time Administrative Assistant
- Cyber Security Policy
- Community Development Block Grant

Mr. Cooper, Chairman, called the meeting to order.

**26-34 Motion by: Mr. Cooper                      Seconded by: Mr. Laubach**

**WHEREAS**, the Board of Washington Township Trustees desires to maintain all township properties to ensure the public's safety and use, and

**WHEREAS**, a portion of the township's property includes an area of hay grasses that require mowing, clean-up and/or baling and removal of the cut hay debris, and

**WHEREAS**, in past years local farmers have volunteered to mow, bale and remove the hay at no costs to the township, and

**WHEREAS**, Jack Bedford has approached the Board of Washington Township Trustees and volunteered to provide his services and equipment at no costs to the township to mow, bale and remove the hay from the portion of the township's property that requires said services.

**THEREFORE, BE IT RESOLVED**, that the Washington Township Board of Trustees enters into a contract with Jack Bedford for the mowing, baling and removal of hay from the township's property at no cost to the township for the 2026 mowing season. The contract to include provisions outlining the liability responsibilities for all parties involved.

**Roll Call Vote: Mr. Cooper, Yes;    Mr. Laubach, Yes;    Mr. Maus, Absent**

**26-35 Motion by: Mr. Cooper                      Seconded by: Mr. Laubach**

**WHEREAS**, the Board of Washington Township Trustees desires to maintain all township properties to ensure the public's safety and use, and

**WHEREAS**, a portion of the township's property includes an area of hay grasses that require mowing, clean-up and/or baling and removal of the cut hay debris, and

**WHEREAS**, in past years local farmers have volunteered to mow, bale and remove the hay at no costs to the township, and

**WHEREAS**, Christopher Smith has approached the Board of Washington Township Trustees and volunteered to provide his services and equipment at no costs to the township to mow, bale and remove the hay from the portion of the township's property that requires said services.

**THEREFORE, BE IT RESOLVED**, that the Washington Township Board of Trustees enters into a contract with Christopher Smith for the mowing, baling and removal of hay from the township's property at no cost to the township for the 2026 mowing season. The contract to include provisions outlining the liability responsibilities for all parties involved.

**Roll Call Vote: Mr. Cooper, Yes;    Mr. Laubach, Yes;    Mr. Maus, Absent**

**26-36 Motion by: Mr. Laubach      Seconded by: \_\_\_\_\_**

**WHEREAS**, the Board of Washington Township Trustees desire to ensure that the residents of Washington Township and other members of the public have access to township services in a timely manner, and

**WHEREAS**, the township's assistant administrator will be retiring effective June 1, 2026 and will no longer be staffing the administration building on a daily basis.

**THEREFORE, BE IT RESOLVED**, that the Board of Washington Township Trustees advertise for two weeks as required by law for a part-time administrative assistant to provide the needed office support to the township's elected officials and township departmental staff, and

**BE IT FURTHER RESOLVED**, that the part-time administrative assistant position will be no more than twenty-five hours per week as determined by the Board of Washington Township Trustees. The part-time position will be governed by the township's current personnel and procedure policy and will not be eligible for employee benefits or accrued leave time.

**Motion died for lack of a second.**

Mr. Cooper inquired as to how the Board should proceed with the needed cyber security policy, upgraded equipment and monitoring/reporting system as the compliance deadline was quickly approaching. A brief discussion ensued regarding the matter with general consensus of the Board to address the matter at the June 2026 meeting.

Mr. Laubach recommended the Board apply for the 2026 Community Development Block Grant for replacing the dock pilings at the Neville Boat Ramp as well as parking lot improvements.

**26-37 Motion by: Mr. Cooper                      Seconded by: Mr. Laubach**

**WHEREAS**, the 2026 Community Development Block Grant (CDBG) Program provides grant funding to support community development projects; and

**WHEREAS**, Washington Township Board of Trustees has identified a project that will improve township infrastructure, and economic opportunities; and

**WHEREAS**, the proposed project being the Neville Boat Ramp includes public infrastructure improvements and economic development initiatives.

**THEREFORE, BE IT RESOLVED** that the Washington Township Board of Trustees hereby authorizes the submission of a 2026 CDBG application for the purpose of funding infrastructure improvements to the Neville Boat Ramp.

**Roll Call Vote: Mr. Cooper, Yes;    Mr. Laubach, Yes;    Mr. Maus, Absent**

There being no further business the motion to adjourn was adopted.

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**Dennis R. Cooper, Chairman**

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**Sheila G. Dufau, Fiscal Officer**