

**WASHINGTON TOWNSHIP BOARD OF TRUSTEES
SEPTEMBER 9, 2026**

As per Resolution 26-03, the Board of Washington Township Trustees met in regular session at the Washington Township Hall on Wednesday, September 9, 2026 at 6:30 pm with all members present.

Also present were: Deputy Chris Jarman, Brendan Frasier, Fire Chief Jim Haas, Lisa Haas, Julie Hawkins, Kelly Sininger, Mike Parry, Paul Brewer, Clermont Co. Assistant Prosecutor Brian Shrive, Carol Dooley, Rhonda Brittain and Brian Brittain.

Mr. Cooper called the meeting to order; opened with prayer and led everyone in the Pledge of Allegiance.

Mr. Cooper called for additions or corrections to the meeting minutes of August 12, 2026 and August 26, 2026, there being none, the minutes were approved as presented.

Fiscal Officer's Report

Mrs. Dufau reported on the following:

- The township has received grant reimbursement of \$126,128.57 from the FEMA Assistance to Firefighters Grant.
- Employee insurance benefit (health, dental & vision) quotes are being obtained.
- 2026 – Second half property tax settlement received (\$264,356.86)
- 2026 – Second half TPP CAT Replacement received (\$167,714.44)

The following amounts were received from the indicated sources:

HC Claimant	141-2026	2281-299-0000	\$1,014.20	EMS Soft Billing
Clermont County Auditor	142-2026	1000-532-0000	\$4,054.09	Local Government
US Treasury	143-2026	2281-299-0000	\$355.10	EMS Soft Billing - VA
Clermont County Auditor	144-2026	2011-536-0000	\$961.53	Permissive M.V., Motor Vehicle & Gas Tax
		2021-537-0000	\$13,094.05	Permissive M.V., Motor Vehicle & Gas Tax
		2231-103-0000	\$654.00	Permissive M.V., Motor Vehicle & Gas Tax
Heather Grant	145-2026	1000-802-1011	\$50.00	Picnic Shelter Rental
Holly Hopper	146-2026	1000-802-1011	\$30.00	Picnic Shelter Rental & Family Fishing Permit
		1000-802-1015	\$30.00	Picnic Shelter Rental & Family Fishing Permit
Brittany Lindsey	147-2026	1000-802-1011	\$30.00	Picnic Shelter Rental
Ohio Deferred Compensation	148-2026	2111-892-0000	\$75.00	Contribution Refund - Steve Troutman
Cincinnati Bell	149-2026	1000-302-0000	\$463.20	Franchise Fees
Morton Salt	150-2026	2021-892-0000	\$573.99	Refund - Account Overpayment

American Tower	151-2026	1000-302-0000	\$1,040.40	Franchise Fees
US Treasury	152-2026	2281-299-0000	\$97.34	EMS Soft Billing - VA
Medicount Management	153-2026	2281-299-0000	\$3,537.49	EMS Soft Billing
National Opioid Settlement	154-2026	2274-891-0000	\$870.46	National Opioid Settlement
National Opioid Settlement	155-2026	2274-891-0000	\$881.07	National Opioid Settlement
National Opioid Settlement	156-2026	2274-891-0000	\$1,609.92	National Opioid Settlement
Riverhills Bank	157-2026	1000-701-0000	\$34.88	Interest - August 2026
		2011-701-0000	\$0.88	Interest - August 2026
		2021-701-0000	\$11.49	Interest - August 2026
		2231-701-0000	\$2.94	Interest - August 2026
Star Ohio	158-2026	1000-701-0000	\$5,529.93	Interest - August 2026
		2011-701-0000	\$140.90	Interest - August 2026
		2021-701-0000	\$1,824.07	Interest - August 2026
		2231-701-0000	\$467.47	Interest - August 2026

The following bills were received, approved for payment and warrants issued:

Clermont County Treasurer	160-2026	1000-110-314-0000	\$428.39
		1000-420-370-0000	\$3,935.87
		2031-330-370-0000	\$760.10
		2081-210-370-0000	\$159.03
		2111-220-370-0000	\$1,694.90
		2281-230-370-0000	\$601.11
Bureau of Worker's Compensation	503-2026	1000-110-230-0000	\$122.61
		2031-330-230-0000	\$183.93
		2111-220-230-0000	\$919.64
Mark D Baird	504-2026	2111-220-190-0000	\$96.41
		2281-230-190-0000	\$96.41
Kyle A Baylor	505-2026	2031-330-190-0000	\$1,076.95
Gregory Beasley	506-2026	2111-220-190-0000	\$1,180.75
Ian Bocciarelli	507-2026	2111-220-190-0000	\$72.57
		2281-230-190-0000	\$72.58
Paul Brewer	508-2026	2111-220-190-0000	\$696.62
		2281-230-190-0000	\$696.65
Dennis R. Cooper	509-2026	1000-110-111-0000	\$1,139.29
Alan Dodson	510-2026	2031-330-190-0000	\$1,329.29
Sheila G Dufau	511-2026	1000-110-121-0000	\$1,855.27
James Haas	512-2026	2111-220-190-0000	\$743.75

		2281-230-190-0000	\$743.74
	513-		
Curtis Ray Henderson	2026	2111-220-190-0000	\$950.31
		2281-230-190-0000	\$950.33
	514-		
Travis Hull	2026	2111-220-190-0000	\$342.65
		2281-230-190-0000	\$342.68
	515-		
Robert Laubach III	2026	1000-110-111-0000	\$1,167.79
	516-		
Richard A. Maus	2026	1000-110-111-0000	\$1,106.26
	517-		
Robert D Mercer II	2026	2111-220-190-0000	\$537.43
		2281-230-190-0000	\$537.28
	518-		
Garrett Mousir	2026	2111-220-190-0000	\$346.28
		2281-230-190-0000	\$346.15
	519-		
Justin Pendergrass	2026	2111-220-190-0000	\$340.58
		2281-230-190-0000	\$340.59
	520-		
Douglas Price	2026	2111-220-190-0000	\$326.07
		2281-230-190-0000	\$326.07
	521-		
Jayden Swader	2026	2111-220-190-0000	\$188.39
		2281-230-190-0000	\$188.41
	522-		
Michael Tolin	2026	2111-220-190-0000	\$151.61
		2281-230-190-0000	\$151.64
	523-		
Void	2026	XXXX-XXX-XXX-XXXX	\$0.00
	524-		
Makenna N Weaver	2026	2111-220-190-0000	\$321.70
		2281-230-190-0000	\$321.69
	525-		
Dustin M White	2026	2111-220-190-0000	\$656.57
		2281-230-190-0000	\$656.54
	526-		
James Wilson	2026	2111-220-190-0000	\$257.96
		2281-230-190-0000	\$257.82
	527-		
Theresa Ann Wright	2026	2111-220-190-0000	\$687.18
		2281-230-190-0000	\$687.20
	528-		
Aaron Young	2026	2111-220-190-0000	\$399.45
		2281-230-190-0000	\$399.46
	530-		
RiverHills Bank	2026	1000-110-111-0000	\$82.89
		1000-110-121-0000	\$95.64
		1000-110-213-0000	\$90.37
		2031-330-190-0000	\$272.48

		2031-330-213-0000	\$45.76
		2111-220-190-0000	\$1,334.97
		2111-220-212-0000	\$416.62
		2111-220-213-0000	\$147.87
		2281-230-190-0000	\$1,115.73
		2281-230-212-0000	\$416.58
		2281-230-213-0000	\$147.84
		1000-110-111-0000	-\$82.89
		1000-110-121-0000	-\$95.64
		1000-110-213-0000	-\$90.37
		2031-330-190-0000	-\$272.48
		2031-330-213-0000	-\$45.76
		2111-220-190-0000	-\$1,334.97
		2111-220-212-0000	-\$416.62
		2111-220-213-0000	-\$147.87
		2281-230-190-0000	-\$1,115.73
		2281-230-212-0000	-\$416.58
		2281-230-213-0000	-\$147.84
AFLAC	531-2026	2031-330-190-0000	\$138.96
		2111-220-190-0000	\$177.24
		2281-230-190-0000	\$177.20
Treasurer State of Ohio	532-2026	1000-110-111-0000	\$68.95
		1000-110-121-0000	\$40.60
		2031-330-190-0000	\$173.50
		2111-220-190-0000	\$576.76
		2281-230-190-0000	\$508.89
OH Police and Fire Pension Fund	533-2026	2111-220-190-0000	\$831.38
		2111-220-215-0000	\$1,628.79
		2281-230-190-0000	\$831.35
		2281-230-215-0000	\$1,628.79
PERS	534-2026	1000-110-111-0000	\$399.24
		1000-110-121-0000	\$223.99
		1000-110-211-0000	\$872.51
		2031-330-190-0000	\$637.17
		2031-330-211-0000	\$892.04
Steven W Troutman	535-2026	2111-220-190-0000	\$190.33
		2281-230-190-0000	\$190.32
OH Public Employees	537-2026	2111-220-190-0000	\$267.52
		2281-230-190-0000	\$267.48
RiverHills Bank	538-2026	1000-110-111-0000	\$82.89

		1000-110-121-0000	\$95.64
		1000-110-213-0000	\$90.37
		2031-330-190-0000	\$272.48
		2031-330-213-0000	\$45.76
		2111-220-190-0000	\$1,334.97
		2111-220-212-0000	\$416.62
		2111-220-213-0000	\$147.87
		2281-230-190-0000	\$1,115.73
		2281-230-212-0000	\$416.58
		2281-230-213-0000	\$147.84
Verizon Wireless	68224	2281-230-420-0000	\$20.10
Duke Energy	68225	2111-220-351-0000	\$896.64
Curtis Henderson	68226	2111-220-420-0000	\$91.09
UES Professional Solutions 25, LLC	68227	2021-330-360-0000	\$4,200.00
Duke Energy	68228	1000-310-360-0000	\$570.06
Rumpke	68229	1000-610-360-1011	\$498.32
Duke Energy	68230	1000-120-351-0000	\$27.56
Wright Brothers, Inc	68231	2281-230-360-3010	\$73.67
Clermont County Treasurer	68232	1000-210-370-0000	\$29,156.22
		1000-210-420-0000	\$430.35
		2081-210-360-0000	\$11,500.00
Cintas FAS Lockbox 636525	68233	2111-220-323-0000	\$771.58
Standard Insurance Company	68234	1000-110-389-6006	\$62.79
		2031-330-389-6006	\$45.34
Standard Insurance Company	68234	2111-220-389-6006	\$68.15
Standard Insurance Company	68235	1000-110-111-0000	\$27.92
		1000-110-121-0000	\$24.42
		2031-330-190-0000	\$41.86
		2111-220-190-0000	\$32.18
		2281-230-190-0000	\$32.22

Resolutions

26-52 Motion by : Mr. Maus Seconded by : Mr. Laubach

WHEREAS, Doug Price has submitted a written resignation from the position of Part-time Firefighter/ Paramedic with Washington Township Fire & Rescue, Clermont County, Ohio, effective September 5th, 2026; and

WHEREAS, the Board of Township Trustees has considered the resignation and desires to accept the same formally;

THEREFORE, BE IT RESOLVED, the Board of Washington Township Trustees hereby accepts the resignation of Doug Price from the position of Part-time Firefighter/

Paramedic, effective September 5th, 2026. Mr. Price has returned all issued uniforms and equipment to Washington Township Fire & Rescue.

Roll Call Vote: Mr. Cooper, Yes Mr. Laubach, Yes Mr. Maus, Yes

26-53 Motion by: Mr. Laubach

Seconded by: Mr. Maus

WHEREAS, Hailey Pennington was appointed to the position of volunteer EMT-B with Washington Township Fire & Rescue, Clermont County, Ohio, effective July 2025; and

WHEREAS, Hailey Pennington has completed the required probationary period and has demonstrated satisfactory performance in the position; and

WHEREAS, the Board of Township Trustees desires to formally remove Hailey Pennington from probationary status and confirm their employment status as a volunteer EMT-B with Washington Township Fire & Rescue;

THEREFORE, BE IT RESOLVED, the Board of Washington Township Trustees hereby removes Hailey Pennington from probationary status in the position of volunteer EMT-A, effective September 9, 2026. All other terms and conditions of employment shall remain unchanged.

Roll Call Vote: Mr. Cooper; Yes Mr. Laubach, Yes Mr. Maus, Yes

26-54 Motion by : Mr. Cooper

Seconded by : Mr. Laubach

WHEREAS, Ashley Khouri was appointed to the position of volunteer EMT-B with Washington Township Fire & Rescue, Clermont County, Ohio, effective July 2025; and

WHEREAS, Ashley Khouri has completed the required probationary period and has demonstrated satisfactory performance in the position; and

WHEREAS, the Board of Township Trustees desires to formally remove Ashley Khouri from probationary status and confirm their employment status as a volunteer EMT-B with Washington Township Fire & Rescue;

THEREFORE, BE IT RESOLVED, the Board of Washington Township Trustees hereby removes Ashley Khouri from probationary status in the position of volunteer EMT-A, effective September 9, 2026. All other terms and conditions of employment shall remain unchanged.

Roll Call Vote: Mr. Cooper, Yes Mr. Laubach, Yes Mr. Maus, Yes

26-55 Motion by : Mr. Laubach

Seconded by : Mr. Maus

WHEREAS, Garrett Mousir was appointed to the position of Part-time Firefighter/ EMT-A with Washington Township Fire & Rescue, Clermont County, Ohio, effective August 2025; and

WHEREAS, Garrett Mousir has completed the required probationary period and has demonstrated satisfactory performance in the position; and

WHEREAS, the Board of Township Trustees desires to formally remove Garrett Mousir from probationary status and confirm their employment status as a Part-time Firefighter/ EMT-A with Washington Township Fire & Rescue;

THEREFORE, BE IT RESOLVED, the Board of Washington Township Trustees hereby removes Garrett Mousir from probationary status in the position of Part-time Firefighter/ EMT-A, effective September 9, 2026. All other terms and conditions of employment shall remain unchanged.

Roll Call Vote: Mr. Cooper, Yes Mr. Laubach, Yes Mr. Maus, Yes

26-56 Motion by : Mr. Cooper Seconded by : Mr. Laubach

**RESOLUTION SETTING HEARINGS FOR PUBLIC COMMENT AND
DIRECTING THE COUNTY ENGINEER TO PREPARE AN ADVISORY
OPINION REGARDING PLACEMENT OF PORTION OF BIG INDIAN
ROAD ON NONMAINTAINED STATUS PURSUANT TO R.C. 5571.20**

WHEREAS, the portion of Big Indian Road beginning at approximately 3,200 feet from the intersection of Big Indian Road and the centerline of State Route 743 as measured along the centerline of Big Indian Road, and terminating approximately 75 feet north-northwest to the point of terminus of Big Indian Road has historically been gravel or otherwise unimproved; and

WHEREAS, that portion of Big Indian Road is not passable year-round; and

WHEREAS, the Trustees desire to place that portion of Big Indian Road on nonmaintained status; and

WHEREAS, Ohio Revised Code § 5571.20 requires that the board hold at least two public hearings to allow for public comment on the proposed resolution and publish notice of such hearings at least ten days prior to the first hearing.

NOW THEREFORE, be it resolved that the Board of Trustees of Washington Township hereby directs as follows:

1. That the first public hearing will be held on September 30, 2026 at the Washinton Township Building, 2238 S.R. 756, Moscow, Ohio 45153, beginning at 3:00 p.m.;
2. That the second public hearing will be held on October 7, 2026 at 6:30 p.m. during the regular meeting of the Washington Township Board of Trustees at 2238 S.R. 756, Moscow, Ohio 45153.
3. The fiscal officer is hereby directed to cause notice of these hearings to be published in the print or digital edition of the Clermont Sun and on the Township's website, at least ten days prior to the first hearing;
4. The County Engineer is hereby requested to issue an advisory opinion regarding the consequences of placing the road on nonmaintained status, including any impact such action would have on adjoining property owners.

IT IS FURTHER RESOLVED, that the Washington Township Board of Trustees finds and determines that all formal actions relative to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Discussion: Mr. Cooper reported that Recterra will be appealing the legal decision from previous litigation. Asst. Prosecutor Shrive reported the other party will be required to file their appeal by next week and the appeal would most likely not be addressed until early 2027. Mr. Cooper also reported that the county commissioners will be addressing the request to vacate the road at their October meeting.

Roll Call Vote: Mr. Cooper, Yes Mr. Laubach, Yes Mr. Maus, Yes

26-57 Motion by : Mr. Cooper Seconded by : Mr. Laubach

WHEREAS, additional funds were needed to process payment for IT services provided to the township,

THEREFORE, BE IT RESOLVED, that the following re-appropriations be approved retroactive to August 24, 2026,

General Fund

To : 1000-110-360-0000	Contracted Services	\$3,000.00
From : 1000-930-930-0000	Contingencies	\$3,000.00

Fire Fund

To : 2111-220-360-0000 Contracted Services \$4,000.00

From : 2111-930-930-0000 Contingencies \$4,000.00

Roll Call Vote: Mr. Cooper, Yes Mr. Laubach, Yes Mr. Maus, Yes

26-58 Motion by : Mr. Cooper

Seconded by : Mr. Maus

WHEREAS, an amended revenue certificate has been received from the county auditor's office reflecting additional revenue received for the Fire Fund, and

WHEREAS, the township revenue budget needs amended to reflect the additional revenue,

THEREFORE, BE IT RESOLVED, that the following amendment be made to the fire fund revenue budget :

2111-892-0000 Miscellaneous \$126,128.57

BE IT FURTHER RESOLVED, that the following appropriations be approved :

2111-220-353-0000	Natural Gas/Propane	\$ 1,500.00
2111-220-360-3028	Contracted Services (IT)	\$ 2,000.00
2111-220-490-0000	Supplies & Materials	\$ 8,000.00
2111-220-599-0000	Other	\$ 9,750.00
2111-930-930-0000	Contingencies	\$ 104,878.57

Roll Call Vote: Mr. Cooper, Yes Mr. Laubach, Yes Mr. Maus, Yes

26-59 Motion by : Mr. Maus

Seconded by : Mr. Laubach

WHEREAS, the Washington Township Board of Trustees desires to facilitate cost savings measures when available, and

WHEREAS, in order to take advantage of costs savings through some vendors it is necessary to utilize a credit card for the method of payment, and

WHEREAS, the Washington Township Board of Trustees desires to obtain a credit card for such purchase, and

WHEREAS, Board Chairman, Dennis Cooper has agreed to obtain a township credit card with him being the personal guarantor on the credit card,

THEREFORE, BE IT RESOLVED, that the Washington Township Board of Trustees apply for a township credit card with Mr Cooper listed as the personal guarantor,

BE IT FURTHER RESOLVED, that the use of the credit card will be governed by the current township credit card policy.

Roll Call Vote: Mr. Cooper, Yes Mr. Laubach, Yes Mr. Maus, Yes

26-60 Motion by : Mr. Cooper

Seconded by : Mr. Maus

WHEREAS, additional funds are needed for additional expenses,

THEREFORE, BE IT RESOLVED, that the following re-appropriation be approved :

Gas Tax Fund

To : 2021-330-490-0000 Supplies & Materials \$25,000.00

From : 2021-930-930-0000 Contingencies \$25,000.00

Ambulance Fund

To : 2281-230-420-0000 Operating Supplies \$ 5,000.00

From : 2281-930-930-0000 Contingencies \$ 5,000.00

Roll Call Vote: Mr. Cooper, Yes Mr. Laubach, Yes Mr. Maus, Yes

Special Presentation

Mr. Mike Perry and Ms. Kelly Sininger with U.S. Grant Vocational School addressed the Board and provided information regarding the upcoming tax levy the school will have on the November 3, 2026 ballot.

Administrator & Road/Bridge Report

Mr. Cooper expressed his appreciation to Mr. Laubach for the great job he had done with the OPWC grant application.

Mr. Cooper reported on the following:

- Road salt has been delivered.
- Shine-the-Light on Dumpster grant as been awarded to the township in the amount of \$6,688.78.
- The administration building septic system has been pumped.
- Large dumpsters have been switched out.

- Bullium Consulting has been contacted to modify telephone system to address duplicate messages on the telephone system.
- The township's website and email system will need changed to a dot gov (.dot) domain by the beginning of 2027.
- Provided other Board members with a flow chart of IT issues to be addressed. Mr. Cooper recommended the township continue with Bullium Consulting with the current work ticket method.
- Board needs to determine what they would like to do with the township park. The options being 1. Make the repairs the insurance company requires. 2. Sell the park. 3. Close the park.

Mr. Maus recommended contacting Crossroads Church for assistance with the park or utilize community service workers. A brief discussion ensued regarding the park options.

Mr. Cooper also reported other items identified by the township's insurance company that will need to be addressed including the following:

- First amendment auditor training for township employees.
- Backup systems for township computers.

Mr. Cooper reported that a written report for the road and bridge department activities was available.

Sheriff Report

Deputy Jarman provided a verbal statistical report which included that twenty-eight vehicles had been pulled over and given verbal warnings for speed.

Fire Report

Chief Haas provided a written report that included the following:

Emergency Responses:

EMS Responses: 28 (5 mutual aid)

Fire Responses: 34 (4 mutual aid)

Total Emergency Responses for June: 62 incidents

Station 66 – Nothing to report

Grants – Currently working on the Rural Health Transformation grant. Need the PO's for the EMS P1 and EMS Hardship grants to complete.

Vehicles – the Chevy squad is currently in service so the Dodge can get some minor Repairs.

Personnel and Training – Resolutions. We are completing our vehicle extraction training.

Equipment – The rescue tools were serviced and certified.

Other Business – Meeting with Crossroads on 09/08/26. Dr. Kahn has appointed an assistant medical director to assist him with our training and

protocols. His name is Jason Peng. He is the Director of EMS at Miami Township Fire & EMS; he is PA and former flight nurse.

Chief Hass also reported that Crossroads Church will be upstaffing the department for all of their events.

Mr. Cooper inquired if the levy committee has set dates for the levy meetings. A discussion ensued regarding the meetings as well as what was legally permitted regarding promoting the tax levy.

There being no further business, the motion to adjourn was adopted.

Dennis Cooper, Chairman

Sheila G. Dufau, Fiscal Officer