

Committee Descriptions

Architectural Control Committee

The purpose of this committee is to:

- Review all plans and specifications for improvements to all lots within the Association
- Assist in enforcement of deed restrictions
- Make recommendations to the Board regarding maintenance of common areas

Additional information: This committee receives homeowner's ACC requests. For each ACC request received, the ACC is tasked with reviewing the request and deciding to approve or deny the request, based on the information in the HOA's Governing Documents. The decision is given to the property management company, who then forwards the decision to the homeowner. There is a legal requirement to respond to each ACC request within 30 days.

Pool Committee

The purpose of this committee is to:

- Make recommendations to the Board regarding the operation of the pool, including but not limited to:
 - Prior to the opening of the pool, coordinates with the Board on the formation of pool rules and policies, including rules and hours of operation
 - Assists with the selection of vendors (lifeguards, maintenance, etc)

Maintenance and Safety Committee

The purpose of this committee is to:

- Make recommendations to the Board regarding the maintenance of common areas
- Consider special recognition awards, such as "Yard of the Month"
- Coordinate the Neighborhood Watch program, if applicable

Finance Committee

The purpose of this committee is to:

- Assist the Board with reviewing monthly financial reports
- Assist the Board with creating the annual budget
- Assist the Board with reviewing monthly bills against the budget.

Additional information: A background in finance or accounting will be helpful.

Social Committee

The purpose of this committee is to:

- Make recommendations to the Board regarding:
 - Plan neighborhood parties and other Association events
 - Help organize neighborhood clubs or groups
 - Help organize neighborhood play groups

Welcoming Committee

The purpose of this committee is to:

- Greet new members moving into the Association
- Help acclimate new members to the Association and the surrounding community by presenting them with information about both

Additional information: The property management company provides a list of new homeowners each month. The committee can welcome new residents in whatever way they choose.

Previous committees have left welcome letters on the door with the offer of a free gift and contact information to schedule the gift, allowing a face-to-face meet and greet. Other committees have shown up at the door of new residents with the welcome gift, unscheduled. There's a lot of leeway here.

Publicity Committee

The purpose of this committee is to:

- Help communicate important information and events to residents
- Work with the other committees to publicize association events and news