Policies and Guidelines:

➤ Purpose:

- The purpose of the Candia Old Home Day is to promote goodwill and pride in our community and to gain recognition for Candia's non-profit organizations. Therefore, Candia non-profit organizations will have priority over all other vendors and organizations not directly serving the Town of Candia. The Old Home Day Committee reserves the right to deny any application that is in conflict with a local non-profit organization based on this purpose. Also, to maintain a community, family friendly atmosphere, the Committee reserves the right to deny any application it deems inappropriate.

> Date and Time:

- Saturday, August 18, 2018 at Moore Park from 10:00 to 3:00. Moore Park is next to Candia Town Hall on High Street (Rt. 27).
- Rain date is August 19, 2017. Phone calls/emails will go out in case of cancellation.

> Availability of space:

- Space in Moore Park is limited. Applications for booth space will be accepted from 50 vendors on a first-come, first-serve basis with priority given to non-profit organizations. Electricity and water are available on a very limited basis (and for a fee). A wait-list will be created once 50 paid vendor applications have been received.
- The Committee will make every effort to accommodate the desires of vendors as to location of booth, proximity to food, music speakers, etc. However, the Old Home Day Committee has the final say over location of a vendor's booth.

➤ Logistics:

- Vendors must set up their area between 8 am and 9:30 am on August 18th. For logistical and security reasons, no vendor will be allowed to set up prior to 8 am on Saturday.
- Tear-down of booths will not be allowed until 3 pm.
- No vehicles are allowed in Moore Park between 10 am and 3 pm. Vendors can park behind the salt shed or across the street near the library. Some handicap parking will be available.
- Each organization, concession, vendor, etc., is responsible for removing their own trash! A dumpster will be available for you to use throughout the day to keep your area clean. Make sure you look over your area before you leave to ensure it is clean and free of litter/debris.

Space dimensions:

- Booths are arranged in 10-foot by 10-foot slots. Vendors: please ensure your tent or awning and its guide wires will fit in a 10' x 10' space. The committee cannot guarantee extra space for guide wires or larger structures. If you need extra space, you may want to purchase two spaces to ensure yourself the room. (We have found tents with self-supporting poles/awnings work best.)
- Please contact Hannah Lewis with questions. Email: candiaohd@gmail.com