

**The Mincey-Holloway Family Reunion
By-Laws Booklet
Michael Robinson, Brunswick, Georgia
National President
Revised 2026**

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Officers

Advisory Board

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Officers

President.....Michael Robinson
Vice President.....Denise Holloway
Breakfield
Secretary.....Sheri Robinson
Treasurer.....Sabrina Holloway
Sgt at Arms.....Marlicha Whitlock
Youth and Educational Department Chairperson.....Earl Washington
Youth and Educational Department Committee Members.....Denise Holloway
Breakfield, Karen Wilcox, LaKeshia Youmans
Ministerial Council.....Tim Wilcox

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Advisory Board Members

Julius Badger
Johnny Davis
Lerroi Givens
Ernest Hall
YuShonda Lofton
James Mincey
James Reid
Tony Walker
Breonna Wilcox
Karen Wilcox
Timothy Wilcox
Damon Youmans
Lakesha Youmans

Article I

The family reunion organization shall be entitled “The Mincey-Holloway Family Reunion.”

Article II

The family reunion must be operated by family members. The body of the family shall be defined as those present and registered during a national family reunion.

Article III

The National shall be established by having the following officers: President, Vice President, Secretary, Treasurer, Sgt at Arms, National Media Specialist, and any other office or committee necessary to operate a reunion. The region shall follow the same format. If vacancies exist for a period of 30 days for elected officers, the position shall be appointed by the President until a special election for that position can be held at the next family reunion. Elections of National officers shall be held every 3 years. In the event the annual National reunion is canceled for any reason, officers shall remain in place until the next in person annual family reunion. The time in office shall be extended due to the inability to meet in person.

All National officers vow to represent the family in accordance with the LEADERSHIP Creed:
Loyalty, Trust, Respect, and Integrity.

A. Regional Divisions

The organization is divided into three regions, each with its own leadership:

North Region

- President
- Vice President
- Secretary
- Treasurer
- Sergeant-at-Arms

Includes: NJ, PA, DE, MD, VA, WV, OH, NY, CT, RI, MA, NH, VT, ME

South Region

- President
- Vice President
- Secretary
- Treasurer
- Sergeant-at-Arms

Includes: NC, SC, GA, FL, AL, MS, LA, TN, AR, OK

West Region

- President
- Vice President
- Secretary
- Treasurer
- Sergeant-at-Arms

Includes: TX, AZ, CA, NV, NM, CO, UT, WY, MT, ID, OR, WA, HI

B. National Leadership

National President

- Oversees the entire reunion organization
- Sets vision and goals for the family
- Appoints interim officers if vacancies arise
- Leads national meetings and coordinates with regional presidents

National Vice President

- Supports the President in all duties
- Assumes President's responsibilities in their absence
- Assists with oversight of regions

National Secretary

- Maintains national official family records, meeting minutes, and correspondence

- Sends out notices of national meetings and important announcements
- Keeps track of all regional officer rosters
- Will ensure meeting minutes and treasurer's reports are given to the National Media Specialist to post on the family's website

National Treasurer

- Manages national family reunion funds
- Prepares national financial reports and tracks all incoming/outgoing funds
- Coordinates with regional treasurers on dues and budgets

National Sergeant-at-Arms

- Maintains order during national meetings
- Ensures proper protocol and adherence to by-laws
- Assists in setting up secure and structured family events
- Under the direction of the NSAA, Regional Sergeant-at-Arms will assist NSAA during national events when appropriate, including but not limited to, elections, family meetings and events, etc.

Appointed Position(s)

National Media Specialist/Committee (Optional/Recommended)

- Manages national social media, website, and communication platforms
- Documents events (photos/videos), creates flyers or digital content for national events
- Supports marketing and engagement across the family
- All posting/communication must be approved by National President or National VP
- Committee shall consist of at least one member from each region. The national media specialist shall head the committee

Historian/Committee

Gather and keep knowledge and history of the family and the reunion as appropriate.

C. REGIONAL LEADERSHIP (North, South, West)

Each region reports to the national board and mirrors the structure of the National on a smaller scale. All positions are elected by the appropriate regional body.

Regional President

- Leads and represents their region
- Coordinates regional family events and initiatives
- Reports updates to the National President

Regional Vice President

- Assists Regional President in duties
- Takes over in the absence of the President

Regional Secretary

- Maintains regional meeting records and contacts for the region
- Communicates with regional family members about regional updates

Regional Treasurer

- Handles the region's financials
- Sends regional financial reports and any funds/contributions to the National Treasurer

Regional Sergeant-at-Arms

- Maintains order during regional meetings and events
- Enforces rules and assists with regional event logistics
- Under the direction of the NSAA, Regional Sergeant-at-Arms will assist NSAA during national events when appropriate, including but not limited to, elections, family meetings and events, etc.
- Each region's Sergeant-at-Arms will be the point of contact for travel concerns during the reunion

Note: The previous 150-mile restriction is removed. Regional officers report directly to their National counterparts and must follow all national by-laws and policies.

Article IV

Family members and regions must abide by the laws and rules of the National. No region shall change any one of the National By-Laws.

Article V

The National Family Reunion meeting shall be held every year, the last weekend in June, or the month of July based on which time is most reasonable.

Article VI

The hosting region will ensure that the meeting place has adequate venues. Arrangements for hosting the family reunion will be made by regional members. The National President will be advised of accommodations by November 1st of the year prior to hosting. If unforeseen problems arise, the regional President must advise the National President. In this case, the National President, along with the advisory board, has the power to appoint a committee to make necessary adjustments or change the hosting city of the reunion.

Article VII

The Advisory Board Meeting is held prior to, or on the first day of the reunion. All schedules must be carried out according to the below program:

1st Day - Free Day

2nd Day – Picnic and Youth Night

3rd Day – Family Meeting and Formal Banquet

4th Day – Church Service followed by Sunday Meal/Final Mtg

Family worship service begins between 9:30 am and 10:00am and concludes by 11:30 am. Fifty percent of the morning offering shall be given to the hosting region and 50% shall be given to the National treasury. It shall be at the discretion of the hosting region to hold the family picnic, youth night and the family banquet on either Friday or Saturday, whichever day is feasible for the hosting region. The hosting region will have flexibility with the timing of church services. The hosting region will coordinate with the Ministerial Council for church services.

Article VIII

The family reunion will rotate from North to South or East to West. The hosting region is responsible for choosing the venue which will hold the family reunion. If no region accepts hosting the reunion, the National President will use his/her discretion to choose the reunion location.

Article IX

Registration fees must be sent to the designated recipient by May 31st of each year. Current registration structure is as follows: Ages 12 years and older - Adult Fee; Ages 3 to 11- Children Fee; and children 2 and under are free. NO LATE REGISTRATION FEES will be accepted.

Article X

Any officer, President, Vice President, Secretary, Treasurer, Sgt at Arms, and/or any advisory board members failing to attend called meetings will forfeit their position, unless there is an acceptable reason for missing said meeting(s). Any officer or board member must contact the President prior to the said meeting to be excused.

Article XI

Established quorum for the National Mincey Holloway Family Reunion official meetings will be 60% of elected officers. One of these officers must include the President or Vice President.

Article XII

Each region will work with its family members for the success of the reunions they host.

Article XIII

All hosting regions must submit an overall reunion report which includes:

- o Number of reunion participants (including number of adults, number of children including those under the age of 2)
- o All expenses, please include categories hotel expenses, food expenses, youth night, youth awards, scholarships, decorations, gifts, services, door prizes, any other reunion related expenses
- o Dues collected during the reunion which are allocated to the National account
- o Monies collected for scholarship, which are allocated to the scholarship account
- o Monies collected during church services
- o Number of T-shirts sold and revenue and profit for t-shirts which are allocated 50% to the scholarship fund and 50% to the National
- o Miscellaneous - Any additional donations, etc.

This report is to be delivered to the President no later than (1) one month after the Reunion. Remaining funds, excluding those specifically allocated, after a reunion shall remain with the

hosting region. The National Secretary will be responsible for securing the financial report from the region.

Article XIV

The Ministerial Council will be responsible for the coordination of each religious service during the reunion. This includes speakers, music, audio and any other religious related activity. Funds to support religious related activities shall come from the service offering. All incidental expenses, ie. musical and audio equipment, shall be paid first. Remaining funds will be split between the hosting region and the National. No Speakers or Musicians will be paid.

Article XV

Powers of the President

- o To promote family unity
- o To reject or overrule decisions not acceptable to the family's progress with a detailed explanation to the family as to why a decision was rejected or overruled
- o To appoint or reappoint officers or anything pertaining to the Reunion when necessary
- o To preside over all National business meetings
- o To ensure that concerns and matters brought forth by the body are addressed to the Advisory Board
- o The President shall arrive at the reunion site prior to the beginning of the reunion
- o The President, if called by a regional President or special committee shall work with the regional President or special committee to resolve issues brought forward
- o The President's lodging shall be provided for during the reunion by the region that sponsors the reunion only if there is a comp room provided by the hosting hotel. The hosting region will let the President know as soon as possible if there is a comp room available

Powers of the Vice President

- o To promote family unity
- o The Vice President shall be ready to perform duties when called upon by the National President
- o In the event the President is not able to preside, the Vice President will preside until the end of the term

Duties of the National Secretary

- o To promote family unity
- o The Secretary must keep the records of the rules and minutes of all National business meetings
- o The Secretary must be capable of recording business materials accurately

- o The Secretary must have copies of all business meetings, activities, and programs of the National Family Reunion sessions
- o The Secretary shall receive reimbursement for all approved money spent for the National (example: postage stamps, duplication of documents)
- o The Secretary must always have a copy of the current by-laws during each family reunion and any national meeting

Duties of the Treasurer

- o To promote family unity
- o The Treasurer must give a financial statement during each family reunion and provide the National President copies of the past year's monthly bank statements
- o The Treasurer shall bank the family reunion investments or other monies of the reunion
- o The Treasurer must be capable of handling financial transactions
- o The Treasurer must be a competent individual experienced with banking procedures
- o The Treasurer will provide a financial report at all National Meetings

Duties of the Sgt at Arms

- o To promote family unity
- o To provide order at all sanctioned Reunion meetings
- o To provide clarifications in matters of dispute from the most current issue of the Mincey-Holloway By-Laws
- o Responsible for all National elections which includes obtaining an election committee to oversee elections, ensuring that candidates meet the criteria for running for office, creating ballots, counting ballots, and ratifying the election results
- o Sgt at Arms must always have a copy of the current by-laws during each family reunion and any national meeting

Historian

To promote family unity.

Article XVI

Eligibility to Run for Office

You must have attended two out of the last three reunions and must have paid dues at two of the last three reunions.

All candidates must declare their intention to run by the first day of the reunion. Barring a vacant position, there will be no nominations/declarations from the floor. All nominations/declarations shall be given to the secretary. All candidates must be financially current by having paid dues at the reunion when an election is held.

For the post of President and Vice President, the candidate must be at least 30 years of age and be a bloodline relative.

For all other offices, the candidate must be at least 25 years of age.

Article XVII

Election

Each candidate will retain the option to have an observer at the vote counting table.

The Election committee will not consist of any person running for office or an immediate family member (mother, father, spouse, brother, sister, son, daughter).

Those paying an adult fee at a formal general body meeting (general body meeting at family reunion) are eligible to vote.

Any voter must have paid registration and be present at the current reunion.

Article XVIII

Impeachment

The purpose of this article is to ensure that all elected or appointed officers of the Mincey-Holloway Family Reunion Organization uphold their responsibilities with integrity, professionalism, and in the best interest of the family as a whole. This process is designed to be fair, impartial, and focused on organizational effectiveness rather than personal matters. Prior to any impeachment process, any candidate for impeachment has the right to resign in good standing.

- o Any officer shall be subject to removal or expulsion from office if found guilty of dishonesty, conduct unbecoming of an Officer, failure to perform duties and/or violation of by-laws, mismanagement of funds or resources, lack of participation or engagement, or conduct detrimental to the welfare of the family.
- o An officer so removed or expelled shall not be eligible to hold any office in the family for a period of five years following the removal or expulsion.
- o All formal written impeachment complaints must be submitted by at least two (2) active members of the family. The complaint must include the specific concern(s), supporting facts or examples, and references to applicable by-laws or responsibilities.
- o The complaint shall be submitted to the National Sergeant at Arms and the National Secretary. The National Secretary will in turn disseminate the complaints to the Impeachment Review Committee and the accused party within 14 days of receipt. In the case it is the secretary being accused, the National Sergeant at Arms shall send communication.
- o The impeachment committee will consist of all elected officials minus the accused party.

- o The committee shall investigate both sides of the complaint. The accused party shall have 14 days to respond in writing (letter or email), to the initial complaint once received. This reply shall be sent to the National Sergeant at Arms and/or the National Secretary who will deliver the response to the committee. After receipt of explanation from the accused party, the committee shall conclude its investigation within 14 days. If the committee finds the accusations without premise and invalid, the case shall be dismissed. If the accusations have validity, the case will move to be presented to the body.
- o Removal of an officer requires a **two-thirds (2/3) majority vote** of the body present at an annual reunion meeting.
- o Voting shall be conducted in a manner that ensures fairness and confidentiality.
- o If necessary, the Executive Committee may temporarily reassign duties to ensure continuity of operations while the review process is ongoing.
- o If an officer is removed, the vacancy shall be filled according to the by-laws.

Article XIX

Documentation

Every region shall submit annual meeting minutes to the National Secretary during the annual National Reunion. The treasurer's report must be included.

Article XX

Awards

Pillar Award - Each region will select a representative to sit on the nomination committee for the Pillar Award. The committee will select the recipient based on the Leadership Creed of Loyalty, Trust, Respect, and Integrity. The committee will make the Pillar selection by May 31st before the annual reunion. No other such awards/acknowledgements will be presented at this time.