

FMPA Minutes – 12/9/19

In Attendance – Maggie Laird, April Bruder, Amanda Angert, Rebecca Page, Jamie Vogelsang, Laura Beverly, Beth Cahill, Marsha Grubbs, Bill Fessler, Den Tenhundfeld, Michael Kennedy, Stefanie Kennedy, Eric Muchmore

Meeting was called to order at 7:04.

Secretary's Report – Maggie Laird

Change Bell to Bill Fessler. Marsh G motions to approve the minutes from October. Rebecca P seconded.

Presidents Report – April Bruder

As always lots to celebrate-one great concert last week with two more to come. Rather than a White Christmas, I am dreaming of successful fundraising! Lots happening behind the scenes with cookie dough, luminaries, SHOES, and Dinner Before the Show! Please considering "sponsoring" a bag or 3 and committing to filling each with 25 pair of clean, gently used shoes as well as pitching in where you can for all the other things we have happening now and coming soon. We've got lots of students not only excelling in music here at school but in programs outside of Finneytown. We have so much to be proud of with all our students accomplish here. See you all tonight (I'll have shoe collection bags to hand to those who are ready to take on the challenge!)

Band Report – Michael Kennedy/ Brad Delaney

Working on winter concert for 12/18. All the bands sound great and are ready. Amanda A is helping get chaperones. Sandy T has been instrumental in preparing for concert band for uniforms. Marching Band – moving up a class was a challenge and he is very proud of kids for getting 10th overall. Already working on all aspects of marching band 2020. Reported the kids really liked Amanda A as band mom. Sean Cahill in Madison Scouts Drum & Bugle Corp. Zach Wuorinen, Kay Nicht, Randy Fleming involved in lots of music activities outside of school.

Orchestra – Stefanie Kennedy

Concert went very well. Kids were relaxed and had a great time. Heidi Rice helped get chaperones. High school students also helped with yhournger kids.

Choir – Stefanie Kennedy

Working on last minute preparations for choir concert on Wednesday at 7:00. Hs choir and orchestra will play for the senior citizens breakfast on Friday.

Elementary Music – Laura Engleman

Looking for chaperones with band concert. Happy to report there are only 2 containers of cookie dough left in her freezer.

HS Orchestra – Tina Wuorinen

The orchestra concert was held last Wednesday, December 4, with grades 5-12 performing. Everyone did a great job. Thanks to the music staff and parents who helped chaperone the students.

Middle School Choir – Den & Sandy Tenhundfeld

We are working on last minute chaperones for concert. Sandy is finishing up last minute alterations on Concert Choir attire.

Treasurer's Report – Heidi Reeb

I talked with Laura Beverly, and she graciously agreed to handle any FMPA money collections/deposits and payments/check writing that needs to happen the rest of this month, December 2019. She will send you information on how to best contact her as FMPA money related needs arise. I request that I am cc'd on any Treasurer related emails so that I can remain in the loop. I will be preparing the January 2019 Treasurer Report for our next meeting, so this will help me stay up to speed. I am available for any questions or situations that may arise where you need my help/input. Please don't hesitate to contact me via email or by phone/text at 513-332-3583. I plan to "be back" beginning 1/6/19.

April B - Discussion and review of treasurer's report ending 11/10.

Jamie V discussed her brother in laws gas receipts being lost and he is still in need of a reimbursement for his gas expenses during band season. It was recommended that he look on his credit card statement for the specific dates he pulled the trailer. Denny T moves to approve the treasurers report ending 11/10, Marsha G seconded. All approved.

Discussion and review of treasurers report ending 12/3. Cookie dough will continue to rise. Discussion about what the CloverGo and PaySchools fees are per transaction. Marsha G moves to approve the treasurers report ending 12/3/19, Jamie V seconded, all approved.

HS Band – Amanda Angert

The Winter Concert is Wednesday, December 18th at 7 pm, with grade 5 – 12 performing. I have 4 NHS students signed up to "guard" the doors during the concert, with the intention of eliminating interruptions during performances. I will be working on chaperones this week.

Uniforms – Marsha Grubbs & Sandy Tenhunfeld

Sandy and Marsha are busy fitting all students for band concert attire.

Marsha - As of Saturday evening, the marching season is now completed. I was so proud of the band as they marched in Springfield Township's Winterfest Parade. They represented their school and our district well as they played. Thank you, Sandy, for helping me with the uniforms this past Saturday. I already miss Glenda Esslinger as I realize that I have to launder the gloves!! I would really like to find someone to do the gloves in the coming year--maybe we can think of someone that would be willing to do MY job in the fall of 2021, that I could train next year. Maybe they could do the gloves, then train someone to do the gloves the following year, or maybe we could find TWO people for next year--one to do the gloves, and one to takeover my role in 2021.

I also have a few items to alter/repair for Sandy and the concert outfits.

Membership – Rebecca Page

We now have 42 members/donors, for a total of \$1,825.00, and 5 donors to the Kelley Hickey Memorial Orchestra Camp Scholarship Fund, for a total of \$95.00. I will be in the lobby for all 3 December concerts (except during the high school portion of the band concert, so I can see my son play), (wo)manning the Membership table with tri-fold poster and flyers. We accept cash, check, or credit card (via CloverGo). We had 49 members at this time last year.

Communications – Rebecca Page

The October / November Music Notes e-newsletter went out at the end of October. Thanks to everyone who submitted content for it! The deadline for submissions for the December / January Music Notes is Friday, December 13. This will give me time to create the e-newsletter and get it approved by April and MK, so it can be sent out no later than Friday, December 20 (the last day before winter break). Thanks in advance for any written content, photos, videos and/or links to them, AmazonSmile updates, other fundraiser updates (cookie dough, luminaries, concessions, dine to donate, etc.), local business sponsors

& logos (if there are any, as there have been in years past - we had 6 in last year's December / January Music Notes), etc.

Website – Bill Fessler

Discussion about when luminaries should come off of the website. Suggestion is to talk with Tina W, possible Thursday.

Private Lesson – Kathy Revelle

Instructors report no problems. However, numbers are low: 4 flute students, 2 violin students, 4 brass students and 23 percussion students. The informational flyer about private lessons went out electronically to families in November. Paper copies went home with students early in the school year. Does anyone have ideas on how to further encourage participation? Is it possible that some students might take lessons if we could offer partial or full scholarships?

Mike K – Lots of kids who take percussion lessons. However, all other areas are low or non-existent. A big aspect is of course the cost of lessons. Many of our students are in this situation. We need to look at how to rethink private lessons. It would be great if we could find someone like Sam for choir, orchestra, etc. They are trying to organize ensembles; bringing students together with similar music interests to work together and perform. They are trying to create a model of private music lessons in the classroom. Our goal is to create a realistic opportunity. Modified private lessons summer opportunity for incoming 5th graders as a group in their instrument of choice. Challenges to that would be summer travel and adding a line item in the budget for summer of '21. We are already seeing growth in this regard, but the staff feel they have a lot of work to do make lessons more equitable. Discussion of having older students help younger students, advantages & disadvantages. This is mostly beneficial from a social standpoint. Tuesday & Thursday are currently ensemble days – groups of 3 or 4 work on a particular ensemble. Music staff are facilitators in this.

Board of Education Report – Steve Stuhlfreyer

Regarding the bond issue passing – more information will be communicated after the first of the year concerning community meetings, future plans with architects and construction companies. Hoping ground studies will begin in spring. Next board meeting on Monday 12/16 at 7:30.

Luminary Report – Tina Wuorinen

We put together 152 luminary kits on Saturday, November 23. Thanks to everyone who volunteered with this big project. We sold 13 kits at the orchestra concert and we have orders for 27 through payschools and 10 by mail. The deadline to order is Wednesday, December 11. The luminaries will be delivered this week.

Cookie Dough – Beth Cahill

If we sell the rest of what we had, we will come only \$500-\$700 under our projected budget. We are not discounting the cookie dough at the concerts.

New Business –

Day of Giving & FB Fundraisers – 12/3 – about \$500

We may need to have a spring fundraiser to give us more financial padding. The Pie Peddler could be a possibility or something similar before Easter.

Business Fundraiser – Looking at different ways to bring that back. It could be program specific.

Groups are much more successful when you are very specific for what you are raising money for. This is something to think about for the future.

Dinner Before the Show – April B has done a lot of footwork for online donations. Terri Spindler is looking to get donations from area businesses. If you have any connections to businesses or new stuff to donate please get in touch with April. April B is hoping to secure entertainment, Sandy T for decorations, Tina W for food. Discussions about MC for the evening. Discussion about setting up, it will have to be later than previous years, earliest we can start is at 2:00.

Shoe Fundraiser – We are accepting new or gently used shoes. We are going to house the shoes in the Wildcat Serve space the third week of December. The shoe crew- Amanda A, Tina W, Heidi R and Laura B are collecting on their porches. Must use the bags they provide. Fliers went out last week in Thursday folders and will go out this Thursday as well. She is trying to figure out how to work the shoe collection event on facebook. Discussion of other ways to get the word out. Text your friends and family about the shoe collection.

Denny T - I noticed on our FMPA website we only had a form for deposits and nothing for personal reimbursement. Since we postponed our last meeting in November, I took liberty and designed 2 new forms. One for deposits and one for reimbursements. I have attached both to this email so Heidi and April can take a look and see if there is anything I missed or anything which is needed to be added. Please let me know and I will be happy to forward the file to Bill Fessler so he can upload it. (See document attached.)

Denny T – Golf Cart - We need to consider purchasing an upgraded charging system for our golf cart. While the current one we have does work properly, it is one that requires constant monitoring. Once the batteries are fully charged someone has to remember to disconnect the unit so the batteries don't overcharge and destroy the batteries. A new charger with a regulator will eliminate the need for anyone to remember to plug it in, then go back to unplug after the batteries are charged. We plug it in and leave it go until we need it next spring. Last year we had to have service done on brand new batteries because charging didn't happen properly and they completely discharged. I don't know if a motion needs to be made at our meeting, (but I will be happy to follow through and do so) to purchase this new charger. The purchase price is approximately \$300 and we can receive \$100 discount for trading in our old one. April B and Denny T will move forward for the purchase.

Financial Procedures – We don't have a reimbursement form. See attached form for future use with receipts. Another suggestion was to make copies of receipts. Discussion on how the form is used. Michael Kennedy suggested for what account its going to come out of and keep checks and balances in check. All receipts and paper work should go to Michael Kennedy first. Expenses must be approved first. Sales tax cannot be reimbursed. Denny T will make necessary changes to the document. Deposit form MUST BE FILLED OUT when handling money. Turn in deposits as soon as possible. We want to be prepared and protected for a possible audit. April B asked Michael K if there are anymore items specific to reserves.

April B would like all members to summarize what the specific tasks are for their job. This will make transitions easier when leadership changes.

The next meeting will be 1/13/20 in the Media Center on the Secondary Campus.

Marsha G moved to adjourn. Bill F seconded. Meeting was adjourned at 9:03.

