



SAINT GEORGE
ACADEMY Est. 1968

Saint George Academy Code of Conduct

All students of Saint George Academy are subject to Code of Conduct. Both parents and students must sign this paper and return it to the school by Monday, September 9th, 2019.

1. **All Student cellphones must be stored in student lockers should not be visible in school during the school day.** If cellphones are seen or heard by members of the faculty or administration they will be confiscated and turned over to the office. Confiscated cellphones will only be returned to parents.
2. **No food or drinks are allowed in class,** except water (at the discretion of the teacher). Please eat your breakfast at home and do not walk into the building with bags of food unless it is neatly tucked away in a bag to be used during lunch time.
3. **Students must be on time** at the start of the school day and to all of their classes. If a student arrives late to homeroom or class, he or she must go directly to the office. Students will not be admitted to homeroom or class without a late pass from the office. If a student 3 unexcused late slips, they will need to serve detention on a Saturday. If a student is consistently tardy to school it may result in further disciplinary action.
4. **If a student is sick or unable to attend school, a parent or guardian must call the school office by 9:00AM** of that day or the student will be marked as truant for the day. All students who are absent are required to make up all of the work that they missed.
5. **Students are expected to behave in a proper and respectful manner at all times.** Courtesy is proper and expected inside and outside of school; foul language or gestures are never appropriate and may be grounds for dismissal. Hallway behavior is a must and no student is allowed to lay on the floor.
6. **Students will be required to replace any damaged or lost textbooks** or school materials.
7. **All students must participate in official school events** which are marked on the school calendar. Skipping a school event without express permission from the principal may result in detention or further disciplinary action.
8. **Parents are required to attend all parent/teacher conferences,** and are encouraged to attend all official school events that are open to the public.
9. **All tuition payments are due on the 10th of every month.** Any payments received after the 10th will be subject to a late fee of \$25. Tuition payments that are consistently late may jeopardize a student's financial aid/scholarship award.

10. **All students are required to do their own work.** Cheating or plagiarism may result in a failing grade and possible further disciplinary action.
11. **Students who fail three or more classes per marking period will be placed on academic probation** for the rest of the school year. Students who are placed on academic probation and do not show significant academic improvement may be subject to dismissal at the end of the school year.
12. **Students must enter and exit the building in full uniform every day.** Students must understand that they represent Saint George Academy to the public by wearing the school uniform, therefore the uniform must be kept clean and pressed. Students who are not in proper school uniform will be subject to disciplinary action. Exceptions will only be made for boots during snow storms or severe rain. Students will have to change into their regular shoes upon arriving to school.

The proper school uniform consists of:

- White dress shirts
- Ties for boys
- School skirts or black dress slacks for girls; black dress pants for boys
- Black dress shoes and socks
- School blazer or school sweater
 - o *Please note that blazers and official school ties must be worn for all official school events*
 - o *Student shirts or blouses must be well pressed and neatly tucked in.*
 - o *Hair styles must be neat and well groomed.*

The following are NOT permitted in school:

- All unnatural hair colors
- Hats, bandanas, scarves
- Large earrings for girls; earrings for boys; tongue rings; nose rings
- Long colorful fingernails
- Non-school sweaters or hoodies
- Tight pants or jeans
- Sneakers
- All tattoos must remain covered during the school day

Disciplinary Action Process

Students not adhering to the policies and conduct listed above will be subject to disciplinary action in the following process:

1. First action will result in a Saturday detention which will occur once a month. Saturday detention will be from 10am till 12 noon. Parents will be contacted.
2. For repeat offenders to SGA policies, parents will be contacted and students will have to serve an in-school suspension which will be marked in the students' permanent record.
3. Repeated suspensions will lead to loss of student scholarships or financial aid or both.
4. The SGA final disciplinary action is expulsion and permanent dismissal from SGA.

By signing this document, I understand and hereby agree to adhere to all of the above rules and regulations or face the penalties which shall be determined by the school principal.

Student's signature

Print name

Date

As the parent or guardian of _____ (student's full name), I understand and hereby agree to do my part to make sure that all of the rules and regulations listed above are followed.

Parent's signature

Print name

Date