

2025 Annual Meeting

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Initial Housekeeping:
Assess Quorum / Sign people in/ Zoom check in

Agenda

1. Opening Prayer
2. Review and Approval of Minutes from 2024 Annual Meeting
3. Reports / Ministry Updates:
 - a. Q&A en bloc about the following written reports: Pastor's Report, Council President, Community Garden, Cares Ministry Report, Worship and Music Team, Facility Care Team, Altar Guild
 - b. Verbal Summary of Written Reports + Q&A: Treasurer's Reports
4. New Business to be addressed in 2025:
 - a.
5. New Business to be voted on:
 - a.. Council Member Elections
 - b.. Adoption of a 2024 Fiscal Year Spending Plan
6. Closing Prayer

Christ Our Savior Lutheran Church
Annual Meeting
January 28, 2024

Called to Order: The meeting was called to order by Jessica Morrison, President at 11:20 a.m. The sign-in sheet of attendees is attached. There were 23 members present and 10 members on Zoom. The quorum was met, as 25 members are needed for a quorum.

Opening Prayer: Pastor Anna gave the opening prayer.

Approval of Minutes: Ky made a motion to approve the January 22, 2024, Annual Meeting minutes, motion seconded by Fred. The motion carried.

Reports: All reports were approved as presented (included in the 2024 Annual Meeting Packet).

- Pastor's Report
- Council President
- Community Garden
- Cares Ministry/Home Visitation Team
- Worship and Music Team
- Facility Care Team
- LSSA

Treasurer – There was a Budget Meeting last Sunday reviewing the financial reports. There were no new questions.

New Business to be addressed in 2024: There was no New Business to discuss.

Council Members Election: Gary Matthews, Terri Brown and Jessica Morrison are going off Council. Linda Matthews, John Morrison and LaVonne Gullickson have agreed to serve on the Council. As there were no nominations from the floor or the virtual floor, nominations were closed. Ky made a motion to approve the slate as presented, seconded by Amy. The motion carried. There will be a short Council meeting with the new members to elect officers after the annual meeting.

Adoption of 2024 Fiscal Year Spending Plan: Ky made a motion to approve the 2024 Fiscal Year Spending Plan seconded by Carol and motion carried.

Slideshow: Pastor Anna presented a slideshow, of a review of activities for 2023. This was to show what we had done in the last year and to be thankful for all we had done. Highlights of 2023 are, a garden party to celebrate the garden which was held in the garden, assembling beds for the garden, 20 more beds for the garden, Christmas Eve service with over 100 people in attendance, our new pianist, confirmation class, 6 participants- but none from COSLC, but maybe next year, church hike with very nice views, our garden coming to life, Sunday service in the garden in August, growing produce for LSSA, camp in Juneau, our flower cross for Easter, dinner at Gallo's after choir practice, rummage sale which we made over a \$1,000, working in the LSSA food packing line, our altar with the sun shining on the Word, and a garden workshop.

Fred Risch: Fred thanked everyone for the help these last few months after the death of his wife Joanne. He is very grateful that he got to use our facilities for her funeral and the reception afterward. He was also very thankful for all the meals that everyone provided for him, he'd even gained a little weight!

Thank You's: Carol Roadifer thanked Jessica for all she has done these last few years and thank you to all the volunteers who have helped with all the administration responsibilities. We now have a part-time administrator.

Pastor Anna thanked Terri, Gary and Jessica, who are going off Council, for all they have done.

Adjournment: Fred made a motion to adjourned, seconded by Ken, motion carried, and meeting adjourned at 11:45 p.m.

Closing Prayer: Pastor Anna closed the meeting with a prayer.

Respectfully submitted,
Lynne Reynolds
Acting Secretary

Pastor's Report

Grateful for Year 2 as your Pastor at COSLC! Some highlights of this year include:

- Took on the admin position moving from 50% time to 58% time
- Transitioned from monthly newsletters to weekly e-news
- Made children's worship bags and revamped balcony for small kids "playground"
- Made a little free library for the preschoolers to use downstairs
- Monthly Bible studies using the Gather magazine
- Sunday School on the 2nd and 4th Sundays during the school year
- Anchorage Bowl confirmation class in Winter, Spring, and Fall
- Lenten soup supper, "stone" series with new evening prayer service
- First year doing "Table of the Lord" dinner during Holy Week, well received
- Easter breakfast fundraiser for youth camp
- Attended Glacier Bible Camp in Juneau with 3 youth from our church
- Reorganized basement, creating "library" as a meeting space
- Participated in Congregation Lead initiative starting up a South Anchorage Toddler time this summer at the church
- Changed from leasing a copier to owning a printer, and landline phone to google voice number that better suits our small printing needs and office needs
- Beer and Hymns event, Spring and Fall
- Hosted Community Garden party, and community garden worship service
- Began work on the Memorial Park next to the community garden
- Had a very successful Boiler Campaign, and got a new boiler for the church
- Joined mission table committee for the Alaska Synod
- Attended Alaska Synod Youth Sealife Center overnight with 4 youth and 1 chaperone from our church
- Hosted a Generosity Gathering evening with food, learning, and service project at the church
- Advent soup supper was moved to the Narthex location with twinkle lights, with Holden Evening prayer in the sanctuary focusing on the theme of "Hope"
- Christmas eve service had over 100 in attendance
- Starting up an "admin team" to meet on Monday mornings to help out with admin tasks and moving from 58% time back down to 50% time
- New reader binder allows congregants to choose to read that Sunday
- Preparing a new directory and preparing for a New Member Sunday

Excited to share with you all pictures of this past year to celebrate our community as we live out our mission to Praise, Nurture, and Serve as we follow Jesus Christ!

Grace and Peace,
Pastor Anna

Council President's Report

Dearest members of Christ Our Savior Lutheran Church,

Looking back on 2024 shows how resilient our congregation can be. I am proud to say that I am part of a group that is comprised of such supportive and positive people. No matter the challenge, our flock banded together and supported one another. Let us praise Jesus and thank one another as we prepare to focus on this gathering where we will discuss the year ahead and make plans to continue our mission to spread the word.

Reflecting on our past year reminds me of some changes to our traditions and a return to some exciting opportunities, like sending our youth to gatherings. We can also celebrate new members joining our church, and I look forward to fostering strong relationships with those folks, and hopefully more!

Our church, as a building, reminded us that it requires attention too, and likely will continue to do so. It is important that we move forward with a solid budget and a plan to meet fiscal challenges so that we can continue to move forward with our ministries. It was also a big year for the community garden. After a successful year of planting and harvesting, the team pushed and completed a big expansion for the community to enjoy.

Lastly, I want to thank all of you for your time, energy, and financial support that it takes to keep all of this going. Without all of us this would be an impossible mission to accomplish. Here's to another year of working together and supporting each other.

Thank you all and God bless.

-John Morrison

Community Garden's Report

2024 Accomplishments

- 3 beds relocated, 5 more purchased and placed along the north fence specifically for tall plants such as peas, beans, that can attach to fence for support.
- Constructed new platform for Rent-a-can, so that donated greenhouse can be built and placed on former rent-a-can site.
- Helped design and create new community pocket park/rest area.
- Accepted donations of new grass/weed trimmer for garden maintenance and fertilizer packets for each bed.
- Purchased 5yd topsoil for new beds and to refresh older beds.
- All garden beds were filled: 6 for LSSA potatoes, 1 for spruce seedlings for park, 48 for gardens.

2025 plans

- Increase plot rental fee to \$20 per bed (\$960) to cover cost of rent-a-can (\$900)

- Using existing materials, create a sign to hang on east (Old Seward Hwy side) fence to advertise available beds
- Create and distribute 8.5x11" poster re bed availability as soon as count is determined
- Rewrite gardener's manual to reflect gardener's responsibilities
- Change time frame and procedures for pre-registration/renewal and payment of fees
- Develop new accounting procedures to ensure that rental fees, grants and monetary donations are credited to the garden sub-account
- Build greenhouse and establish use procedures. Users will furnish their own planting soil, trays etc within established procedures
- Return pocket park and church flower bed responsibility to COSLC council for administration and continued development

2025 Budget

Income: \$1,960.00

\$1000 COSLC donation

\$960 bed rental

Expenses: \$1080

\$900 rent-a-can

\$180 LSSA potato seeds

Cares Ministry Team Report

The Cares Ministry Team was formed to visit and take communion to our shut-ins and anyone else that requests a visit. We currently have two shut-ins, Cindy Adams and Dallas McDonald. We visit and share communion with them. This past year we also visited them on Ash Wednesday for distribution of ashes. Linda Matthews has made 'Thinking of You' cards to leave after every visit that are signed from COSLC. We also keep in touch with them via texting and phone calls. We offer them Easter lilies at Easter and poinsettias at Christmas. We would welcome any new members that would like to join our team. Please feel free to talk to any of the team members about joining our team.

Team Members: Lynne Reynolds, Chairperson, Pastor Anna Silco, Linda Matthews, Pam Fulwider

Worship and Music Report

We have been meeting every other month on a weekday morning to select hymns for the following two months. The WAM committee has endeavored to provide a mix of traditional and modern sacred music, based on input from the congregation. We continue to welcome input. Same for the "COSLC Choir". Members: Dan Gullikson, Jo Stockly, Jeff Stark, Don Enslow, Pastor Anna

Facility Care Team Report

Team members: John Morrison, Brian Hellmich, Mark Orf, Ken Peeples, Steve Oyler

2024 accomplishments

- Boiler replacement
 - Troubleshooting zoning issues after replacement
- Successfully avoided freezing pipes during boiler outage through use of electric heaters
- Discovery and repair of water leak in ceiling of old Turning Point office
- Removal of printer/copier
- Grass cutting
- Management of water intrusion
- Conversion of rooms downstairs for youth space
- Raising and lowering of Christmas tree/banners

2025 concerns

- Fire system panel upgrade
- Water heater in preschool room
- Light fixtures in preschool room
- South foundation wall
- Clean out of cluttered spaces (tool room, turning point office)
- Greenhouse construction
- Grass cutting
- Doors/security

Thanks to the congregation for all of the support in keeping our building operable!
-John Morrison

Altar Guild Report

In October, Kay Awe informed us she was resigning due to health issues; this was a great loss as Kay had been the leader since we set up the guild a few years ago. She purchased our supplies, kept our schedule, and filled in when someone was gone. She and her husband, Clayton changed banners and did numerous other things. They are both greatly missed by the guild. Thank you, Kay and Clayton. Thanks to the youth in the congregation who have been assisting in serving communion since November. We are delighted to have your assistance.

In December we welcomed Danna Moser, who volunteered to be on the guild. Thank you, Danna.

Last, but not least, we can always use more help.

Christ Our Savior Lutheran Church
Balance Sheet

Cash Basis

As of December 31, 2024

	<u>Dec 31, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
Memorial Saving Northrim 2026	32,463.68
MIF Investment Acct 4467	3,016.40
Main Checking Northrim 3118	
New Boiler 2024	-11,804.04
From Women Account 10-2023	1,057.86
From Youth Account 10-2023	485.43
Lemp Memorial Garden Account	-2,249.91
Main Checking Northrim 3118 - Other	<u>40,476.40</u>
Total Main Checking Northrim 3118	27,965.74
Main Saving Northrim 7915	29,671.20
Insur Ded Saving Northrim 3087	<u>2,517.17</u>
Total Checking/Savings	<u>95,634.19</u>
Total Current Assets	95,634.19
Fixed Assets	
COSLC Building	<u>215,227.84</u>
Total Fixed Assets	<u>215,227.84</u>
TOTAL ASSETS	<u><u>310,862.03</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Designated Funds	
Choir support	<u>200.00</u>
Total Designated Funds	200.00
MIF - Mortgage	<u>182,103.71</u>
Total Other Current Liabilities	<u>182,303.71</u>
Total Current Liabilities	<u>182,303.71</u>
Total Liabilities	182,303.71
Equity	
Retained Earnings	141,014.33
Net Income	<u>-12,456.01</u>
Total Equity	<u>128,558.32</u>
TOTAL LIABILITIES & EQUITY	<u><u>310,862.03</u></u>

Christ Our Savior Lutheran Church

Profit & Loss

Cash Basis

January through December 2024

	Jan - Dec 24
Ordinary Income/Expense	
Income	
Offering - General	
Youth Retreat	475.00
Tithe.ly	43,356.26
Garden	2,580.00
New Boiler 2024	69,000.00
Memorial Park	1,000.00
In-Kind Donations	1,978.43
Capital Credits	47.25
Thrivent Grant	86.00
Kids Camp	405.00
Offering - Mercy the Pig	280.00
Offering - General - Other	72,274.37
Total Offering - General	191,482.31
Total Income	191,482.31
Expense	
Bank & Credit Card Fees	1,050.01
Benevolence	
In-Kind Donations - Garden	241.78
In-Kind Donations - LSSA Food	1,736.65
Benevolence - Heiffer Intl	877.55
Alaska Synod	5,400.00
Total Benevolence	8,255.98
Education Expense	
Youth Retreat	570.00
Kids Camp	566.42
Total Education Expense	1,136.42
Garden Expense	18,610.62
Insurance	
General Liability Ins	8,270.02
Total Insurance	8,270.02
Interest Exp - MIF (Mortgage)	8,325.25
Janitorial Expense	6,000.00
Office Expenses	
Database Expense	234.60
Copier Expense	1,407.81
Office Supplies	316.06
Postage Expense	38.42
Printer Expense	3,131.65
Total Office Expenses	5,128.54
Office Staff Expenses	
Wages	500.00
Payroll Taxes	84.15
Total Office Staff Expenses	584.15
Parking Lot - Snow/Sand	7,070.00

Christ Our Savior Lutheran Church

Profit & Loss

Cash Basis

January through December 2024

	Jan - Dec 24
Pastoral Expenses	
Dependent Care (Wage Deduction)	5,000.00
Mutual Ministry	114.53
Collegium and Other Meetings	375.00
Continuing Education	383.80
Supply Pastor	600.00
Professional Expense	425.70
Salary/Housing Allowance	29,210.03
Health Insurance/Pension	17,182.57
Total Pastoral Expenses	53,291.63
Repair & Maintenance	
Boiler Repairs/Replacement	79,544.04
Chair Lift Inspection/Repair	1,125.00
Building-Misc Repairs	454.98
Pest Control	225.00
Supplies (Cleaning/Bathroom..)	1,025.34
Total Repair & Maintenance	82,374.36
Synod Assembly Expense	1,050.00
Utilities	
Electric	6,924.97
Gas	6,948.35
Internet Expense	1,188.00
Refuse	1,815.27
Telephone Expense	659.97
Total Utilities	17,536.56
Website Expense	203.88
Worship Service Expenses	
Altar Guild	1,055.88
Worship Resources	119.99
Music-Worship, Sound Syst, etc	959.25
Accompanist	6,350.00
Supplies (Wine, Candles, Etc)	36.97
Worship Service Expenses - Other	369.39
Total Worship Service Expenses	8,891.48
Total Expense	227,778.90
Net Ordinary Income	-36,296.59
Other Income/Expense	
Other Income	
Interest/Dividend Income	121.31
Building Usage (Shared)	
Yoga	310.00
Redeemer URC	12,000.00
Misc Bldg Usage	180.00
Rabbit Creek Preschool	10,000.00
Total Building Usage (Shared)	22,490.00
Other Misc Income	1,229.27
Total Other Income	23,840.58

COSLC Budget Income ▾	2025 Proposed ▾	2024 Actuals ▾	2024 Budget ▾	2023 Actuals ▾	Notes ▾
Offerings - General	\$ 110,000.00	\$ 111,835.31	\$ 100,000.00	\$ 110,475.00	
Rabbit Creek Preschool	\$ 12,000.00	\$ 10,000.00	\$ 12,000.00	\$ 11,000.00	Why is RC preschool only \$10,000?
Redeemer URC	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	
Yoga	\$ -	\$ 310.00	\$ 450.00	\$ 425.00	no longer using building
Misc Building Usage	\$ -	\$ 80.00		\$ 100.00	
Community Garden	\$ -	\$ 2,580.00	undetermined		designated offering
Boiler Campaign	\$ -	\$ 67,500.00			
Income	\$ 134,000.00	\$ 204,305.31	\$ 124,450.00	\$ 134,000.00	
savings if needed	\$ 12,635.00	\$ -	\$ 23,102.00	\$ -	
Total Budget	\$ 146,635.00	\$ 204,305.31	\$ 147,552.00	\$ 134,000.00	* based on 12/12/2024 reconciliation

1	COSLC Budget Expenses	2025 Proposed	# 2024 Actuals	# 2024 Budget	# 2023 Actuals	Notes
2	Bank Fees	\$ 1,100.00	\$ 1,050.01	\$ 1,000.00	\$ 1,072.85	
3	Benevolence-ELCA Mission	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00	\$ 5,850.00	
4	Gather Magazine	\$ 200.00	\$ -	\$ 200.00	\$ -	Gifted from Women of ELCA for 2024
5	Computer/Software	\$ 1,000.00	\$ 234.60	\$ 1,200.00	\$ 817.00	
6	Community Garden	\$ 1,000.00	\$ 18,610.62	undetermined	unknown	includes pocket park
7	Youth Trips	\$ 200.00	\$ 1,136.42	\$ 200.00	\$ -	2024 funded by grants and fundraising
8	Fellowship	\$ 300.00	\$ 114.53	\$ 300.00	\$ -	
9	Insurance	\$ 8,500.00	\$ 8,270.02	\$ 8,000.00	\$ 7,502.10	
10	Janitorial Expenses	\$ 6,700.00	\$ 6,000.00	\$ 6,700.00	\$ 6,276.28	
11	Mortgage	\$ 22,560.00	\$ 22,560.00	\$ 22,560.00	\$ 22,560.00	
12	Neighborhood Engagement	\$ 600.00	\$ 114.53	\$ 600.00	\$ -	
13	Office Assisant	\$ -	\$ 584.15	\$ 6,000.00	\$ 419.95	
14	Office Bookkeeper	\$ -	\$ -	\$ -	\$ -	Jamie Berge Has been donated her time
15	Office Expenses	\$ 2,000.00	\$ 2,679.43	\$ 4,500.00	\$ 3,560.97	no longer leasing copier
16	Parking Lot	\$ 10,000.00	\$ 7,070.00	\$ 10,000.00	\$ 8,295.00	increased by \$4600 in 2024
17	Pastoral	\$ 54,890.00	\$ 53,176.95	\$ 50,617.00	\$ 39,961.34	
18	Salary	\$ 27,190.00	\$ 33,210.03	\$ 34,646.00	\$ 26,668.64	
19	Benefits	\$ 23,000.00	\$ 17,052.24	\$ 13,171.00	\$ 11,104.96	\$5000 for childcare, \$5000 for health care, pretax
20	Continued Education	\$ 1,000.00	\$ 873.33	\$ 1,000.00	\$ 987.74	
21	Professional Expenses	\$ 1,200.00	\$ 1,441.35	\$ 1,200.00	\$ -	
22	Supply Pastor	\$ 2,500.00	\$ 600.00			
23	Repair and Maintebance	\$ 4,500.00	\$ 2,419.96	\$ 4,500.00	\$ 4,528.00	
24	Fire Inspection	\$ 1,700.00	\$ -	\$ -	\$ -	annual insoection required
25	Boiler	\$ -	\$ 79,544.04	n/a	n/a	unexpected expense
26	Synod Assembly	\$ 1,125.00	\$ 1,050.00	\$ 1,125.00	\$ 700.00	
27	Utility	\$ 15,000.00	\$ 15,941.03	\$ 15,000.00	\$ 12,524.00	due to electric heaters
28	Website	\$ 210.00	\$ 203.88	n/a	\$ 204.00	
29	Worship	\$ 9,650.00	\$ 8,598.58	\$ 9,650.00	\$ 7,276.00	
30	Total Expenses	\$ 146,635.00	\$ 234,758.75	\$ 147,552.00	\$ 121,547.49	* based on 12/12/2024 reconciliation
31		\$ 155,214.71				total expenditures minus the new boiler