Council Meeting Minutes

March 16, 2025

# Call to Order

* Lavonne called the meeting to order at 11:34am.

# Roll Call

o Present: Pastor Anna, Lavonne, Amy, Carol, Linda, Anne, Danna, and John (on phone)

o Absent: none

o All seven voting members were in attendance, establishing a quorum.

# Prayer

o Carol opened the meeting with prayer.

# Approve Previous Months Minutes

**Motion** – Lavonne moved and Danna seconded – “to approve the minutes of the regular February16th Council Meeting and the February 23rd Special Meeting as submitted” – motion was approved with 2 members abstaining as they were not present at the regular February meeting.

# Review Proposed Agenda

* Add Old Business items: Admin Duties and Director of Evangelical Missions position
* Add New/Future Business item: Pastor’s Maternity Leave

# Reports

## **Pastor** – see end of minutes (page 4) for her full report.

## The following items were discussed in the meeting:

* Fire Panel issue is in process; the estimate is not complete. Building drawings need to be finalized and the guy needs to discuss it with an electrical service provider before finalizing the quote for us.
* Binders for stairlifts: Pastor will request they be dropped off at the church.
* Christ Centered Mission congregation is meeting on Sunday mornings in the basement. A Building Use Agreement has been signed; they will provide $800 per month.
* Redeemer’s Building Use Agreement has been updated.
* Wednesday Lenten Services, request to return to Holden Evening Prayer. Several members expressed a deep love and connection to this service. There is a desire to have this service during both Lent and Advent. Pastor will make the change.

## **President**

## No Report

## **Treasurer**

* Continue discussion of financial statement frequency from the February meeting,
* Rethink the decision for quarterly vs monthly financial reports
* 2025 budget is not balanced, estimate $ from savings to cover expenditures
* Providing the financial statement is simply generating a report
* Members agreed to request monthly financial reports
* Pastor will talk with Jamie.

## **Building Maintenance**

* Light in preschool room got changed,
* Need to address the water heater issue, will likely need to replace it. It provides hot water for the kitchen upstairs; it is in a closet in the Preschool area.
* Broken window on the east side needs to be repaired.
* Sign by road need replacement lighting or convert over to LED
* John will reach out to other members of the Building Maintenance Committee for help: Ken Peeples, Steve Oyler, Brian and Mark

# Old Business:

## **Admin Duties**

* Lisa and Jo are continuing to volunteer and are working with Pastor.
* Need to hire someone for the weekly PowerPoint, Pastor will reach out to Heather to see if she is still interested.
* Reconsider hiring an Admin for $20/hour for the PowerPoint; the 2025 budget does not include paying for admin duties..
* Pastor will continue to look for volunteers to help.

**Motion** – Carol moved and Anne seconded – “Offer Heather $20 per week to prepare the PowerPoint” – motion passed unanimously.

## **Director of Evangelical Missions**

* Every Synod has one; this was Lisa Smith-Fiegle’s position
* Pastor Anna may be selected; interviews for the position are ongoing.

# New/Future Business:

## **Pastor’s Maternity Leave**

* Planned for August. Pastor and her husband are still working out the details.
* Contract provides 6 weeks of paid maternity leave; it allows up to 12 weeks of unpaid leave.
* Supply Pastor(s) will be needed; Pastor is looking for options.

# Decisions / Action Items Review:

* **Pastor Anna**
* Contact Heather to see if she is still open to preparing the PowerPoint for $20 per week.
* Discuss frequency of financial reports with Jamie, is monthly doable
* **John**
* Send out emails building maintenance team- lights, east window repair, water heater, lights in the sign
* Continue search for a replacement part for the fire panel.
* Request Inspection Log Binders for the Stairlifts from be dropped of at the church.
* **LaVonne**
* Once binders are available, begin to log the stairlift tests on a regular basis when Dan uses the Fellowship Hall lift.
* **Amy**
* None at this time.
* **Carol**
* Contact Enstar to have the bill taken off level pay and request this year’s excess or shortfall be settled. Enstar will continue to be on autopay.
* **Danna**
* None at this time.
* **Anne**
* None at this time.
* **Linda**
* None at this time.

# Next Meeting Date: May 18th at 11:30am

* The April regular council meeting will not be held as it falls on Easter Sunday.
* An interim meeting will be called for any items that need to be addressed prior to May 18th.

# Closing Prayer

o Pastor Anna closed the meeting with prayer.

# Adjourn -12:25pm

**Full Pastor Report is on the following page.**

**Pastor Anna’s Full Report**

**Hours:**

2/16 (1 vacation day) 20/20

2/23- 20/20

3/2-20/20

3/9- 20/20 (5 days continuing ed)

Total: 3 vacation days, 5 continuing ed days

**Report:**

-Building use Agreement for Christ Centered Mission and Redeemer

-Met up with Christ Centered Mission for tour and cleared out Arts and Crafts room and followed up as they begin to use our church for their worship space.

-make Spring post card (Lent, Holy Week)

-Annual report for churchwide

-Gather bible study moved to Sundays, well attended

-E-news, flyers, sign-ups for evening prayer

-Ash Wednesday prep and Evening Prayer prep for Lent

-Garden flyer and website updates

-met with homebound for Ash Wednesday

-trained volunteers for PowerPoint

**Future:**

Spring Collegium April 22-24th

Synod Assembly April 25-27th

-no update on fire panel

-need to get binders for stairlift

-need to get quote for church window that is cracked