

Tri-Com Central Dispatch

FIRE OPERATIONS COMMITTEE

Meeting Minutes from June 23, 2022

Members Present: Assistant Chief Tony Cavallo, St. Charles FD; Deputy Chief Mark Einwich Geneva FD; Deputy Chief Craig Hanson, Batavia FD; Assistant Chief Mike Huneke, Elburn FD; Deputy Chief Mike Klemencic, North Aurora FD; Director Joe Schelstreet, Tri-Com

Members Absent: Chief Brendan Moran, Sugar Grove FD
Assistant Chief Tony Cavallo, St. Charles FD
Deputy Director LaToya Marz. Tri-Com

Also Present: Andrew Kunstler, Training Coordinator, Tri-Com
Tammy Kleveno, CAD Administrator, Tri-Com
Kristina Rohrbach, GIS Analyst, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:10 A.M. in the Tri-Com Training Room.

Update on StarCom:

Director Schelstreet reported the following:

- Tri-Com and KaneComm did a presentation before ITTF training. Training went well.
- Waiting for radio heads for police mobiles. 13-week lead time before installation.
- Asked DC Klemencic about lease agreements for towers. He will check into it.
- Trying to replace Ethernet connection for copper lines.

Update on Staffing:

Director Schelstreet reported the following:

- One dispatcher resigned. She is going to another center closer to her home.
- Two candidates in backgrounds.
- One trainee will be completed trained on fire at the end of July.

Director's Report:

Dir. Schelstreet reported the following:

- Received a \$16,000 grant for phone work. Transition to NG911 is still waiting on rural addressing issue.
- Trying to get rid of POTS lines.
- At the water connection project meeting on May 20, the fire pump vendor decided not to do the job. There are multiple vendors needed for the connection. Had to add Valley Fire Protection as a vendor to run 16 feet of additional pipe for \$10,000. The project with contingency is at \$125,000.
- Met with contractor for construction of wall for GIS area. Approximately \$20,000.

- Raised dish for microwave connection on the roof for \$2,000.
- Turbo charger is back on the generator.
- HVAC chiller is now functioning well. New HVAC vendor found issue and fixed it.
- Still waiting on fire agencies on direction of fire station alerting. Need to know for budgeting. DC Cavallo is the sub-committee chair for fire station alerting.
- The state is issuing a refund of wireless funds held for the NG911 project. Although the project is not done, they are anticipating lower costs.
- ETSB fiber project has begun. Working on legal easements. This will provide a direct connection to Kane County for fiber.
- RFP for radio study will be issued with KaneComm. This will look at combined connections.

Deputy Director's Report:

Absent

CAD Analyst Report:

Tammy Kleveno reported the following:

- The hospital clearing codes changed to “clear” and “done” are working fine.

GIS Report:

Kristina Rohrbach reported the following:

- There are no changes to the fire grids. Cannot move forward until there are solutions.
- All address verifications are done.
- ESRI has a subscription available for \$100 a year. Tri-Com may purchase the program that gives access to demographic information to everyone.

Training Coordinator Report:

Andrew Kunstler reported the following:

- Geneva, Sugar Grove, and North Aurora have the Elburn Squad listed on box cards. Please resubmit box cards since the squad is no longer available.
- Tri-Com is able to set off the emergency evacuation button on OPS.
- Will be meeting with Davila to discuss specialty team staffing.
- The fax machine will be gone once NG911 is in place. Please stop using now.
- Chief Hanson asked if the AtHosp timer could be changed to 40 minutes. All present agreed. Kleveno will check with Sugar Grove and make the change.

St. Charles Items:

None

Geneva Items:

Deputy Chief Einwich reported:

- They have a new gator. Unsure of what it will be called.
- There seem to be some volume issues with some dispatchers. Dir. Schelstreet stated that we switched to all wired headsets to see if this helps.
- DC Einwich will be retiring October 1.

Batavia Items:

Chief Hanson reported:

- They have new engine. They now have an extra engine.

Elburn Items:

Assistant Chief Huneke reported:

- They promoted three lieutenants.
- They are hiring three new firefighters for Station 3.

Sugar Grove Items:

- Absent

North Aurora Items:

Deputy Chief Klemencic reported:

- Had questions about radios without Wi-Fi. They need to be reprogrammed.

Other Items

None

Action Items:

Schelstreet:	Check on volume issues.
SG, G, NA:	Meet regarding box cards.
Klemencic:	Check into lease agreements.

Adjournment:

The meeting was adjourned at approximately 11:32 A.M.

Upcoming Meetings:

Thursday, July 28, 2022 - Fire

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Assistant