

*Tri-Com Central Dispatch*  
**POLICE OPERATIONS COMMITTEE**

**Meeting Minutes from August 6, 2024**

Members Present: Deputy Chief Eric Majewski, St. Charles PD; Deputy Chief Brian Maduzia, Geneva PD; Deputy Chief Mike Johnson, Batavia PD; Ofc. Roy Hanold, Sugar Grove PD; Sgt. Chris Braun, Waubonsee CC PD; Director Joe Schelstreet, Tri-Com;

Members Absent: Deputy Chief Erich Schlachta, Elburn PD  
Deputy Chief Brett Czechowski, South Elgin PD

Also Present: Andrew Kunstler, Training Manager, Tri-Com  
Tammy Kleveno, CAD Administrator, Tri-Com  
Shevon Sherod-Ramirez, Administrative Coordinator, Tri-Com

The meeting was called to order at 10:00 A.M.

**Director Report:**

Director Schelstreet reported the following:

- One new trainee started.
- Water heater was replaced. A new air conditioning unit was installed in the radio room.
- The microwave between Tri-Com and South St was updated. Once done, the other links will be coordinated.
- The bids for the parking lot/security project came in. The lowest bid was below the engineer's estimate. The Board will need to approve it at a special meeting.
- South Elgin PD is having radio issues. They may switch to a different radio. If so, will look at wireless programming for those radios.
- Requesting a part-time radio person next year.
- Currently, working on budget numbers for Batavia.
- Proposing removing funding formula in the IGA draft.
- Installing the fiber at NAFD Station 2 today. The only one left to do will be their new station.
- There was an issue with the 7-digit lines. They were out for about 20 minutes. May be a firewall issue.
- There have been issues with transfers to Elgin.
- More ETSB reimbursement requests are being submitted. Received a supplemental check for over \$349,000.
- VFIS insurance completed an inspection. Recommended testing grounding.
- Any requests for Tri-Com staff to attend a special events, should go to LaToya or Joe.

- MCT use for pending calls during storms or other high volume. There is a setting to review pending calls. They will be at the bottom of the screen.
- If there are CAD failures or if the CAD is down, please let Tri-Com staff know as soon as possible.

### **Deputy Director Report:**

Absent

### **CAD Report:**

CAD Administrator Tammy Kleveno reported the following:

- She will be sending new identifiers, how to log in, badge numbers, and static numbers. She will also try to create an instructional video.
- Hoping to finish CAD update by end of August and go live in mid-September. It should take about 8 hours to fully switch over.
- Beats will show on CAD view.

### **GIS Report:**

Absent

### **Training Report:**

Training Manager Andrew Kunstler reported the following:

- Asked for a consensus on a storm mode for police. He will draft a policy and send out to all.

### **St. Charles:**

Deputy Chief Majewski reported the following:

- One lateral hire in FTO. One going to SLEA in later this month.
- They would like to do an active shooter training with other agencies. Trying to get everyone on the same page.

### **Geneva:**

Deputy Chief Maduzia reported the following:

- For active shooter events, staging will not be manned. Will use the first officer to arrive from another agency to be command at staging area. Geneva will do reunification.
- One at SLEA. One lateral hire.
- Records Manager will be retiring.

### **Batavia:**

Deputy Chief Johnson reported the following:

- The city wants to do scenario training every six months. Doing an EF3 tornado scenario.
- One officer in shadow phase FTO. One going to academy. One out on medical. One to attend January academy.
- Sergeant exam today.

**Sugar Grove:**

Officer Hanold reported the following:

- One lateral officer in training. Testing again.
- AT&T working on outside phone line going to Colorado.

**Waubonsee Community College:**

Sergeant Braun reported the following:

- Hiring a full-time officer. In the process of hiring additional part-time officers.

**Elburn:**

Absent

**South Elgin:**

Absent

**Waubonsee Community College:**

Absent

**Summary of Action Items:**

Kleveno: Will send out documentation for log in and list for records.

Kleveno: Will work on a training video.

Kunstler: Will draft a storm mode policy and send to all.

**Adjournment:**

The meeting was adjourned at 10:50 AM.

**Upcoming Meetings:**

Joint Ops: Tuesday, October 8, 2024 at 10:00 AM

Police: Tuesday, December 3, 2024 at 10:00 AM