

Minutes of the FR Elementary Campus PTO

General Assembly Meeting

Date: September 13, 2023 **Time:** 7:00-8:00 pm **Location:** FRIS Creativity Center

Meeting called to order by: Angela Paradise at 7:08pm

Attendance: Connie Shirey, Tamara Bey, Jillian Neal, Angela Paradise, Courtney Shovel, Jessica Valko, Amber Trout, Alexis Green, Jenny D'Andrea, Jennifer Poole, Jennifer Roney, Kae Moerdyk Ashley Shaner, Natalie Lang, Nikki Weir, Pamela Kelly, Erin Morris, Leigh Ann Cobb, Megan Bresser, Nicole Swinteck, Sarah Hart, Sandra Neal, Sue Callihan (teacher)

Via Zoom: Alyssa, April Bellisario, Funmi Haastrup, Kim Ord (teacher) Lauren Reiber (FR Primary Principal) Meg Wimer, Melissa Johnson, Nicole Anderson, Rob Buffone (FR Intermediate Principal), Sarah Martin-Cua, Trisha Paronish

Welcome

Welcome and Introduction of the FRP and FRIS Board Members. Approval of the minutes from the 5/11/23 meeting. Motion by Alexis Green and seconded by Ashley Shaner.

Presidents' Report

Tamara provided a recap from the Admin Meeting with the Principals.

- Many events in the coming weeks
- T-shirt orders due, book sale, clothing sale, and spirit sales
- Custodian Appreciation Day, Walk-A-Thon, and Fitness Thon
- Dr. Buffone and Mrs. Reiber approved calendar of events
- Discussed Corporate sponsors and need to continue to search for sponsors
- Dr. Buffone recommended improving communication to general body parents, supplementing Facebook posts, 3 month communication, newsletter

Vice-Presidents' Report

Connie provided updates on Homeroom coordinators/volunteers.

- 9-13-23 is the last day to sign up, will hear by September 20th and HRC will have training
- Assemblies are in the works

Secretaries' Report

- Ashley reported the PTO website has been updated
- Courtney discussed eBlast submissions and new online eBlast content submission form. Link provided. Recommended submissions are no later than the Tuesday before in time to get the POC and principal approval.
- Encouraged to subscribe to eBlast and follow FR PTO on social media.

Treasurer's Report

- Jen Poole discussed the budget for the Primary School
- Reviewed t-shirt expenses and importance of fundraising efforts
- Jillian Neal discussed the budget for the Intermediate School

Guest Speaker

MAPS (maximizing All Potentials Program) Behavioral Health Liaison, Georgette Ayres, discussed the program and importance of engaging with our families. Representatives will be present in the buildings and events. Georgette will mainly be at the Primary, Lori Altrudo at the Intermediate, and Carol Kelly will go between the Middle and HS.

Old Business

- Open House Nights were a success. Non-bake sale at both schools made over \$800 each.
- Teacher Welcome Back - snacks, drinks, and office supplies were provided to all staff members at both schools.

New Business

Calendar of Events 2023-2024

- T-Shirts: **Deadline for forms Sept 13**
- Fall Book Fair: **Sept 18-22**
- Spirit Sale: **Sept 27 & 28**
- Clothing Sale: **Store will run from Sept 15 - 30 (Distribution of items in Oct)**
- Custodian Appreciation Day: **Oct 2**
- Student Directory: **Deadline Oct 6**
- FRP: Walk-a-thon (Major Fundraiser): **Oct 11 (Rain Date: Oct 12)**
- FRIS: Fitness-thon (Major Fundraiser): **Oct 16 (Rain Date: Oct 17)**
- After School Program (True Martial Arts, formally PKSA): **Oct 23 & 24 (Primary), Oct 25 & 26 (Intermediate)** Additional after school programs are in the works.
- Fall Party: **Oct 27** - HRC will be announced and will organize party and volunteers. Volunteers need all clearances and if you are new to the Intermediate, you need to make sure your clearances have moved from the Primary
- Parent Teacher Conferences: **Nov 9**
- Turkey Cup Challenge: **Nov 13-17**
- Winter Shop: **Dec 6-11 (Intermediate), Dec 14-19 (Primary)**
- Winter Staff Appreciation: **Dec 19**
- Winter Party: **Dec 22**

Questions

- Questions were asked regarding class parties, volunteering, and clearances.

Announcements

- Next FR Elementary Campus PTO General Assembly Meeting: **Monday, November 6, 2023 at 7pm FRIS Creativity Center & Via Zoom**

Motion to adjourn the meeting by: Connie Shirey, seconded by Jennie D'Andrea

Meeting adjourned at 7:49

Minutes Compiled by: Jessica Valko, FR Intermediate Co-Secretary