



JOB DESCRIPTION

Position Title: Maintenance Technician

Department: Racing Operations

Employment Classification: Non-Exempt

Position Summary/General Description:

A Maintenance Technician performs a variety of maintenance and repair duties on mechanical equipment, machinery, or structure of establishments to ensure a safe and efficient operation. Performs routine outdoor maintenance to include watering, raking, mowing, weeding, planting, power washing, trash/litter removal and shovel snow as required.

Expectations:

- Adhere to Ellis Entertainments, LLC (Ellis) Core Values and Policies & Procedures.
- Act as a role model within and outside the gaming and racing facility.
- Maintain a positive and respectful attitude toward customers and co-workers.
- Consistently reports to work on time prepared to perform duties of position.

Essential Duties & Responsibilities:

- Gather and disposes litter and perform weeding activities.
- Schedule work in cooperation with other trades, departments and customers.
- Maintains facilities by regularly power washing including preparing surfaces by scraping, wet sand blasting, applying cleaning agents, and maintaining exterior hardscape surfaces while protecting adjacent surfaces as required.
- Maintains a safe work procedures by erecting traffic control, barriers, cones and signs.
- Maintain all equipment, building or fixtures as needed.
- Maintain grounds.
- Performs minor maintenance and repairs to heating/cooling units and plumbing.
- Assist with small construction tasks such as handling and/or transportation of equipment and materials.
- Ensures proper care of the maintenance of equipment and supplies.
- Promotes continuous improvement of workplace safety.
- Build relationships and loyalty with guests through sincere and meaningful interactions (e.g., learn guests' names and preferences: connect with them individually and professionally; smile; make eye contact and verbally greet guests from arrival to the property through departure; and provide fast and friendly service to guests).
- Be a team player (e.g., work toward team goals and foster a collaborative and positive work environment; put the team first; assist coworkers; treat all coworkers with kindness, courtesy and respect; never engage negativity; maintain openness to coaching, learning an improving; receptive to change and willingness to embrace challenges with team-spirit.)
- Develop a thorough knowledge of services, room locations, amenities, surroundings (e.g. gift shop, restaurants, theater, etc.), providing accurate directions, and information for guest inquiries about promotions and special events.

- At all times maintain a courteous, positive and professional working relationship with all personnel and the general public (e.g., coworkers, clients and vendors).
- Work under pressure; maintain regular and punctual attendance including working odd and unusual hours, weekends and holidays.
- Perform additional duties and responsibilities as necessary or assigned.

Education & Experience

- High School diploma or GED preferred.
- Must have six (6) months of relevant experience.

Licensing & Certification:

- None.

Equipment and Machinery:

- Hand and power tools (e.g., hand drills, power saws, cutting tools, screwdrivers, hatchets, wrenches, measuring tape, hammer, and pliers).
- Power lift to perform tasks up to 40 ft.
- Operate vehicles and powered equipment, such as mowers, tractors, twin-axle vehicles, snow blowers, chain saws, electric clippers, power washers, sod cutters and pruning saws.
- Applicable hand and power tools (e.g., leaf blowers).

Essential Physical Requirements:

- Requires the ability to balance/climb, bend over, hear, stand and walk 51-100% of the time.
- Requires the ability to crouch/stoop, drive, kneel, reach overhead, talk, turn/twist and repetitive use of hands 25-50% of the time.
- Requires the ability to push/pull 1-25 lbs. 51-100% of the time; 25-50 lbs. 25-50% of the time; and 50+lbs. 1-24% of the time.
- Requires the ability to carry 1-25 lbs. 51-100% of the time; 25-50 lbs. 25-50% of the time; and 50+lbs. 1-24% of the time.
- Requires the ability to lift 1-25 lbs. 51-100% of the time and 25-50+ lbs. 25-50% of the time.
- Requires the ability to slide/transfer 1-25 lbs. 25-50% of the time and 25-50+ lbs. 1-25% of the time

Essential Mental Demands:

- Requires the ability to solve problems, organize, and plan 51-100% of the time, and requires reading and writing 25-50% of the time.

Supervisory Responsibilities:

- None.

Work Environment (inside/outside):

- The job is performed primarily indoors with occasional outdoor activities, and with exposure to high and cold temperatures, loud noises and fumes.

Other Requirements:

- Applicant must be able to obtain and maintain a valid license through the Kentucky Horse Racing Commission and must provide and maintain a valid driver's license.