# FR Elementary Campus PTO Meeting

# Wednesday September 8, 2021

# Location: Zoom

# Time : 6PM

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| **Attendance:** | General Assembly Meeting | **Board Members Present:** Tiffany Booker, Celeste Burroughs, Amy Kunkle, Connie Shirey, Tamara Bey, Lori Fitzgerald, Lauren Sloan Kristen Verruggio, Liz Kaciubij, Cory Renn, Angela Paradise, and Nicole Harchuck. |

**Meeting called to order by Amy Kunkle at 6:04pm**

1. Welcome from Co-Presidents, Tiffany Booker, Celeste Burroughs & Amy Kunkle
	1. President Updates

Introduction of board members.

Primary and Intermediate PTO boards will be working independently and jointly to keep both schools in unison. General Assembly will be 4 times this year.

Faculty POCs (Point of contacts)

Sue Callihan-Primary (Introduction)

Kimberly Ord- Intermediate (Introduction)

Lauren Reiber -Principal Primary (Introduction)

Dr. Rob Buffone Intermediate Principal (Introduction)

Panther Mascot

The Mascot has arrived, be on the look out for his first appearances around the school.

Panther Party Update

Out of an abundance of caution the dates have been rescheduled due to rising covid cases.

**NEW DATES: OCT 12&13**. Time TBD. Volunteers are still needed; Sign Up Genius form will be sent out again to recruit volunteers for the new dates.

Grade Level Parties

What is a grade level party?

A special event geared towards a specific grade, due to the amount of students events will be broken down by grade level to accommodate.

1. Treasurer report
	1. Primary & Intermediate budgets was approved by the board members.
		* 1. Motion to approve Budget for the 2021-2022 year by Angela Paradise, Seconded by Lauren Sloan.
			2. 26/39 members on the zoom call voted yes to approve the budget.
	2. Merger paperwork update: the paperwork was submitted, now waiting on the state.
		* + 1. Franklin Regional Primary PTO
				2. Franklin Regional Intermediate PTO
	3. How to purchase/get reimbursed
		* 1. All purchases need to be approved by the presidents/treasurer before purchase.
				1. Reimbursement forms can be found on the PTO website.
2. Vice President Report
	1. Committee Chairs-Finalized being sent out to the board tomorrow.
	2. Board Buddies-Finalized and being sent out to the board tomorrow.
	3. Home Room Parents- VPs will be reaching out soon to teachers to begin to sign parents up.
3. Secretary Report
	1. PTO Website & Facebook
		* 1. Please make sure you are signed up for the current PTO mailing list. Everything from years prior is gone.
			2. Website is how we communicate our upcoming events/flyers/newsletters/helpful links/meeting minutes.
	2. Where to find forms
		* 1. Clearances, reimbursement, facilities forms, etc can be located on our PTO website under helpful info, then committee resources.
4. Corporate Sponsorship/Fundraising
	1. Panther Den Sponsorship
		* 1. Replacing all “Thon” type fundraising events. Families can join the Den by sponsoring. Our largest fundraising event for the year.
	2. Corporate Sponsorship
		* 1. Reached out to businesses in our area to sponsor.
				1. 4 different levels of sponsorship, each level giving you more incentive.
	3. Clothing sales
		* 1. Using Three Little Fishes again, will most likely continue with the porch pick up procedure.
5. Book Fair
	1. The book fair will run the week of September 20 -24. One book fair at each school. Homeroom teachers will be escorting the kids down to the book fair.
	2. Book fair will be open during the Community Open House.
	3. Volunteer information will be going out shortly.
6. Announcements
	1. What has the PTO been up to:
		* 1. Kindergarten Playground Meet & Greets
			2. Open house Anti-Bake Sale
			3. Kindergarten Staggered Start
	2. New committee this year, DIB (Diversity, Inclusion, Belonging)
7. Questions
	1. Can links to the budget be sent out later so we can look in more detail? Yes, please email the Presidents (emails available on the PTO website)
8. Adjournment

Celeste Burroughs adjourned the meeting at time at 7:12pm

Seconded by Nicole Harchuck

Minutes submitted by: Nicole Harchuck Co- Secretary Primary

**General Assembly Attendance:**

Amy Kunkle

Celeste Burroughs

Liz Kaciubij

Renee Ryan

Tamara Bey

Shrina Duggal

Connie Shirey

Nicole Harchuck

Felicia Amendola

Tiffany Booker

Melanie McDermott

Michele Strycula

Megan Widlocher

Sue Callihan

Amber Trout

Pamela Kelly

Tammy Aikins

Lori Fitzgerald

Krisen Verruggio

Kim Ord

Brooke Baumann

Lauren Reiber

Jen Poole

Jamie Gregg

Angela Paradise

Lauren Sloan

Funmi Hasstrup

Shayla Anthony

Maddy Peterman

Lauren Lucas

Dr. Rob Buffone

Cory Renn

Diana Billman

Amanda Urban

Jeanine (No last name given)

Sarah (No last name given)