

Sauk Point Estates Homeowners Association Board Meeting

26 January 2021 Meeting Minutes

Attendees: Jack Hemb, President; Lacey Smith, Vice President; Kathy Speck, Secretary; Dan Rosati, Treasurer

Treasurer's Report – Dan Rosati reported that all homeowners but one paid the 2020 assessment fee of \$480. The budgeted expenses for 2021 total \$22,380, which includes a reserve fund of \$4,900.

Old Business

1. Delinquent homeowner fees – One homeowner has not paid the 2020 fee, which was due on May 1, 2020. Correspondence was sent to the homeowner from the HOA's attorney, Jack has received a message from the homeowner saying that a response would be forthcoming. The board will advise the HOA's attorney to file a lien on the property if payment is not received by Wednesday, February 3. The total that would be due to the association from a delinquent homeowner includes outstanding annual assessment fees, accrued interest, lien filing charges and associated HOA legal fees.
2. Landscape budget for 2021 – Jack will complete and send the final Messner's contract to the other HOA board members for review and approval.
3. Budget discussion and HOA fees for 2021 – Thus far, 37 of 70 homeowners have paid the 2021 fee of \$350. Payment is due Feb 1st. Kathy will draft a reminder to send to homeowners who have not yet paid, and will forward to other board members for review. Dan will send it out via email.
4. Potential inclusion of additional lots in HOA – tabled for future discussion
5. Formation of Architecture committee – Lacey placed an announcement on the Facebook page asking for volunteers, but received no responses. She will contact others who have expressed interest.

New Business

6. HOA Annual Meeting – The board will hold the annual HOA meeting on Monday, March 22, from 7:00 to 8:00 pm. Kathy will draft a meeting announcement for review by other board members. Dan will send out via email, as well as hardcopy for those homeowners who have not provided email addresses.

7. Neighborhood Directory update – Homeowners were requested to send updated contact information with their annual HOA fee. Dan will update the directory and Lacey will post it on the HOA Facebook page.
8. Next meeting – The next board meeting will be held on Monday, February 15 from 4:00 – 5:30 PM via Zoom.

Respectfully submitted,

Kathy Speck, Secretary