

RECORD OF PROCEEDINGS
WASHINGTON TOWNSHIP BOARD OF TRUSTEES

OCTOBER 8, 2025

As per Resolution 25-09, the Board of Washington Township Trustees met in regular session at the Washington Township Hall on Wednesday, October 8, 2025 at 6:30 PM with all members present.

Also, present were: Rob Laubach, Chris Osterbrink, Paul Saunders, Lisa Haas, Deputy Mitch Boggs, Chief James Haas, Kyle Baylor, and Robin Brewer, Asst. Administrator.

Mr. Cooper, Chairman, called the meeting to order; opened with prayer and led everyone in the Pledge of Allegiance.

Approval of the Minutes

Mr. Cooper asked if there were any additions or corrections to the minutes of: September 10, 2025 or September 24, 2025. Being none, the minutes were approved as presented.

Fiscal Officer's Report

Mrs. Dufau reported on the following:

- EMS Soft Billing received to date.
- Financial reports provided to the Board.

The following bills were received, approved for payment, and warrants issued:

Ace Hardware of Bethel	67718	2031-330-430-0000	\$33.98
Blackout Tees	67719	2111-220-251-0000	\$600.75
Clayt Werden Electric	67720	1000-120-323-1004	\$2,495.00
COSE Health & Wellness	67721	1000-110-389-6001	\$14,461.42
		2031-330-389-6001	\$4,318.70
		2111-220-389-6001	\$5,802.89
Duke Energy	67722	1000-310-360-0000	\$563.89
Duke Energy	67723	1000-120-351-0000	\$30.25
Flex Print Intermediate	67724	1000-110-360-0000	\$30.74
		2111-220-360-3011	\$22.95
Flex TG Financial Services	67725	1000-110-360-0000	\$136.00
		2111-220-360-3011	\$136.00
Joseph Khan	67726	22811-230-360-3015	\$2,000.00
Mastercard	67727	2031-330-251-0000	\$61.87
Morton Salt	67728	2011-330-420-0000	\$4,000.00
		2021-330-420-0000	\$67.85
Quill	67729	1000-110-410-0000	\$20.86
Rumpke	67730	1000-610-360-1011	\$498.32
Smyth Automotive, Inc.	67731	2021-330-420-0000	\$611.54
Verizon Wireless	67732	2111-220-341-3914	\$10.05
		2281-230-341-3014	\$10.05
WEX Bank	67733	2111-220-490-0000	\$1,215.38
Wright Brothers, Inc.	67734	2281-230-360-3010	\$27.72
		2111-220-360-0000	\$27.72
Mark Baird	EFT 535-2025	2111-220-190-0000	\$407.13
Kyle Baylor	67735	2031-330-190-0000	\$1,070.77
Gregory Beasley	EFT 536-2025	2111-220-190-0000	\$630.07
Paul Brewer	EFT 537-2025	2111-220-190-0000	\$1,610.08
Robin Brewer	EFT 538-2025	1000-120-190-0000	\$1,476.66
Dennis Cooper	EFT 539-2025	1000-110-111-0000	\$1,091.38
Alan Dodson	67736	2031-330-190-0000	\$1,317.67
Sheila Dufau	EFT 540-2025	1000-110-131-0000	\$1,806.25
Donald Gates	EFT 541-2025	2111-220-190-0000	\$1,084.19
James Haas	EFT 542-2025	2111-220-190-0000	\$1,481.32
Curtis Henderson	EFT 543-2025	2111-220-190-0000	\$1,633.12

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Travis Hull	EFT 544-2025	2111-220-190-0000	\$487.00
Gregory Lang	EFT 545-2025	2111-220-190-0000	\$1,009.97
Richard A. Maus	EFT 546-2025	1000-110-111-0000	\$1,094.22
Robert Mercer II	EFT 547-2025	2111-220-190-0000	\$2,085.46
Garrett Mousir	EFT 548-2025	2111-220-190-0000	\$308.64
Justin Pendergrass	EFT 549-2025	2111-220-190-0000	\$698.40
David Peters	67737	1000-110-111-0000	\$1,002.84
Douglas Price	EFT 550-2025	2111-220-190-0000	\$220.20
Emily Rodriguez	EFT 551-2025	2111-220-190-0000	\$146.49
Craig Schoch	EFT 552-2025	2111-220-190-0000	\$336.87
Michael Tolin	67738	2111-220-190-0000	\$302.96
Steven Troutman	EFT 553-2025	2111-220-190-0000	\$301.55
Makenna Weaver	EFT 554-2025	2111-220-190-0000	\$248.35
Dustin White	EFT 555-2025	2111-220-190-0000	\$1,142.53
James Wilson	EFT 556-2025	2111-220-190-0000	\$566.16
Theresa Wright	EFT 557-2025	2111-220-190-0000	\$878.33
Aaron Young	EFT 558-2025	2111-220-190-0000	\$615.31
Ohio Deferred Comp.	67739	1000-110-132-0000	\$50.00
		2111-220-190-0000	\$615.00
AFLAC	67740	1000-110-132-0000	\$64.52
		2031-330-190-0000	\$138.96
		2111-220-190-0000	\$354.44
Bound Tree Medical	67741	2111-220-430-0000	\$155.99
Bound Tree Medical	67742	2281-230-420-0000	\$88.74
Clermont County Treasurer	67743	1000-210-420-0000	\$241.92
Mastercard	67744	2111-220-360-3001	\$109.76
Shannon Excavating	67745	2021-330-420-0000	\$588.12
		2021-330-323-1018	\$175.00
		2031-330-420-0000	\$225.82
		2031-330-599-0000	\$133.46
Treasurer, State of Ohio	EFT 561-2025	1000-110-111-0000	\$60.90
		1000-110-121-0000	\$41.04
		1000-110-132-0000	\$283.89
		2031-330-190-0000	\$176.58
		2111-220-190-0000	\$1,055.41
R.I.T.A.	EFT 562-2025	2111-220-190-0000	\$273.49
Ohio Police & Fire Pension	EFT 563-2025	2111-220-190-0000	\$1,790.43
		2111-220-215-0000	\$3,507.78
OPERS	EFT 564-2025	1000-110-111-0000	\$384.21
		1000-110-121-0000	\$220.14
		1000-110-132-0000	\$869.14
		1000-110-211-0000	\$1,454.49
		2031-330-190-0000	\$637.83
		2031-330-211-0000	\$892.96
RiverHills Bank	EFT 565-2025	1000-110-111-0000	\$132.71
		1000-110-121-0000	\$109.56
		1000-110-132-0000	\$259.89
		1000-110-213-0000	\$181.85
		2031-330-190-0000	\$288.81
		2031-330-213-0000	\$45.76
		2111-220-190-0000	\$2,880.89
		2111-220-212-0000	\$897.34
		2111-220-213-0000	\$309.05

Public Participation

Mr. Paul Saunders, 356 Neville Penn Schoolhouse Road, addressed the Board in regards to the upcoming Crossroad's Revival event, scheduled for the weekend of November 1st

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and expressed his concerns regarding the increased traffic and the issues it has caused for the township residents in the area during past church events.

Administrative Report

Mrs. Brewer presented a written report which included the following:

- HUB (formerly Horan) has submitted a renewal for vision insurance with EyeMed, that has no increase in premium for four (4) years. Cost \$11.97 per employee, or \$107.73 per month. The Life Insurance through Standard is not up for renewal until 2027. Dental and Health insurance renewal information should be available by mid-October.
- The Property & Liability Insurance renewal with OTARMA, should be available for review by the beginning of November.
- Countywide Trick-or-Treat is scheduled for Friday, October 31, 2025 from 6 pm – 8 pm.
- Ohio State Patrol will be hosting a Truck-or-Treat Event at East Fork State Park (Matt Maupin Pavilion) on Thursday, October 23rd from 6:30 pm – 8:00 pm.
- Moscow Village will be holding their annual Quarter Auction on November 9th at the Rivervalley Community Center (Old Moscow School) from 2 pm – 5 pm.
- Felicity-Franklin Schools will be holding a Regional Cross Country Meet on Saturday, October 11th from 8 am – 3 pm.
- All Township sirens successfully sounded on October 1st. Clayt Werden Electric repaired the Moscow and Pt. Isabel sirens in September; total cost was \$3,595.00 (\$2,495.00 for Moscow and \$1,100.00 for Pt. Isabel).
- Duke Energy provided a Lighting Agreement for the Board to review in regards to putting in a new street light at the intersection of Little Road and S.R. Laurel-Pt. Isabel Road. The additional cost is \$15.31 per month; term of agreement is 10 years. If approved Mr. Cooper will sign an electronic docu-agreement to complete the contract.

Road Report

Mrs. Brewer presented a written report which included the following:

- The John Deere 5085 tractor was taken to David Smily for repairs today. There is a resolution to move money to pay for this repair. Mr. Dodson did replace the crank case filter, both fuel filters and the air filter, before he sent to Mr. Smiley. So those items will not have to be replaced.
- Residential culvert pipes were installed for two (2) residents on Maple Creek Road.
- Inhouse repairs were made to the old Ford F550 Dump Truck brakes. It is now able to be driven to the repair shop for further repairs
- Laid out burial plots and marked headstone footers for residents in Mt. Olivet Calvary Cemetery.
- Cut down trees and tree tops on Collier Road and Mill Street. The tree on Mill Street needs to be removed by Duke Energy, it is affecting the operation of the tornado siren.
- Roadsides were mowed with our smaller tractor.
- Installation of the rubber mulch for the park playground will hopefully begin next week.
- Mowing of the park, cemeteries and Township Administration Office, as well as cleaning of shelters on a weekly basis.

Sheriff Report

Deputy Boggs presented a written statistical report.

Fire Department Report

Chief Haas presented the following written report:

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- **Emergency Detail Total for September 2025** - EMS 33/5 mutual aid, Fire 41/5 mutual aid, for 74 monthly emergency details.
- **Station 66-** Received the proposal for the training tower repair
- **Grant-** Received the AFG award for SCBA's, face pieces, hose, and gas monitors. A total award amount of \$172,000.00. Received the new equipment from the State EMS grant.
- **Vehicles-** Nothing to report
- **Personnel/ Training-** D. Price and C. Mousir have completed their orientation, and T. Riley is ready to start his orientation
- **Equipment-** Nothing to report
- **Other-** Crossroads has asked us to upstaff for the "Man's Camp" the weekend of 10/24 to 10/26.

New Business

Mr. Maus recommended scheduling a manager's meeting to discuss changes personnel policy changes. Mr. Cooper expressed that the Board wait until after the election to schedule the meeting as there may be changes to the existing Board members.

Mr. Cooper reported the grant application has been submitted for Mullen Road.

Resolutions

25-48 Motion by Mr. Peters; Seconded by Mr. Maus

WHEREAS, there are insufficient funds for the daily operations of the Township.

THEREFORE BE IT RESOLVED, that the following money be re-appropriated:

\$15,000.00	From: 2021-930-930-0000	Contingencies
	To: 2021-330-323-1018	Repairs & Maintenance (R&B Equipment)
\$2,500.00	From: 2111-930-930-0000	Contingencies
	To: 2111-220-213-0000	Medicare

Vote: Mr. Cooper, Yes; Mr. Peters, Yes; Mr. Maus, Yes

25-49 Motion by Mr. Maus; Seconded by Mr. Peters

WHEREAS, the Board of Washington Township Trustees passed Resolution 25-41 on September 10th to vacate a portion of Big Indian Road, and

WHEREAS, the context of the resolution was incorrect.

THEREFORE BE IT RESOLVED, that the Board of Washington Township Trustee's rescind Resolution 25-41.

Note: Mr. Maus explained that the county prosecutor utilized the wrong ORC section when preparing Resolution 25-41.

Vote: Mr. Cooper, Yes; Mr. Peters, Yes; Mr. Maus, Yes

25-50 Motion by Mr. Cooper; Seconded by Mr. Peters

WHEREAS, the Board of Washington Township Trustees desires to have a street light installed at the intersection of Little Road and Laurel Pt. Isabel Road, and

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WHEREAS, Duke Energy, has provided a Lighting Agreement, for the new light at a cost of \$15.31 per month, for a term of 10 years, which will be added monthly to our current contracted street lighting account.

THEREFORE BE IT RESOLVED, that Chairman Cooper, is directed and authorized to sign the Lighting Agreement., via electronic signature.

Vote: Mr. Cooper, Yes; Mr. Peters, Yes; Mr. Maus, Yes

25-51 Motion by Mr. Peters; Seconded by Mr. Maus

WHEREAS, Kenneth Brewton, 2865, Kinnett Road, Bethel, Ohio 45106 has requested to purchase Lot 148-B, Plot E & F only, which is a quarter (¼) lot, in Mt. Olivet Calvary Cemetery and he has viewed the site and found it to be satisfactory.

THEREFORE, BE IT RESOLVED, that the Board of Washington Township Trustees sell Lot 148-B, Plot E-& F only, which is a quarter (¼) lot, in Mt. Olivet Calvary Cemetery to Kenneth Brewton at the residential rate of \$600.00.

Vote: Mr. Cooper, Yes; Mr. Peters, Yes; Mr. Maus, Yes

25-52 Motion by Mr. Cooper; Seconded by Mr. Peters

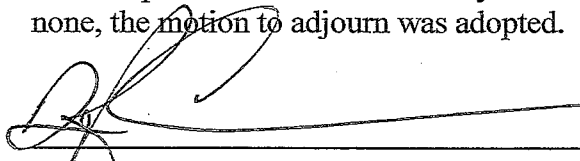
WHEREAS, Sophia Ward has successful completed her one (1) year probationary period as Part Time Firefighter/EMT.

THEREFORE, BE IT RESOLVED, that Firefighter Sophia Ward is removed from probationary status, effective October 8, 2025.

Vote: Mr. Cooper, Yes; Mr. Peters, Yes; Mr. Maus, Yes

Adjournment

Mr. Cooper asked the Board if they had any additional business matters to discuss. Being none, the motion to adjourn was adopted.




Dennis R. Cooper, Chairman

Sheila G. Dufau, Fiscal Officer