



## 2023 SCRAPMANIA CROP

**EVENT DATES: Nov 16th-19th 2023**

**COST:** \$180 per person, add \$50 to include Thursday,  
add \$50 to upgrade to VIP (8-foot table)



### ONLINE REGISTRATION:

[Link for Online Registration](#)

### LOCATION:

[Cedar Rapids Radisson Hotel](#)

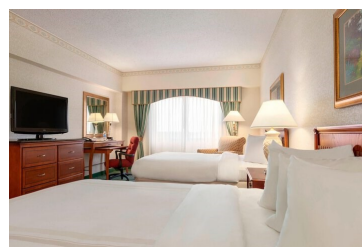
1200 Collins Road NE  
Cedar Rapids, IA 52402

[Hotel Reservation Link](#)



Just a 2 mile drive from the Radisson  
to [Scrapmania's](#) 13,600 sq ft local  
shop that is FULL of goodies for  
stampers and scrappers!

4750 Tama Street SE  
Cedar Rapids, IA 52403



## WHAT'S INCLUDED?

### TABLE SPACE

- Everyone will have their own 6-foot table, with a padded chair. (You are welcome to bring a cushion or your own chair if you prefer, we will also have ROHO cushions for sale on site which are amazing)



- VIP attendees will get 8-foot tables, this is an additional \$50 cost per event, very limited VIP spots are available



- The venue is 11,174 square feet of cropping space, so aisles are large with lots of space around you

- Seats are assigned. Groups will be seated together, notice of groups must be given at least 2 weeks prior to the event to allow for planning and be guaranteed.



### MEALS

- Thursday dinner (5:30 PM)
- Friday breakfast/lunch/dinner (9:00 AM, 1:00 PM, 5:30 PM)
- Saturday breakfast/lunch/dinner (9:00 AM, 1:00 PM, 5:30 PM)
- Sunday breakfast (9:00 AM)
- All other meals are on your own, as we do not know when attendees plan to arrive and leave. Please note that while certain allergies/dietary restrictions can be accommodated, we may not be able to provide individual specialized meals. Please let me know asap and I can check with the hotel to see what they can accommodate since we have never done this.



### ACCESS TO ELECTRICITY/WIFI

- Electricity will be available at all cropping tables. You are welcome to bring an extension cord/light. You may or may not need it.
- Free Wi-Fi in your room and the ballroom

### ARRIVAL GIFTS

- We will have goodie bags for every attendee!

### DOOR PRIZES

- There will be numerous door prizes and raffles throughout the week-end. You need not be present to win, prizes will be held for you.



## ACTIVITIES

- Optional classes for a fee, class schedule and options will be discussed as the event gets closer
- Optional Interactive Games
- Demos
- Free Make-n-Takes

## PHOTO AREAS

- We will have photo areas with nice props set up so that you can capture all the photos you want.

With your attendance at these events, you realize you may be included in publicity photos. By attending you hereby give your consent for the use of these photos in future Scrap-mania promotional materials such as website, Facebook, email, etc.



## WHAT'S NOT INCLUDED?

### HOTEL ACCOMMODATIONS

- You are responsible for booking your own hotel room. Reserve a room at the Cedar Rapids Radisson by using the online [Hotel Reservation Link](#). The group rate can only be accessed by Radisson online reservations. We have a great discounted room rate of only \$106.00 plus taxes per night. I am required to use 155 rooms over the weekend, or I will be charged an additional \$2650.00. So unfortunately, I must require attendees to stay at the hotel in order to make this doable.

### DRINKS AND SNACKS

- Ice will be provided in the ballroom. You will want to bring a cup with a lid to protect your work area. There is free coffee in the lobby. You will be responsible for any additional beverages. You can bring in your own drinks & snacks if you choose and not buy them there.

## WHAT CAN I ADD?

### THURSDAY OPTION

- Want to add 18 more hours of crop time to your weekend, and 1 more meal? Add Thursday for \$50!

### VIP STATUS

- VIP status gets you an 8-foot table instead of the standard 6, cost is \$50, registration is also granted 1 day early for VIP's



### EVENT MERCHANDISE

- T-shirts and possibly sweatshirts will be available about a month after registration opens, watch Facebook for alerts.

## **INSTRUCTED CLASSES**

We will be offering some classes. Limited classes will be announced and registration will open a few weeks before the event.

## **WAITING LIST**

- In the event of a sellout, a waiting list will be started on a first come, first serve basis. To be added to the waiting list, please call Scrapmania at 319-721-7300. If there is a cancellation, we will notify you via a phone call and you will have 24 hours to respond before we move to the next name on the list. If you accept the spot, payment must be made immediately.

## **EVENT HOURS & LOGISTICS**

### **CHECK IN**

- Check-in for the Crop is 6:00 AM on Thursday or Friday, depending on which option you choose, hotel room check in is not until 4:00PM, so please leave your luggage in the car or plan to keep it in your crop space if you are coming early.

### **CROP ROOM HOURS**

- The crop room is open from 6:00AM – 12:00PM Thursday, Friday & Saturday. Sunday hours are 6:00AM – 6:00PM. Please have your spaced cleaned up and be out by 6:00PM on Sunday, as that is how long we have the ballroom rented for. The ballroom will be locked each night. Crop supplies can be left at the tables overnight. Anything of value please take it to your room if you are concerned about it. Scrapmania and the hotel are not responsible for missing items.

### **LOADING/UNLOADING CROP SUPPLIES/PARKING**

- We will have a private entrance in the rear right next to the ballroom. Please use this entrance so we are not lugging wagons and totes through their lobby. This will be closer parking too. It is a nice large entrance with double doors.

- Parking is free.

### **ROOM SET UP**

- Based on your group or individual situation, we have made seating arrangements.
- A full schedule of activities will be at your seat.
- An individual bag will be attached to your crop spot. Big trash cans will be all around the room.
- Your crop table will be covered in a paper tablecloth.
- Electricity will be available at each crop table. Sharing will be involved. If you think you will need it, please bring extension cords, or power strips.
- WIFI information will be on your printed materials.





## COVID 19 PROTOCOLS

• Based on guidance from government and health officials, and in accordance with policies put in place by The Cedar Rapids Radisson Hotel, we have implemented several enhanced health and safety measures that will allow you to have a safe and comfortable cropping experience. ALL attendees and personnel will be required to follow safety precautions. These protocols will be continually updated to stay within updated guidelines and could be completely different by the time of the event. Please be aware that refunds will not be provided if you decide not to attend based on changed safety protocols.

*The last thing we want to do is spend our time monitoring and policing these rules, so we will greatly appreciate your understanding and cooperation and willingness to follow them.*

- SOCIAL DISTANCING: Crop tables are 6' long. This will help guests socially distance.
- FACE MASKS: No local mask mandates are currently in place, so masks are not required.
- HAND WASHING & SANITIZATION: Hand sanitization stations will be available at a variety of locations throughout the event.

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## ON-SITE STORE

- There will NOT be an on-site store as Scrapmania is just 2 miles down the road, open daily at 10:00, and offers you 13,600 sq ft of shopping! Scrapmania has you covered with display after display of the latest and greatest collections, stickers, stencils, adhesives, embossing folders, storage, inks, embellishments, dies, stamps...we have it all at Scrapmania! All attendees get 10% OFF the whole week of the crop, if you attend both crops, you get 15% OFF the whole week, for both weeks.

## SCRAPMANIA STORE HOURS

- Thursday 10:00-7:00, Friday 10:00-6:00, Saturday 10:00-5:00, Sunday 10:00-2:00

## SHOP AND SHIP

- If you are flying home from the event, we will be happy to ship purchases to United States destinations if it is easier for you. You pay for the shipping. Sorry, we will not ship supplies, tools, clothing, etc.

## MISCELLANEOUS INFORMATION

### AGE REQUIREMENTS

- All those attending must be at least 18 years old

### PARTIAL CROP PRICING

- There are no options to pay for only one or two days of the crop. The full event price is required even if you can only attend for a partial amount of the crop time. Please do not ask!



## TABLE SHARING

- There are no options to share a table with a non-paying event member.

## RADISSON POOL & HOT TUB USE

- Those attending our event have full access to the hot tub, pool and fitness center.

## GROUP COMMUNICATION

- We will be creating a private Facebook Group for attendees only. This group will allow us to discuss the event and help get everyone excited about what is to come at our first crop! Please do not invite non-attendees to join the private group.

## CROP ROOM SECURITY

- The crop room will be locked from midnight till 6:00 AM each night/day. Your supplies and belongings can be left in the room overnight. Scrapmania and The Radisson are not responsible for any items that are lost, stolen, or damaged during the event. Please take valuables to your room.

## TEMPERATURES & ROOM COMFORT

- The crop rooms will be maintained by the Radisson staff at the standard temperatures for events. That may not be the perfect temperature for you, so we strongly encourage you to dress in layers.

## TRANSPORTATION

- You are responsible for your own transportation to and from the event. If you are flying in, the nearest airport is The Eastern Iowa Airport (code CID). There is a free hotel shuttle Monday through Fridays 6:00AM-10:00AM and again from 4:00PM-11:00PM.

# CODE OF CONDUCT

## DIRECT SALES

- No direct sales allowed at our event. There should be no distribution of business cards or catalogs, no solicitation of future sales, and no sales during the event. Anyone caught doing any of these activities will not be allowed at future events. The whole purpose of the crop is to promote Scrapmania. PLEASE SHOP, AND MAKE THIS EVENT WORTH THE TIME & EFFORT, SO WE ARE ABLE TO KEEP DOING THESE IN THE FUTURE!



## **BABIES, FAMILIES, AND OTHER VISITORS**

- You will be given an event lanyard at check-in. The lanyard is required for entry into the crop room, and for access to the meal line.
- The crop rooms are reserved for those who have paid to attend. If you have visitors during the event, please arrange to meet them in the lobby. There are large areas with seating right outside the cropping area. Families or other visitors should not enter the crop room or visit your crop table.
- Babies and children of any age cannot share your crop space. This is an 18+ event only!

## **BAD BEHAVIOR**

- The hotel has the right to refuse service to anyone for misbehaving. Anyone kicked out by my staff or the hotel staff WILL NOT get a refund, or be welcome back in the future. PLEASE act like adults!

## **PETS AND SERVICE ANIMALS**

- Pets of any kind are not allowed in the crop room.
- The exception to this is a service animal. If you require a service animal, please let Stacy know.

## **MUSIC AND VIDEOS**

- No audible music or videos are allowed. Earbuds (or other device) should be used so that people around you cannot hear your music, etc.

## **FRAGRANCES**

- Some people are sensitive to fragrances. While we cannot expect that everyone will be fragrance-free during the event, this is something to think about, since we will be in closed quarters.
- Because of this sensitivity, absolutely no misting or diffusing of essential oils is allowed.

## **DRUG, ALCOHOL, SMOKING POLICY**

- No drugs of any kind allowed
- Smoking/Vaping in designated areas only (DO NOT stand right outside either set of doors)
- Alcohol is available at the bar in the restaurant area, PLEASE do not overindulge!!!!



## SNACKS & DRINKS

- You can bring own drinks & snacks into the crop area.
- Coffee is available in the lobby, free of charge
- You can purchase drinks either in the lobby or in the restaurant/bar. The hotel carries Pepsi products. The bar is only open at certain hours. You are welcome to bring your own too, some rooms have fridges but not all of them, so you may want to bring a small cooler for your room.
- Ice water will always be available. We suggest bringing flavored powdered drink mixes like Crystal Light, or liquid drink mixes like Mio if you want to make the water a bit more fun.

## CANCELLATION POLICY

### NO CASH REFUNDS

- ALL REFUNDS will be issued as Scrapmania store credit. There will be no cash or credit card refunds. If you are unable to attend for ANY reason, the following refund schedule will be followed:
  - full refund minus \$40 given - up until 2 weeks prior to the event
  - no refunds will be issued within 2 weeks of the event

## DISCLAIMER

*With your attendance, you hereby release Scrapmania LLC, its sponsors, its officers, agents and employees and the event facility of all liability, claims, lawsuits, damages, losses, costs, and expenses of any kind which arise out of or result from your attendance at the crop, whether or not foreseeable, including without limitation, personal injuries, to me or my invitees. Neither Scrapmania LLC nor its employees shall be under any liability for any failure to perform any of their obligations hereunder by reason of responsibility for lost or stolen goods. If you do NOT agree to these terms, PLEASE do not register for our event! Thank you for taking the time to read this!*

Any questions, please contact Stacy at 319-721-7300 or email at [CRScrapmania@gmail.com](mailto:CRScrapmania@gmail.com)

**If you have any questions, Please ask before registration!!!**

**[Click here for Event Online Registration](#)**

