**Sloan PTO General Assembly Meeting Minutes**

**11/14/2017**

Meeting called to order at 7:00 by President Monica Bush

**Special Guest Speaker:** Marlena Lang, HR Director, Franklin Regional School District

Updated Volunteer Policy

1. Can be found on Franklin Regional website franklinregional.k12.pa.us – Parents/Community tab – Volunteer in our Schools (updated as of October 2017)
2. Now have two layers of volunteers (versus three)
3. PDE6004 Form – had previously been needed but discontinued (arrest report and conviction form). This is now needed. This is a free form. It has a 72 hour reporting requirement. A misdemeanor DUI would prohibit someone from being in the school for 3 years.
	1. They aren’t being super-aggressive about getting this form this year but trying to get it as much as possible.
4. Volunteer Residency Affidavit
	1. for Level One volunteers (in-house only – alternative to FBI Fingerprint Clearance). Do not need to be notarized.
5. Tuberculosis Test
	1. This requirement has been in PA schools since 1949. This is needed for volunteers. This test is needed for volunteers who are in the building 10+ hours/week. This is only needed once so it does not expire.
	2. This may be encouraged for volunteers going to Deer Valley
6. Training for volunteers
	1. Diabetes management, epi-pen, blood-born pathogens
	2. They will be implementing next year
7. Clearances workshop that was going to be held 11/15 has been cancelled
	1. Problems with Finger-print vendor
	2. New fingerprint process going in place 11/18
		1. Not sure of where the locations will be in our area
8. Online volunteer application
	1. This will begin in December
	2. Will follow as children move up through the schools.
	3. Will not be required for this academic year but will be for 2018-19
9. Substitutes
	1. Now have 30 certified emergency substitutes since communicating the need last year.
	2. Still need more
	3. Need a Bachelor’s Degree to qualify; there is an interview process; sealed official transcripts from undergraduate program.

**President Report**

DAT recap

1. Total fundraising goal met: $18.493 was official total. Mrs. Joseph’s winning class for Pizza Party. We had 13 gold sponsors and 13 blue sponsors. Looking for feedback from parents, discuss in session or ask for people to send emails to sloanptopresident@gmail.com Will begin planning in the spring for next year’s event if anyone is interested in helping.
2. Already looking at changes for next year to improve the process
3. Will begin working on large corporate sponsors now since they have longer processes
4. Discussed potential changes to items like tee-shirts and format (like Heritage Walk-a-thon)

Upcoming Events:

1. Holiday Shop – week of 12/11
	1. will need volunteers
2. Winter parties – 12/22
3. Excess for Recess
4. Holiday Help – forms due Friday, 11/18
5. Excess recess donations: New/gently used toys that can be used for indoor recess can be dropped off at any time to the greeter.
6. 2017 Holiday Help program: Franklin Regional School District is partnering with organizations in the community to provide assistance to families in need this holiday season. Forms due 11/16 and are posted on Sloan PTO website.

**Vice President Report**

Assemblies

* 1. Assembly scheduled for this week has been cancelled (Kids on the Block)
	2. Nothing in December
	3. January is up in the air – may do something in conjunction with the reading challenge
	4. February – Science Center in prep for the Science & Art Fair
	5. Nothing in March
	6. Nothing in May due to Duck Race
	7. Will have something for Field Day in June

**Treasurer Report**

* + Bake sales – $303.61
	+ Book Fair – still reconciling
	+ Directory - $282

**Secretary Report**

* + Mrs. DiFulvio brought up the use of the District system (Cara Zanelli) for PTO communications (like the HS and MS)
	+ She will look into this and get back to Carla
	+ Approval of September meeting minutes – approved by Nikki, seconded by Sue

**Open Discussion:**

* Carla Williamson brought up the idea of tee shirts for the fifth graders where each child would sign the shirt. Also discussed potentially doing a shirt for each grade in a different color for Field Day.
	+ Monica will pass this suggestion to the Fifth Grade Farewell planning committee.

Meeting adjourned by President Monica Bush at 8:45 pm

**Next PTO General Assembly Meeting: Tues, 1/18/2018 @ 7:00pm**