Meeting Minutes

Time: 7:00 pm

Location: via Zoom

Attendees: Leigh Ann Cobb, Jennifer Poole, Jennifer Roney, Alexis Green, Amber Trout, Kali Bowman, Kelsey Lutz

Call to order: 7:03 pm - 8:25pm
Meeting began at 7:03pm

Welcome:

a. Leigh Ann plans to provide update after meeting with administration tomorrow.

Vice Presidents' Report:

a. Spoke with Connie, Kim Ward is on vacation this week - want to get HRC form info out ASAP
b. Tentative Dates for upcoming events - plan to coordinate with FR Primary Board

Treasurers' Report:

a. Budget discussion:
    i. Our funds: $40,968 (did not get money pulled out for Field trip busses from last year ('25/26) so will be less
    ii. Expenses:
        1. Estimate expenses will be similar to last year
            a. Spring fundraiser may be less (only one year, difficult to estimate)
        2. Discussed combining solicitations so as to not duplicate
        3. Author budget increased, plan to increase counselor budget to $50/person -$150 total
b. Teacher grants:
    i. Discussed possibility to bring back teacher grants
    ii. Discussed budget risk and potential to bring back some form of this program
        1. $1400-$1600 would be a safe range to consider - Discussed using this amount to provide tshirts or towards another request
        2. $8-10/shirt is an estimated cost of shirts
    a. Plan to discuss with admin to see what they would prefer (would like to plan to order shirts sooner rather than later)

Secretary Report:

a. Met with Ashley to train on website management

    i. Board bios have been updated as able
b. Setting up time to meet with Chrisa for further training

Presidents' Report:

a. Awaiting for approval and finalizing of schedule/calendar of events
b. Non Bake sale: sign ups to be sent out
c. Open house volunteers: sign ups to be sent out
d. Raffle baskets:
    i. Jen P suggesting that we use scholastic dollars
    ii. Plan to get 5 baskets total at roughly $75/each (approx $360 total)
    iii. Waiting for answer if scholastic items would arrive in time - must call customer service (Amber to do)
    iv. $1700 scholastic dollar budget must use by October - this amount renews annually
e. Open house:
    i. Setup on August 18 - Leigh Ann will notify what time we can report
    ii. Open House on August 19
f. Board Buddies:
    i. We currently have at least 2 buddies for each event: Leigh Ann to finalize and send out next week
g. Scholastic Dollars:
    i. Reward balance expires October 2
    ii. On next meeting's agenda to discuss breakdown of expenses
h. Murrysville Community Dining Night
    i. Murrysville Hoss's is interested in hosting - on a designated day we would get a portion of the proceeds
        1. Potentially to be the second week of school
i. Committee Chairs:
    i. Will add in interested persons, then potentially create Facebook post to advertise remaining spots
j. Next General Assembly Meeting
    i. Thursday Sept. 10th - may be a scheduling conflict (plan to look at other dates)
k. Book Fair:
    i. September 21-25

Additional Comments:

a. Insurance details
b. Booking rooms for events
c. Reach out to counselor to ask if they have students in mind for shadow wallet
    i. Plan to reach out the wednesday before
d. Request for teachers to discuss content for "display cases" in FRIS (will discuss at admin meeting tomorrow)
e. Exploring potential dates for next FRI PTO Meeting

Meeting Adjournment: 8:25pm

Meeting ended at 8:25pm