

SUMMARY

29 robust years of experience in leadership, management, accounting and marketing in the fields of engineering & higher education.

EDUCATION

Masters of Agricultural Science, Colorado State University, CO (Fall 2020)

Masters of Management, Aquinas College, MI 2000

Bachelor of Business Administration, (Accounting) Grand Valley State University, MI 1996

Associate of Arts, Grand Rapids Community College, MI 1992

CERTIFICATIONS

NCCCS Leadership Certificate –A Comprehensive program designed to prepare future leaders in the North Carolina Community College System for leadership positions. 2013

University of Minnesota & Isothermal Community College

- Cooperative Learning Certificate

NC REAL Enterprises, Certified Facilitator for REAL

- (Rural Entrepreneurship through Action) Learning Certificate

EXPERIENCE**Dean of****Business****Sciences**

1/2009 –

Present

ISOTHERMAL COMMUNITY COLLEGE, Spindale, NC

Responsible for overall operations of the department including planning, budgeting, employee and student recruitment, scheduling, curriculum development, instruction, SACSCOC assessment, and supervision of students, faculty and staff.

Associates of Applied Science Degree programs offered under my guidance are as follows:

- Accounting and Finance
- Agribusiness Technology (Includes concentrations in Horticulture)
- Business Administration (includes concentrations in Hospitality and Office Management)
- Information Technologies (includes concentrations in Computer Programming, Gaming, Web Technologies, and Networking)
- Entrepreneurship
- Equine Business (includes a concentrations in Equine Assisted Activities and Therapy)
- Medical Office Administration (includes concentrations in Medical Billing and Coding, Patient Services and Healthcare Administration)

Accomplishments:

- Dynamic knowledge and skills in negotiating articulation agreements with four-year institutions for students to have transferable pathways to four-year institutions. Received award as the top 10 community colleges leading the nation in articulation agreements.
- Created six new Associate of Applied Science curriculums relevant to the community needs, including terminated three programs that were irrelevant. Includes writing new courses for the North Carolina Community College System, and realigning state wide curriculum standards.

**Director,
Small
Business
Center**
2/2007 –
12/2008

ISOTHERMAL COMMUNITY COLLEGE, Spindale, NC (1/2009 -Promoted to Dean)
Identified small business community needs and initiated plans and activities to meet the needs through specialized seminars, workshops and counseling. Responsible for recruitment, instruction and counseling. Prepared and managed small business center operational budget, and small business center grants. Maintained up to date information and resources prevalent to the current economic times for small businesses in the state of North Carolina. Promoted and maintained partnerships with local, state, federal and educational agencies as well as the Small Business Development Network.

**Marketing
Director
and
President of
DCT Inc.**
(sister
company)
2/2002 –
4/2006

INFRASTRUCTURE ALTERNATIVES, INC. (IAI) Grand Rapids, MI
Identified a market segment for an innovative product called GeoTubes® and started a distribution channel in seven states throughout the Midwest and Southeast. Relocated to the South East to start up the southern operations.

- Managed operations, budgeting and accounting.
- Infrastructure Alternatives Inc. Board Member.

Accomplishments: Successfully increased market share in the industrial, municipal, and agricultural market. Worked with state and federal agencies and regulators in Michigan, Illinois, Ohio, Wisconsin, Indiana, North Carolina, South Carolina and Georgia. Frequently traveled these states creating a market for effectively dewatering waste and hazardous constituents, through sales and networking, and attending trade shows. Prepared Q&E and RFP's for Government Contracts for State and Federal Government. Assisted State agencies in writing project specific Bid Documents.

**Director of
Business
Systems and
Services**
1/1990-
2/2002

EARTH TECH, INC. Grand Rapids, Michigan 1/1990-2/2002
Lead a cross functional team in undertaking special projects and providing high-level business analysis to the divisional president. Responsibilities include:

- Worked for the entire corporation (7,000 employees) in moving offices, closing offices, and building new offices where the market demanded. Lead a team of 12 people to help manage over 1 million square feet of office, warehouse, and environmental laboratory real estate worldwide.

Accomplishments Traveled throughout the U.S. and internationally. Successfully reduced fixed overhead expenses by over \$4 Million for one of four divisions.

- Reduced unnecessary real estate, and renegotiated lease agreements.
- Negotiated contracts for economies of scale for 150 wastewater treatment plants and 50 offices nationwide; and developed a nationwide training program in CFR 49, Transportation of Hazardous Materials for all the plants.
- Successfully managed construction projects ranging from \$25,000 up to \$1.5 Million, never went over budget!

**Facilities
Manager**

Special Projects: North Carolina Community College System: Lead Program Coordinator for the realignment of the NC state's Accounting and Finance Curriculum Program Standards, including lead on the University Transfer Team for the NCCCS Realignment of the Business Administration Curriculum Program Standards, Information Technology Curriculum Program Standards, and Office and Medical Office Curriculum Program Standards.

**Special
Projects**

**Guest
Lecturer &
Volunteer**

Guest Lecturer:

NCCCS Conference 2016 and 2014: Lectures on articulation agreements and realignment of various state curriculum projects such as accounting and business administration.

Community Colleges of Appalachia: Lecturer on the WISE program, pathways to higher education secondary to post-secondary to four-year institutions.

NACCE (National Association of Community College Entrepreneurs)

Annual Conference Presenter : Anaheim, CA

Rutherford County Chamber of Commerce: Board Member 2010-2012

WEG World Equestrian Games FEI Student Steward and Para-equestrian Volunteer: 2018

Awards

2016 Golden Apple Award: Isothermal Community College;

2015 Bellwether Finalist Award-WISE (Western Carolina University and Isothermal Community College Success in Education) Agreement.