

Tri-Com Central Dispatch
FIRE OPERATIONS COMMITTEE
Meeting Minutes from February 27, 2020

Members Present: Deputy Chief Mark Einwich Geneva FD; Assistant Chief Matt Hanson, Elburn FD; Battalion Chief Jeremy Mauthe, St. Charles FD; Deputy Chief Craig Hanson, Batavia FD; Deputy Chief Mike Klemencic, North Aurora FD; Director Joe Schelstreet, Tri-Com

Members Absent: Battalion Chief Joshua Lopez, Sugar Grove FD

Also Present: Andrew Kunstler, Training Coordinator, Tri-Com
Tammy Kleveno, CAD Administrator, Tri-Com
Kristina Rohrbach, GIS Analyst, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:02 A.M. at Tri-Com.

Update on StarCom:

Director Schelstreet explained the following:

- Worked on the “true up” with the city of Geneva yesterday
- Current plan is to turn radios on in March to allow for training and testing. Chi Comm asked that radios be turned on prior to programming. All agreed that this would be best.
- StarCom go-live will be after the phone system go-live on April 1st
- Need to discuss how everyone would like to function to prepare for training for multiple calls and channel assignments
- Nicor issues at Sugar Grove site are being taken care of. Expected completion in about 2 weeks.
- Those in favor of over air programming should let their chiefs know.
- Tones on simulcast only give a limited time to speak. Motorola has changed this; however, KaneComm backup may not allow for this due to difference in radio versions.
- After discussion, all agreed that the assignment of radio channels should stay status quo. Tri-Com should assign (Main, North, South, West) as they currently assign fire ground channels. Events channels may be assigned when communication between both police and fire are needed.
- Discussion on Sugar Grove’s desire to patch for up to 12-hours per day. StarCom will probably not allow this.
- Deputy Chief Einwich stated that initially when StarCom was being discussed, they talked about going to Operation Channels 1-10. The thought was that there would be confusion with surrounding areas with same channel names.
- In answer to a question on recording, Tri-Com has not been notified of any changes to current recorded channels.

Update on CAD/MCT:

CAD Administrator Kleveno discussed the following:

- New ambulance is being added on March 9th, M252.
- This will only be in service from Monday-Friday from 8:00 AM to 5:00 PM. CAD will only recommend M252 during this time.
- The tri-city agencies have added these to their run cards. It can only be a Geneva only medic or special response.
- Phase two of this will be M252 acting as the designated change of quarters for the 3 agencies.
- She is trying to find a way to keep FireHouse occupancy information current and consistent. Todd Davis (Batavia IT) is assisting and trying to create a way to import data.
- She would like to have a FireHouse outage day to clear out all FireHouse data at Tri-Com and import all current information. This will probably occur at the end of March. She will send out a possible date.

Update on Consolidation:

Director Schelstreet discussed the following:

- Waiting on new County Board Chairman after election.
- There is consolidation grant money available. Due to increased phone line costs, there will be a joint effort for a microwave project with KaneComm.

Update on Staffing:

Training Coordinator Kunstler discussed the following:

- 13 current dispatchers, 2 in training with expected completion in mid-April.
- New trainee starting on March 11th. Hope to start 2 in mid-April.
- Director Schelstreet added that training only 2 at a time never allows us to catch up. Looking at having more trainers and training 4 at a time.

Occupancy Changes, Address Changes and Additions:

GIS Analyst Rohrbach asked if anyone had ideas for getting occupancy changes/additions and address changes/additions to Tri-Com, let her know. She has looked at options such as asking community development and creating a form. She asked if FireHouse provided any notifications. Everyone stated that they did not get any from FireHouse.

Tri-Com Agenda Items:

Director Schelstreet reported that a study will be done for a plan to move the generator and install drainage tiles to alleviate the water seepage issues in the basement.

St. Charles Items:

Battalion Chief Mauthe stated that everyone should check to make sure the Main ops, North South, and West channels are in their radio banks.

Geneva Items:

Deputy Chief Einwich reported that Geneva will be changing their numbering once StarComm is live.

Batavia Items:

Deputy Chief Hanson asked if anyone had information on pagers. Director Schelstreet stated that the last thing he knew Sugar Grove Fire was working on it. Battalion Chief Mauthe will see if Chief Swanson has any information.

Elburn Items:

None

Sugar Grove Items:

Absent

North Aurora Items:

None

Action Items:

- Directives will be built on channel assignments – Main, South, North, West
 - Storm Mode will change to operations channels.
 - Each agency may request an event channel
- St. Charles, Geneva, Batavia should send the channel guide sections back to Tammy Kleveno.

Adjournment:

The meeting was adjourned at approximately 11:50 A.M. The next meeting of the Tri-Com Fire Operations Committee is Thursday, March 26, 2020 at 10:00 A.M.

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Assistant