

**COSLC Council Meeting Minutes as Amended
March 17, 2024**

Call to Order

President John called the meeting to order at 11:37am in the meeting room (previously Pastor's office).

Roll Call

Absent- James

Present- Pastor Anna, John, Ky, Amy, Carol, Lavonne, and Linda

Six of seven voting members were in attendance, establishing a quorum.

Devotional: Carol opened the meeting with prayer.

Approve Previous Minutes

Motion – Linda moved and Amy seconded – “to approve the minutes of the February 18, 2024 Council meeting” - motion was approved unanimously.

Review of Proposed Agenda

The Council agreed to move the Memorial Plots Update from New Business to before the reports.

Memorial Plots:

During the January 14, 2024 council meeting, the Council voted to have Gary request the Angelus Memorial Garden management sell the 2 memorial plots owned by the church. The proceeds from the sale will be placed in the memorial/park account to be used for development of the neighborhood pocket park located just south of the community garden. Gary reported that the plots are up for sale now for \$2,600 each, which includes the \$500 fee for selling the plots. Information on sale of the plots will be placed in the newsletter so the Congregation will be aware of the status.

Reports:

Pastor -

Activities since the February Council meeting:

- started Congregations Lead Initiative with organizing meetings and attending kick off
- started doing PowerPoint and printing readings/bulletins
- started up weekly e-news and created new announcements PowerPoint
- prepared for Table of the Lord advertising and sign ups
- researched salary/portico for adding on more hours
- submitted Form A to ELCA churchwide on our congregation trends
- updated bulletin board
- Lenten midweek services, prepared, printed, and wrote reflections
- Visited Cindy Adams on anniversary of her daughter's death
- started preparing bulletins for Table of the Lord, Good Friday, and Palm/Passion Sunday
- attended thriving leaders' weekly group (1 hour a week for Pastors group spiritual direction)

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- participated in Anchorage bowl confirmation class (February 18th- March 3rd)
- applied for Thrivent action team grant for Easter Sunday
- ordered palms locally for Palm Sunday
- garden meeting (got garden email back and running)

Pastor Anna's Hours from February 18th thru March 16th
Total 90.5 hours for 4 weeks 25/22/20.5/23
(11.5 hours carry over from last month)
(22 hours to carry over for next month)

Future Activities:

- Easter Breakfast fundraiser using Thrivent seed money for camp (in the works!)
 - Synod Assembly is April 26th-28th at Gloria Dei Lutheran Church
 - I will be doing my continuing education for the year in May, We leave May 7th for Denver to see my in-laws as they watch Aidan while we participate in the Festival of Homiletics online (May 13-16th), then we will be going to Holden Village May 21st-28th. We will be gone 3 weeks total, with 2 weeks continuing ed, and 1 week vacation.
 - Changing landline phone to cell phone/ google voice number
- Summer: update directory, rename downstairs rooms, clean out rooms downstairs, make a youth room, and get new door signs

NOTE: Pastor will be gone on the regularly scheduled 5/19 Council Meeting. Options to consider: Council meet without Pastor, cancel meeting, or move meeting date. The current plan is to check in to see if any Council actions are needed. If there are urgent issues, the Council will meet briefly to address them, if there are no urgent issues the meeting will be cancelled.

President - No formal report was given.

Treasurer

- Portico is being paid online; Jessica is still taking care of it.
- The January thru March 2024 financial report will be ready for the April meeting.

Building Maintenance – No report was given.

Old Business

Admin Position Pastor Anna provided information on the total cost of her working 22 hours or 23 hours a week compared to her current 20 hours a week. The total cost includes her salary and the associated Portico Benefits.

20 hours a week	22 hours a week	23 hours a week
50%= \$34,646	55%= \$38,111	58%= 40,190
Portico= 13,171	Portico= 13,552	Portico = \$13,781
Total=\$47,817	Total= \$51,663	Total= \$53,973

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Annual increase of \$3,846 for 22 hours a week and \$6,102 for 23 hours a week. The current budget includes \$6,000 annually for an office assistant.

Motion – Carol moved and Linda seconded – “to add Administrative Position duties to Pastor Anna’s responsibilities and increase her contract/pay from 20 hours per week (50%) to 23 hours per week (58%) beginning mid-March 2024” - motion was approved unanimously.

Bank Signers –Remove Jessica Morison and Gary Matthews and add John Morrison and Linda Matthews.

Printer Update – Ky reported that we are currently at an impasse regarding termination of the printer lease. Jeff Stark and Ky have both looked at the lease agreement. There are issues of ‘fair practice’ and the company ‘intentionally not disclosing information’ regarding what is required if the lease is terminated. Jeff does not recommend taking the matter to court.

We have 2 options for the printer: 1) buy it and use it until it stops working, or 2) return it and ship it to the lower 48 in accordance with the lease agreement. The cost of purchasing it is about the same as shipping it. We are currently waiting for a letter from the leasing company in Texas with the next steps. The Maintenance Agreement with Arctic Office will be terminated.

New Business/ Future Business

Memorial Plot Update moved to before reports.

Decisions / Action Items Review:

- John, Jessica, Linda, and Gary go to the bank and change the signers.
- Pastor Anna to contact Jamie and Jessica regarding increasing her hours to 23 hours a week for her paychecks and Portico Benefits.
- Pastor Anna to contact James regarding his status as a Council member

Next Council Meeting: The next council meeting will be held April 21st at 11:30am.

Closing Prayer: Pastor Anna closed the meeting in prayer.

Adjournment: The meeting was adjourned at 12:30 pm.

Respectfully submitted,
Carol Roadifer
Secretary