# MARR CLEANING SCHEDULE

| DAILY | WEEKLY | MONTHLY |
|---|---|---|
| **KITCHEN** | **KITCHEN** | **KITCHEN** |
| Dishes washed | Check for expired food | Deep clean stove top/oven |
| Clean/disinfect sink | Clean exterior of appliances | Wash windows |
| Wipe down stove top/oven | Wipe down shelves in fridge | Clean/wipe down blinds and |
| Clean dinning table/chairs | Clean inside cabeinets | windowsills. |
| Clean backsplash | Wash walls and baseboards | Wash curtains |
| Clean counters | Wash area rugs | Deep clean appliances |
| Sweep and mop floors | Wipe down light fixtures | Clean exhaust hood |
| Empty trash bin | | Wash/scrub trash bins |
| | | **Dust ceiling for cobwebs** |
| *Document/Report repair needs | *Document/Report repair needs | *Document/Report repair needs |
| **BATHROOMS** | **BATHROOMS** | **BATHROOMS** |
| Clean sink and counters | Disinfect sink and counters | Clean showerhead |
| Clean mirrors | Wash walls and baseboards | Clean blinds/curtains |
| Clean tub/showers | Wipe down exhaust fans | Wash windows |
| Clean toilet bowls & seats | Disinfect tub/showers | Scrub shower curtains/door |
| Wipe shower curtains/doors | Wipe down light fixtures | Vaccuum out exhaust fans |
| Sweep and mop floors | Empty trash bins | Dust ceiling for cobwebs |
| Remove personals items | | |
| *Document/Report repair needs | *Document/Report repair needs | *Document/Report repair needs |
| **LIVING/FAMILY ROOM** | **LIVING/FAMILY ROOM** | **LIVING/FAMILY ROOM** |
| Dust all flat surfaces | Dust all furnishings | Wash windows |
| Vaccuum flooring | Vaccuum and mop floors | Clean blinds/curtains |
| Tidy up rooms | Clean all light fixtures | Deep clean any soiled |
| | Wipe down windowsills & | furnishings or carpeting. |
| | baseboards | Wipe down all electronics |
| | Vaccuum off furniture | Dust ceiling for cobwebs |
| | Wipe down walls/baseboards | Clean walls and baseboards |
| | | Move furniture to vaccuum |
| *Document/Report repair needs | *Document/Report repair needs | *Document/Report repair needs |
| **STAIRWAYS** | **STAIRWAYS** | **STAIRWAYS** |
| Remove any items on steps | Wipe down walls | Wash windows |
| Sweep/vaccuum all steps | Clean all light fixtures | Clean blinds/curtains |
| Wet wipe all stairs/landings | Wipe down windowsills & | Deep clean soiled carpeting |
| Wipe down hand railings | baseboards | Dust ceiling for cobwebs |
| | | Clean walls and baseboards |
| *Document/Report repair needs | *Document/Report repair needs | *Document/Report repair needs |
| **LAUNDRY ROOM** | **LAUNDRY ROOM** | **LAUNDRY ROOM** |
| Wipe down appliances | Dust all surfaces | Wash windows |
| Empty lint trap | Wipe down windowsills & | Clean blinds/curtains |
| Vaccuum/sweep flooring | baseboards. | Deep clean soiled carpeting |
| Wipe down all surfaces | Clean all light fixtures | Dust ceiling for cobwebs |
| | Complete personal laundry | Clean walls and baseboards |
| | | Clean behind/under appliances |
| *Document/Report repair needs | *Document/Report repair needs | *Document/Report repair needs |

# MARR CLEANING SCHEDULE

| DAILY | WEEKLY | MONTHLY |
|---|---|---|
| **BEDROOMS** | **BEDROOMS** | **BEDROOMS** |
| Make personal bed first thing | Wash personal bedding | Rotate/flip mattress |
| Tidy up room | Vaccuum/sweep flooring | Check for mattress needs |
| Assure room is decluttered | Wash personal clothing | Check for pests/bedbugs |
| Vaccuum as needed | Clean off dressers & shelving | Wipe down windowsills |
| Assure no overloaded outlets | Remove any clutter | Wash walls and baseboards |
| | | Clean blinds/curtains |
| | | Clean all light fixtures |
| | | Dust ceiling for cobwebs |
| *Document/Report repair needs | *Document/Report repair needs | *Document/Report repair needs |
| **BASEMENT** | **BASEMENT** | **BASEMENT** |
| Tidy area | Sweep/vaccuum flooring | Wash walls and baseboards |
| Sweep flooring | Mop flooring | Clean blinds/curtains |
| Assure nothing by furnace | Wipe down windowsills | Clean all light fixtures |
| Electrical panel not blocked | Report any clutter removal needed. | Dust ceiling for cobwebs |
| | | Monitor for smells/mold |
| | | Move floor items to clean |
| *Document/Report repair needs | *Document/Report repair needs | *Document/Report repair needs |
| **FRONT/BACK ENTRIES** | **FRONT/BACK ENTRIES** | **FRONT/BACK ENTRIES** |
| Sweep and mop flooring | Wipe down windowsills | Wash walls and baseboards |
| Remove any clutter | Spot clean walls and carpet | Clean blinds/curtains |
| Wipe down entry doors | Dust/wipe light fixtures | Clean all light fixtures |
| Wipe entry walls as needed | Assure entries are inviting | Dust ceiling for cobwebs |
| | | Wash any windows |
| | | Assure entries are inviting |
| *Document/Report repair needs | *Document/Report repair needs | *Document/Report repair needs |
| **EXTRIOR OF HOMES** | **EXTERIOR OF HOMES** | **EXTERIOR OF HOMES** |
| Sweep off porch areas | Wipe down entry doors | Wash down chairs and table |
| Empty ash trays/containers | Sweep off porch and steps | Wash out ash trays/containers |
| Wipe off tables and chairs | Wipe down any furnishings | Wash chair cushions |
| Remove trash/butts from yard | Spot clean areas on house | Dust porch ceiling for cobwebs |
| Rake as needed | Dust/wipe light fixtures | Clean exterior areas as needed |
| Mow as needed | Report any clutter removal needed. | Annually - Powerwash home |
| Edge as needed | Mow yard at least weekly (Weather permitting) | Annually - Paint exterior areas |
| Water landscaping as needed | Shovel walkways as needed Weather permitting) | Remove any external clutter from the property. |
| Weed as needed | Remove any external clutter | Assure yard is clean/maintained |
| Assure yard is clean/maintained | Assure yard is clean/maintained | |
| *Document/Report repair needs | *Document/Report repair needs | *Document/Report repair needs |