



Special Needs Advisory Committee

Tuesday, April 11th, 2023, 6:30 p.m. to 8:30 p.m. – Via MS Teams

[Google Drive Folder](#)

MEETING STARTED AT 6:48pm – WITH QUORUM

1. Reading of Land Acknowledgement

Land Acknowledgement: We acknowledge that the lands upon which we live, learn, and work are the traditional unceded territory of the Algonquin Anishinaabe peoples. We thank them for sharing these lands and commit, as an organization, as educators and as individuals, to an ongoing relationship that recognizes and respects the lands, traditions, and cultures of the Anishinaabe people.

- 2. Approval of Agenda (2 min)**

- 3. Approval of Minutes (2 min)**

3.1 Minutes from *March 14th, 2023*

- 4. Reports (5 min)**

4.1. SEAC Chair Report / EHDAA Parent Commissioner Report
Added as an annex.

4.2. SEAC Parents' Committee Representative Report

At the last Parent Committee meeting, the Academic Sub-Committee organized to have Marianne Tennant explain some of the basic theory around what can be done to help struggling French and English readers, including students who missed the fundamentals of reading during the pandemic.

Ms. Tennant gave the Parent Committee permission to share the attached presentation, "Teaching Students to Read using Structured Literacy Strategies" (Monday, March 20, 2023) with our Governing Boards and SEAC. However, she has asked that the presentation not be altered in any way without her consent and that she is given proper acknowledgement when the material is shared.

The goal of the presentation was to help inform parents about additional support that can be considered when it comes time for discussions around school Tutor Grants and WQSB consultations around the future version of the Commitment to Success Plan.

~~4.3. Sub-Committee Reports~~

5. Motions (see following page) (15 min)

6. WQSB Commitment to Success Plan – Lisa Falasconi (40 min)

Lisa walked us through the Commitment to Success Plan and provided a group form for us to complete in/out of meeting. Given only 11 members were present for the meeting, the all members will be sent the form via email for completion. Once the timeline has passed (April 18th) the Chair will compile responses and formulate them into an official advice template. Finalization will be done by way of E-vote.

MOTION to extend meeting by 20 minutes – 8:20PM

22/23-36 IT WAS MOVED by Dana Scott and seconded by Kathy Needham that the meeting be extended by 20 mins. **CARRIED**

~~7. Advisory of the IEP Information document (30 min)
Will be sent out through E-vote 04/13/2023~~

~~8. Good News Piece (5 min)~~

~~9. Varia (5 min)~~

10. Adjournment
- Date of Next Meeting ~ Monday May 8th, 2023

SEAC Draft Motions

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Agenda item 2

1. Adoption of Agenda

22/23-33 IT WAS MOVED by Kathy Needham and seconded by Jennifer Idone that the agenda be adopted as presented. **CARRIED**

Agenda item 3.1

2. Approval of Minutes

22/23-34 IT WAS MOVED by Karenne LaChapelle and seconded by Trina Lasch that the minutes of a meeting held on March 14th, 2023, be approved as such. **CARRIED**

Agenda item 5 - Motion on DISCIPLINARY MEASURES

3. WHEREAS the SEAC Handbook currently has no section that covers a discipline policy or procedure; I hereby motion the framework that was created last term (21-22) by members of The Policy and Procedure Sub-Committee and amended by the committee at this meeting, be entered into the handbook as such.

22/23-35 IT WAS MOVED by Stephanie Michaude and seconded by Kareene LaChapelle that the following motion be approved and entered into our Handbook. **CARRIED**

Context - DISCIPLINARY MEASURES (to follow EXPECTATIONS on p.7-8 of the Handbook)

If a member of SEAC violates the expectations outlined above, a motion finding them at fault may be initiated with a minimum of five (5) supporting members of the Committee putting forward the motion. The motion must specify the violation. After such a motion, the meeting will immediately enter into an in-camera session. Granted that the meeting has reached quorum.

The member whose behavior is the subject of the motion will have 15 minutes to respond, providing their point of view. This period is not open for discussion. After such time, the vote will immediately be called.

A majority of the voting members must be in favor of the motion, to find a member at fault for violating the expectations of SEAC members. If a member is found to be at fault, they will withdraw from the meeting while the consequence is considered by the committee, by way of majority vote. The Chair will notify the member by email, following the outcome of the decision.

Depending on the severity of the violation, a member found at fault for violating the expectations of SEAC members may be subject to the following consequences:

1. A written warning given by the Chair and Vice-Chair.
2. Suspension from SEAC membership and functions for a specified period (no more than 2 months).
3. Expulsion from SEAC for the rest of their term.

- Two suspensions within the member's term will result in automatic removal from SEAC.

- Three verbal warnings within the member's term will result in automatic removal from SEAC.

Motion to Adjourn

4. 22/23-37 IT WAS MOVED by Trina Lasch and seconded by Paul Dostaler that the meeting be adjourned at 8:49 p.m. **CARRIED**

ANNEX

REPORT - 03.2023

Commissioner Fortier

Ad-Hoc Hiring Committee

Communications Committee

Parent Committee

Council of Commissioners

SEAG

Executive Committee

COUNCIL

At the last meeting of Council there was an *Oath of Office* ceremony for our two new co-opted commissioners. We welcomed Linton Garner and Charlotte Commanda! The commitment to Success Plan was presented at Council. A motion was put forward by the Governance & Ethics Committee, council has referred Policy C-5 Policy Outlining the Discipline Committee Process to the Governance & Ethics Committee for review and revision considering the provisions of Bill 9.

DG HIRING COMMITTEE

With the closing of the call for application on April 7th, 2023. Next on our agenda are final preparations for the interview process and lastly the selection of a new Director General.

COMMUNICATIONS COMMITTEE

At our last meeting we discussed ways of providing information to stakeholders through board-designated platforms, ease of use, as well as how to bring more school involvement into our platforms. Celebrating the fun, the innovative, the interesting, and the notable in Western Québec schools and Centers. I personally provided new resources for the board website, in preparation of Autism Acceptance Month.

PARENT COMMITTEE

At the last meeting we approved the new WQSB Calendar for the 2023-2024 school year. The Academic Sub-Committee organized to have Marianne Tennant explain some of the theory around what can be done to help struggling French and English readers, including students who missed the fundamentals of reading during the pandemic.